



## **FELTON FIRE PROTECTION DISTRICT**

**131 Kirby Street, Felton CA 95018 831 335-4422**

### **Regular Meeting Minutes**

### **Of The Board of Directors**

**October 07, 2024**

**Location: Felton Fire Station Meeting Room, 131 Kirby St, Felton California**

#### **1.0 Convene Meeting:**

**1.1 Call to Order:** Meeting was called to order by Chairperson Jim Anderson at 6:00 p.m.

**1.2 Pledge of Allegiance**

**1.3 Roll Call:** Directors Jim Anderson, Norm Crandell, Mike Shults

**1.4 Staff:** Chief Blum, L. Dennis

Absent: none

Guests: Sam Moeller, Luna Mello, Kevin Giannini, Audrey Dawson, Becca Mitchell, Judy Anderson, Dan Selling, Liz Taylor-Selling, Erica Schwanbeck, Adam Hensleigh, several other members of the public.

**1.5 Approve meeting minutes of the Regular Meeting held on September 09, 2024 and Special Meeting held on September 23, 2024.** Director Crandell requested an amendment to the meeting minutes of September 09, 2024 under item 2.0, to correct a grammatical error regarding the appointment of the Chief. The Regular meeting minutes and Special meeting minutes were approved with the noted correction on motion by Director Crandell and second by Director Shults and passed.

**Ayes:** Directors Anderson, Crandell and Shults

**Noes:** none

**Abstain:** none

**Absent:** none

**1.6 Considerations of Additions to the Agenda:** None.

#### **2.0 Public Comment:**

None

#### **3.0 Public Hearing:**

None

**4.0 Directors Reports:** Director Crandell reported that he will be attending a board member training later this month in Orland.

Director Anderson reported that the LAFCO process for CSA48 to become a Special District is ongoing and will probably take until next April.

**5.0 Staff Report:** Chief Blum provided his report and monthly update:

Fire Chief Monthly Update - September 2024

**Response:**

Call response: Total calls in August - 54

Rescue & EMS – 22

Service call's – 16

Good intent calls – 7

Fires – 2

Hazardous conditions – 2

False alarm call – 3

Auto aid ZAY – 12

Auto aid BEN – 3

**Staffing:**

Staffing: total number of employees on roster - 25

Staff on leave: 0

Staff separation: 0

Workers' comp: 2

**Apparatus:**

E2310 – Inservice – broken cab lift – fixed

E2311 – Inservice

E2336 – Inservice

WT2350 – Inservice

B2303 – Inservice – wiring and electrical problems

U2397 – Inservice

U2398 – out of service/electrical problems – request to surplus

Type 6 arrival – Not in service – Undetermined in-service date at this time

**Facilities:**

Back bays cleaned out to allow vehicle maintenance

**Fire Chief administrative update:**

Service contract – under new business

IAFF 5499 – No contact from local

Security breach on Chiefs computer – working on contract with Pagoda Technologies (under new business)

Minimum participation standards for training and response - Memo

**Additional items to note: -NONE-**

**Chief focus for next month by priority:**

Immediate priorities are staffing

Ben Lomond Service Agreement

Vehicle maintenance

Ladder testing

Station electrical compliance

In addition to his prepared report provided Chief Blum stated that one of the workers' comp claims has been in process for two years, but will be settling soon. As part of the settlement requirements provided through our claims adjustors the employee will separate at the end of this month.

Chief Blum reported that participation in training drills has improved some after he sent his memo to staff regarding required standards for participation.

This month on the 29<sup>th</sup> will be a 5<sup>th</sup> Tuesday dinner and all are invited.

Felton Fire will be participating in the town's "Sip and Stroll" event on Saturday and will provide a scarecrow entry.

## **6.0 Unfinished Business:**

### **6.1 Shared Services with CalFire - update**

Director Anderson reported he spoke with Jed and was told the paperwork was submitted to State level CalFire and he's waiting for a reply. Director Anderson said he wants to meet this week with Jed and Chief Blum for more discussion. He said Jed is aware of the Ben Lomond agreement in process.

### **6.2 Shared Services Agreement with Ben Lomond Fire – discussion/ action**

Director Crandell reported that he met with two Ben Lomond board members and the departments' Chiefs to further discuss the agreement and answer any questions either had. They discussed PERS and the feedback received from legal regarding the agreement. Chiefs Blum and Brownlee will discuss further regarding any additional follow up they feel is necessary with PERS, but were comfortable with the answers and documentation they had received.

Director Anderson added that CalPERS will likely not give a firm commitment of an answer as their rules change. The same group of board members and Chiefs have a scheduled second meeting on October 15. The Ben Lomond board meeting will be the following morning on October 16.

