



Felton Fire Protection District Board of Directors

Special Meeting Minutes

Monday May 19, 2025

6:00 PM

Location: Felton Fire Station Meeting Room, 131 Kirby ST, Felton. CA

Call to Order: 6:08 PM

Pledge of Allegiance

Roll Call: Directors Anderson, Conrad, Schwanbeck, Shults and Chair Crandell were present.

Consideration of Additions/Deletions to the Agenda: None

Statements of Disqualification: None

Consent Agenda: None, all special meeting minutes to be approved at regular board meeting on June 2, 2025.

Public Comment/Oral Communications:

- Christina Wise, Press Banner. Statement regarding ongoing Brown Act violations and proper meeting notice; the lack of the Board Secretary at the special meetings and the loss of leadership from Chief Brownlee with the termination of the Shared Service Agreement.
- Steve Kuehl, SLV Steve/Citizen. Reference to an article in 1990 following the Community Hall Fire, where then Chief Ramos commented on the need for paid personnel and references to consolidation.
- Don Jarvis, retired Fire Chief and LAFCO. Statement regarding timeline facing Felton Fire and 'starting over' as a new agency. He suggested that Felton Fire is no longer viable and the best option moving forward is a reorganization (consolidation) with another agency. (note: this was made at the end of the meeting after public comment had been reopened per request from Don Jarvis).

General Business:

- Ad Hoc Committee Report regarding outcome of attendance at Zayante Fire Board Meeting on May 14th: read a letter requesting ZFPD Board form an Ad Hoc Committee to discuss the Reciprocal Agreement for providing fire protection and emergency services.

ZFPD Board would agree to form an Ad Hoc and asked if FFPD Board had already formed such an Ad Hoc. Committee to be Anderson and Schwanbeck.

- Assign members of the Board to attend drill and brief squad weekly: Directors Crandell and Conrad will attend drill and brief squad prior to drill. Discussion that attendance could be disruptive to drill; agreed to meet with squad prior to drill.
- Discussion on District Staffing-
 - Discussion on stipend pay versus hourly rate, Board reminded by AC Ayers that regardless of type of pay, employees will need to be enrolled into PERS once they meet the 1000-hour threshold. No action.
 - Discussion of staffing option for continued service, including Admin Support, current Board Secretary leaving at termination of shared service agreement; also discussion regarding current district Admin and her possible retirement, no action.
 - Review of Squad Turnover (Schwanbeck)- formulate a list of past employees and if appropriate, contact with apology and possible reinstatement. Discussion followed, including employee released due to workers comp claim- only current W/C claim and associated employee is still a rostered member.
 - Discussion of Interim Fire Chief effective June 8th (Schwanbeck)- general discussion, no action.
- Assignment of Ad Hoc committee for redesign of Felton Fire website, with emphasis on legal requirements, home page and recruiting link (Crandell). General discussion followed, suggested to fall under a current Ad Hoc composed of Directors Crandell and Conrad.
- Request for information from AC Ayers: Current expenses per 'Legal', Proper 501C number on website, status of draft budget and timeline. Ayers to report back.

Meeting Adjourned: 6:53 PM

Approved:



Chair Norm Crandell

Attest:



Acting Chief Mike Ayers