

**AGENDA FOR REGULAR MEETING OF
THE BOARD OF DIRECTORS**

November 18, 2024 at 6:00 pm

Location: *Felton Fire Station Meeting Room*, 131 Kirby St, Felton California

1.0 Convene Meeting

1.1 Call to Order

1.2 Pledge of Allegiance

1.3 Roll Call

1.4 Approve meeting minutes of regular meeting held October 07, 2024.

1.5 Considerations of Additions to the Agenda

2.0 Public Comment:

Any person may address the Board at this time on any matter not on this agenda within the subject matter jurisdiction of the Felton Fire Protection District. The Board Chair may request that comments be limited to no more than three (3) minutes. Any matter that requires Board action will be referred to staff for a report and action at a subsequent meeting. The Brown Act prohibits the board from taking action on any item not listed on the agenda.

3.0 Public Hearing: None

4.0 Director's Reports:

5.0 Staff Report: Fire Chief Brownlee

6.0 Unfinished Business:

6.1 **Shared Services Agreement with Ben Lomond Fire- update to Exhibit B/ removed Sleeper fee**

6.2 **TowerPoint updated offer letter to buy-out AT&T cell tower lease- update Anderson**

7.0 New Business:

7.1 **Type 6 Engine- update**

7.2 **Amended Reciprocal Services- Zayante**

8.0 Approve paid vendor claims for the month of October 2024

9.0 Correspondence:

9.1 None

10.0 Closed Session: None

At any time during the regular meeting, the Board may adjourn to a closed session to consider land negotiations, litigation, and personnel matters or to discuss with legal counsel matter within the attorney-client privilege. Authority: Gov. Code Section: 54956.8, 54956.9 and 54957.

11.0 Set date for the next meeting: December 02, 2024 @ 6 pm Location in person @ Felton Fire Station

12.0 Adjourn

Felton Fire Protection District will accommodate persons with disabilities. Please phone the fire station and communicate your specific needs. Any person may comment on any agenda item and must be recognized by the Board Chair prior to comment. Anyone speaking must state their name for the record. **Posted November 14, 2024**



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

October 07, 2024

Location: *Felton Fire Station Meeting Room, 131 Kirby St, Felton California*

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairperson Jim Anderson at 6:00 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors Jim Anderson, Norm Crandell, Mike Shults

1.4 Staff: Chief Blum, L. Dennis

Absent: none

Guests: Sam Moeller, Luna Mello, Kevin Giannini, Audrey Dawson, Becca Mitchell, Judy Anderson, Dan Selling, Liz Taylor-Selling, Erica Schwanbeck, Adam Hensleigh, several other members of the public.

1.5 Approve meeting minutes of the Regular Meeting held on September 09, 2024 and Special Meeting held on September 23, 2024. Director Crandell requested an amendment to the meeting minutes of September 09, 2024 under item 2.0, to correct a grammatical error regarding the appointment of the Chief. The Regular meeting minutes and Special meeting minutes were approved with the noted correction on motion by Director Crandell and second by Director Shults and passed.

Ayes: Directors Anderson, Crandell and Shults

Noes: none

Abstain: none

Absent: none

1.6 Considerations of Additions to the Agenda: None.

2.0 Public Comment:

None

3.0 Public Hearing:

None

4.0 Directors Reports: Director Crandell reported that he will be attending a board member training later this month in Orland.

Director Anderson reported that the LAFCO process for CSA48 to become a Special District is ongoing and will probably take until next April.

5.0 Staff Report: Chief Blum provided his report and monthly update:

Fire Chief Monthly Update - September 2024

Response:

Call response: Total calls in August - 54

Rescue & EMS – 22

Service call's – 16

Good intent calls – 7

Fires – 2

Hazardous conditions – 2

False alarm call – 3

Auto aid ZAY – 12

Auto aid BEN – 3

Staffing:

Staffing: total number of employees on roster - 25

Staff on leave: 0

Staff separation: 0

Workers' comp: 2

Apparatus:

E2310 – Inservice – broken cab lift – fixed

E2311 – Inservice

E2336 – Inservice

WT2350 – Inservice

B2303 – Inservice – wiring and electrical problems

U2397 – Inservice

U2398 – out of service/electrical problems – request to surplus

Type 6 arrival – Not in service – Undetermined in-service date at this time

Facilities:

Back bays cleaned out to allow vehicle maintenance

Fire Chief administrative update:

Service contract – under new business

IAFF 5499 – No contact from local

Security breach on Chiefs computer – working on contract with Pagoda Technologies (under new business)

Minimum participation standards for training and response - Memo

Additional items to note: -NONE-

Chief focus for next month by priority:

Immediate priorities are staffing

Ben Lomond Service Agreement

Vehicle maintenance

Ladder testing

Station electrical compliance

In addition to his prepared report provided Chief Blum stated that one of the workers' comp claims has been in process for two years, but will be settling soon. As part of the settlement requirements provided through our claims adjustors the employee will separate at the end of this month.

