



Felton Fire Protection District

131 Kirby Street, Felton CA 95018

Office (831) 335-4422

Board of Directors General Meeting Minutes

Date Monday, October 13, 2025

Time 6:00 PM

Location Training Room
Felton Fire Protection District
131 Kirby Street
Felton, CA 95018

- Accommodations
- The Felton Fire Protection District will accommodate persons with disabilities.
 - Please phone the fire station at (831) 335-4422 and communicate your specific needs.
- Comments
- Any person may comment on any agenda item and must be recognized by the Board Chair prior to comment.

Agenda

1. **Call to order - *Meeting called to order at 6:01PM***
 - 1.1. Pledge of allegiance
 - 1.2. Roll Call

All board members present
2. **Consent Agenda**
 - 2.1. Approval of CalCard Claim for September



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2.2. Approval of minutes for September 1st, 6th, 11th, 15th, 29th

Consent agenda approved in full with the exception of the September 15th minutes that were pulled for a correction. Action - approve as presented with exception of sep. 15th minutes, 1st Director Anderson, 2nd Director Shults- Vote - All - Motion Passes

3. Approval of paid vendor claims for September

Approval of vendor claims as presented. Action - approve as presented, 1st Director Anderson, 2nd Director Shults - Vote - All - Motion Passes

4. Agenda Amendments

4.1. Per Government Code §54954.2, the legislative body may take action on items of business not appearing on the posted agenda under any of the three conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

4.1.1. (1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in §54956.5.

4.1.2. (2) Upon a determination by a two-thirds vote of the Board members present at the meeting (i.e. 4 if 5 are present) , or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted as specified in subdivision (a) of §54956.5.

4.1.3. (3) The item was agendized at a prior meeting of the Board not more than five calendar days before the date action is taken on the item, and at the prior Board meeting the item was continued to the Board meeting at which action is being taken.

4.2. Considerations to agenda – add / remove / table

5. Public Comment

A citizen initiative group spoke to their support of the Felton Fire District and asked how they could assist the district in the future.

6. Directors Report - None

7. Correspondence - None



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8. Fire Chiefs Report

9. General Business

9.1. Update on status of adoption of appropriations limit for fiscal years 2025/2026

9.2. Status and report of feedback on resolution of proposed DRAFT parcel tax measure to provide funding for future operations of the Felton Fire District.
Chief Blum advised that the DRAFT tax measure was still in the community review stage and he had received minimal community feedback and or questions.

9.3. Introduction of DRAFT cost recovery measure - Possible request for contract for services consultant - Action - possible vote to investigate a future RFP to contract for the billing of cost recovery - Schwanbeck
Director Schwanbeck introduced a DRAFT cost recovery measure that could provide additional funding for the district that included a DRAFT RFP contract for billing. Action - Motion to proceed with future discussion and report back with further findings on a RFP - 1st Director Anderson, 2nd Director Winter - Vote - All - Motion Passes

9.4. Resolution 03-2025 Notice of Intent to Adopt the 2025 Fire Code
Recommended Action - Adopt by Motion
Resolution read by Director Crandell - Action - Motion to approve as read - 1st Director Schwanbeck, 2nd Director Anderson - Vote - All - Motion Passes

9.5. Resolution 04-2025 Findings to Modification of State Housing Law
Reasonably Necessary Because of Local Conditions
Recommended Action - Adopt by Motion
Resolution read by Director Crandell - Action - Motion to approve as read - 1st Director Anderson, 2nd Director Shults - Vote - All - Motion Passes



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9.6. Resolution 05-2025 Notice of Intent to Consider a Negative Declaration.

Recommended Action - Adopt by Motion

Resolution read by Director Crandell - Action - Motion to approve as read - 1st Director

Schwanbeck, 2nd Director Anderson - Vote - All - Motion Passes

9.7. Ordinance 2025-01 Felton Fire Protection District 2025 Fire Code Ordinance

(First Reading) Recommended Action - Consideration to suspend the first reading of Ordinance 2025-01 due to time and set a date for the public hearing for adoption of the Ordinance.

Motion by Director Crandell as advised by District legal to suspend 1st reading due to time, assign the Fire Chief to post as required by law and forward to the county Board of supervisors a copy as presented and signed - Action - Motion to approve as presented - 1st Director Anderson, 2nd Director Shults - Vote - All - Motion Passes

Additional Motion to set date for Public Hearing at next meeting for Ordinance 2025-01 - Action - Approve motion as made 1st Director Schwanbeck, 2nd Director Winter - Vote - All - Motion Passes

10. Set Next Meeting - November 10th at 6PM

11. Adjournment

Meeting adjourned 6:43PM