



Felton Fire Protection District Board of Directors

Meeting Minutes

Time: Monday, July 07, 2025, 6PM

Location: Felton Fire Protection District, Training Room, 131 Kirby Street, Felton, CA.

The Felton Fire Protection District will accommodate persons with disabilities. Please phone the fire station at (831) 335-4422 and communicate your specific needs. Any person may comment on any agenda item and must be recognized by the Board Chair prior to comment.

1.0 - Call to order

Meeting called to order at 6PM by Director Crandell

1.1 – Pledge of allegiance

All

1.2 - Roll call

Present Directors - Crandell, Shults, Anderson, Schwanbeck

Absent Directors – Open seat

1.3 – Approval of minutes 06-02-2025

Motion to table made by Director Schwanbeck, 2nd by Director Anderson

- Vote - Unanimous

1.4 – Approval of paid vendor claims June 2025

Motion to approval all except Invoice #060825Vol made by Director

Schwanbeck, 2nd by Director Shults. Director Schwanbeck said she wanted further info before approving Invoice#060825Vol – Vote -Unanimous

2.0 – Agenda Amendments

None

2.1 – Considerations to agenda – add / remove / table

None

3.0 - Public comment

None noted

4.0 - Correspondence

None

5.0 - Fire Chiefs Report

See attached

General Business

6.0 - Reading of letter from Director Doug Conrad (letter of resignation)

Director Crandell read the letter of resignation of Director Conrad.

Director Crandell also indicated that county elections had been notified.

6.1 - Discussion / action to post open Board seat with intent to fill.

Director Crandell discussed the process to post for the open seat and county election requirements. Director Anderson made a motion to post the open board seat in a minimum of three public places and for the minimum duration required by law. 2nd made by Director Schwanbeck. – Vote – Unanimous

6.2 - PRA updates

Director Schwanbeck spoke about the release of the PRA information and an open discussion was made about trying to expedite the release of the information.

6.3 - Follow up to Chiefs Email sent 06-20-2025

Chief Blum asked the board if the board had any questions regarding the email set regarding the state of condition of the district. All Board members indicated that there were no questions.

- 6.4 - GSRMA – OSIP application letter for self-insurance / action to approve**
Director Anderson spoke to the reduction in workers compensation costs compared to previous years under the new contract. Director Schwanbeck made a motion to approve and sign the contract. 2nd was made by Director Shults – Vote - Unanimous
- 6.5 - Update – selection of Administrative Assistant**
Chief Blum talked about the departure of secretary Dennis and the possible options to fill her position. Director Anderson discussed the possibility of a proclamation to thank MRS. Dennis for service.
- 6.6 - Update PERS – preliminary evaluation / possible action to exit PERS**
Director Anderson discussed the benefits and about the detractors of possibly staying in PERS. No action taken
- 6.7 - Update LAFCo report (if any new information is received by 07-07-2025)**
Chief Blum stated that no new information had been received by time of the meeting and he would report back as soon as anything was received.
- 6.8 - Update new website – discussion of possible additional content**
Chief Blum advised the new district website was up and running and asked the Board to provide feedback for future development. The Board indicated they would look at the website and provide feedback.
- 6.9 - Update from ad hoc committees**
Director Schwanbeck brought up the idea of closing all ad hoc committees and reforming once the open Board seat was filled. Director Shults made a motion to close all ad hoc committees. Director Anderson 2nd the motion – Vote – Unanimous
- 7.0 - Set 2nd meeting for July**
Director Crandell discussed the timeline needed to post for the open Board seat and requested that Chief Blum set a special meeting once a timeline had been worked out for the interviews.
- 8.0 - Adjournment**
7:55PM