There were no changes to the draft agreement, except the modification to Appendix B to add the "night shift" pay which had been omitted. Chief Blum stated he received an email response from Don Jarvis with his recommendations and comments. This resulted in no other changes to the draft. Chief Blum said he and Chief Brownlee will discuss any other points regarding Captain Dawson as they feel that is not necessary to be stated in this agreement.

Chief Blum recommended the board review the draft thoroughly if they haven't done so already, and consider approving it.

Director Crandell made a motion to approve and sign the draft agreement as presented. The motion was seconded by Director Shults and approved.

Ayes: Directors Anderson, Crandell and Shults

Noes: none

Abstain: none

Absent: none

Sam Moeller asked to comment- She pointed out that there is no pay scale in this agreement for EMT responders. She requested that the board consider that they will lose three or four responders, and also the majority of the female members. Chief Blum stated that he did speak with Ben Lomond and they currently have no spots within their structure for EMT-only responders. He said it does state in the agreement that retraining would be offered to enable staff to meet the minimum standards of Ben Lomond Fire.

### **6.3 TowerPoint updated offer letter to buy-out cell tower lease – update – waiting on legal review**

Director Anderson reported that we did receive comments and questions from legal. He spoke with our attorney and made arrangements for representatives from TowerPoint to reach out to her directly to discuss further and answer questions. We will wait to hear back from them after they have spoken.

## **7.0 New Business:**

### **7.1 Resolution 03-2024: to adopt Appropriation Limit for 2024/2025 provided by the County of Santa Cruz- action**

Director Anderson stated this was an annual approval item. Laurie further explained the intent of adopting the resolution accepts the amount of funds calculated by the County of Santa Cruz that we could request to use over the amount of our 2024/2025 budget. Director Crandell made a motion to approve Resolution 03-2024 to adopt the appropriation limit for 2024/2025. The Motion was seconded by Director Shults and approved.

Ayes: Directors Anderson, Crandell and Shults

Noes: none

Abstain: none

Absent: none

### **7.2 Declare vehicle surplus (2008 Ford F150) and discuss sale- Blum**

Chief Blum explained the ongoing electrical issues with dash displays and recent problems experienced. The vehicle has low mileage at approximately 64,000 miles. Some discussion followed. He added that once all of the communications and other emergency equipment is disconnected and removed it will be a more reliable vehicle. He has talked to mechanics and was told the costs to repair it sufficiently would far exceed what the vehicle is worth. He wants to use the funds toward putting the ambulance in service. Chief Blum recommended a starting price of \$4,000 to be requested in closed bids. Director Shults made a motion to surplus the truck and

post it for 30 days to sell. Director Crandell seconded the motion and it was approved.

Ayes: Directors Anderson, Crandell and Shults

Noes: none

Abstain: none

Absent: none

**7.3 Auxiliary request for approval to obtain an ABC license to sell mimosas during Santa's Shelves Craft Faire – discussion / action**

Chief Blum stated he was contacted by Auxiliary members wanting to sell mimosas at the Santas Shelves event. They would obtain the permit to do so. Director Anderson added that someone would need to be certified and designated to oversee and get the license. Board members were agreeable to go ahead with the idea. Laurie will check with our liability insurance broker to see if there would be any special requirements or costs.

**7.4 Pagoda Service Agreement for IT services – Blum – discussion/ action**

Chief Blum reported that he and Laurie met with Jon Allen from Pagoda Technologies, after their initial assessment and inventory of our systems. Jon provided us a draft contract. Chief Blum read the four main functions they could perform. Director Crandell asked about the terms. Chief Blum responded that our current server has another year and then we can discuss cloud back up alternatives. We could work with Pagoda for a time until then. More discussion followed. Director Crandell asked if the breach of the Chief's computer could be researched by them. Chief Blum will discuss that with Jon Allen. The board members were agreeable to having the Chief move forward with Pagodas services and agreement.

**8.0 Approve paid vendor claims for the month of September 2024:** Board members reviewed the vendor claims in the amount of \$28,389.20 for the month of September 2024. Claims were approved as presented on motion by Director Shults, seconded by Director Crandell and approved.


**9.0 Correspondence:** None

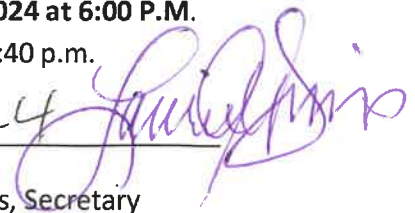
**10.0 Closed Session:** None

**11.0 Set date for the next meeting:** Discussion occurred regarding the next regular meeting date being moved due to Chief Blum's being unavailable on November 4.

The next Regular Meeting will be held on **Monday, November 18, 2024 at 6:00 P.M.**

**12.0 Adjourn:** Director Anderson moved to adjourn the meeting at 6:40 p.m.

  
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Jim Anderson, Chairperson

11-18-24   
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Attest: Laurie Dennis, Secretary

