



Felton Fire Protection District Board of Directors Meeting Minutes

Time: Monday, September 01, 2025, 6PM

**Location: Felton Fire Protection District, Training Room, 131 Kirby Street, Felton,
CA.**

The Felton Fire Protection District will accommodate persons with disabilities. Please phone the fire station at (831) 335-4422 and communicate your specific needs. Any person may comment on any agenda item and must be recognized by the Board Chair prior to comment.

1.0 - Call to order

Meeting called to order at 6:01pm

1.1 – Pledge of allegiance

1.2 - Roll call

*Board members present - Crandell, Schwanbeck, Anderson, Winter
Absent - Shults*

1.3 – Approval of minutes 08-08-2025, 08-18-2025

*Approval of minutes - first motion by Anderson, second motion by
Schwanbeck - Action - Vote - Unanimous*

1.4 – Approval of paid vendor claims July 2025

(August claims to be approved at the 9/15/2025 meeting)

Approval of paid vendor claims - first motion by Anderson, second motion by Schwanbeck - Action - Vote - Unanimous

2.0 – Agenda Amendments

Per Government Code §54954.2, the legislative body may take action on items of business not appearing on the posted agenda under any of the three conditions stated below. Prior to discussing any item pursuant to this subdivision, the legislative body shall publicly identify the item.

(1) Upon a determination by a majority vote of the legislative body that an emergency situation exists, as defined in §54956.5.

(2) Upon a determination by a two-thirds vote of the Board members present at the meeting (i.e. 4 if 5 are present) , or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District after the agenda was posted as specified in subdivision (a) of §54956.5.

(3) The item was agendized at a prior meeting of the Board not more than five calendar days before the date action is taken on the item, and at the prior Board meeting the item was continued to the Board meeting at which action is being taken.

2.1 – Considerations to agenda – add / remove / table - NONE

3.0 – Public comment

4.0 – Correspondence - NONE

5.0 – Fire Chiefs Report

General Business

6.0 – Update ad hoc committee - stand alone - Schwanbeck/Winter
Directors Schwanbeck and Winter talked about the benefits of a stand alone fire district and what would be needed for such action.

6.1 – Update ad hoc committee - consolidation - Anderson/Shults
Directors Anderson and Shults talked about the possible problems with a dissolution of the district but also identified it as a good probable secondary option.

6.2 – Resolution to adopt parcel tax measure - special election - winter
Director Winter discussed the process to adopt a parcel tax measure to provide for future funding for the District. Action - None

- 6.3 - Discussion on possible contract for strategic plan drafting - winter**
Director Winter discussed several companies that could provide a strategic plan under contract for the district. Action - None
- 6.4 - Discussion on contract solicitation for tax measure possible action to assign staff to gather further information - Crandell**
Director Carandell discussed soliciting for an RFP to create a parcel tax measure. Action - None, Staff action - None
- 6.5 - Discussion / update possible PERS funding options - Blum**
Chief Blum discussed possible PERS funding options and stated that he had been in contact with one company who stated that it may be difficult for the District to fund a buyout without showing a successful parcel tax measure or showing three years of positive operational carry over.
- 6.6 - Discussion FY26 budget adoption timeline - Blum**
Chief Blum discussed the timeline to adopt the FY25/26 budget. He also stated his intent to perform a budget review and adjustment as some of the numbers allocated by the former Fire Chief did not make sense given our budgetary constraints.
- 6.7 - Discussion standardized agenda format and attachments - Blum / M. Anderson**
Chief Blum asked the board if there were any standardized requests or things that they would like to see change with the Board Packets. He expressed his desire to produce a standardized packet moving forward. Director Anderson stated that he would like to see "Directors Reports" added back to the agendas.
- 6.8 - PRA updates - Schwanbeck**
Director Schwanbeck provided an update on the status of the outstanding PRA requests.
- 6.9 - Discussion on future release of call response statistics - Blum**
Chief Blum discussed the challenge of releasing monthly call statistics but stated that the extra work would be worth it given the ability to show the community how the Firefighters were presently performing. The Chief also

stated that he hoped to change the statistics to match the NFPA 1720 standard not the present NFPA 1710 standard.

6.10 - Discussion on existing status of tower lease options - Anderson

Director Anderson discussed the possibility of still entering into a contract for a tower lease. Director Anderson also stated he had received correspondence from other companies that have shown interest in leasing the tower. Action - None

7.0 - Set next meeting

(September 6th at 10am)

8.0 - Adjournment

Meeting Adjourned at 7:38pm