Chief Blum reported that participation in training drills has improved some after he sent his memo to staff regarding required standards for participation.

This month on the 29th will be a 5th Tuesday dinner and all are invited.

Felton Fire will be participating in the town's "Sip and Stroll" event on Saturday and will provide a scarecrow entry.

6.0 Unfinished Business:

6.1 Shared Services with CalFire - update

Director Anderson reported he spoke with Jed and was told the paperwork was submitted to State level CalFire and he's waiting for a reply. Director Anderson said he wants to meet this week with Jed and Chief Blum for more discussion. He said Jed is aware of the Ben Lomond agreement in process.

6.2 Shared Services Agreement with Ben Lomond Fire – discussion/ action

Director Crandell reported that he met with two Ben Lomond board members and the departments' Chiefs to further discuss the agreement and answer any questions either had. They discussed PERS and the feedback received from legal regarding the agreement. Chiefs Blum and Brownlee will discuss further regarding any additional follow up they feel is necessary with PERS, but were comfortable with the answers and documentation they had received.

Director Anderson added that CalPERS will likely not give a firm commitment of an answer as their rules change. The same group of board members and Chiefs have a scheduled second meeting on October 15. The Ben Lomond board meeting will be the following morning on October 16.

There were no changes to the draft agreement, except the modification to Appendix B to add the "night shift" pay which had been omitted. Chief Blum stated he received an email response from Don Jarvis with his recommendations and comments. This resulted in no other changes to the draft. Chief Blum said he and Chief Brownlee will discuss any other points regarding Captain Dawson as they feel that is not necessary to be stated in this agreement.

Chief Blum recommended the board review the draft thoroughly if they haven't done so already, and consider approving it.

Director Crandell made a motion to approve and sign the draft agreement as presented. The motion was seconded by Director Shults and approved.

Ayes: Directors Anderson, Crandell and Shults

Noes: none
Abstain: none
Absent: none

Sam Moeller asked to comment- She pointed out that there is no pay scale in this agreement for EMT responders. She requested that the board consider that they will lose three or four responders, and also the majority of the female members. Chief Blum stated that he did speak with Ben Lomond and they currently have no spots within their structure for EMT-only responders. He said it does state in the agreement that retraining would be offered to enable staff to meet the minimum standards of Ben Lomond Fire.

6.3 TowerPoint updated offer letter to buy-out cell tower lease – update – waiting on legal review

Director Anderson reported that we did receive comments and questions from legal. He spoke with our attorney and made arrangements for representatives from TowerPoint to reach out to her directly to discuss further and answer questions. We will wait to hear back from them after they have spoken.

7.0 New Business:

7.1 Resolution 03-2024: to adopt Appropriation Limit for 2024/2025 provided by the County of Santa Cruz- action

Director Anderson stated this was an annual approval item. Laurie further explained the intent of adopting the resolution accepts the amount of funds calculated by the County of Santa Cruz that we could request to use over the amount of our 2024/2025 budget. Director Crandell made a motion to approve Resolution 03-2024 to adopt the appropriation limit for 2024/2025. The Motion was seconded by Director Shults and approved.

Ayes: Directors Anderson, Crandell and Shults

Noes: none
Abstain: none
Absent: none

7.2 Declare vehicle surplus (2008 Ford F150) and discuss sale- Blum

Chief Blum explained the ongoing electrical issues with dash displays and recent problems experienced. The vehicle has low mileage at approximately 64,000 miles. Some discussion followed. He added that once all of the communications and other emergency equipment is disconnected and removed it will be a more reliable vehicle. He has talked to mechanics and was told the costs to repair it sufficiently would far exceed what the vehicle is worth. He wants to use the funds toward putting the ambulance in service. Chief Blum recommended a starting price of \$4,000 to be requested in closed bids. Director Shults made a motion to surplus the truck and

post it for 30 days to sell. Director Crandell seconded the motion and it was approved.

Ayes: Directors Anderson, Crandell and Shults

Noes: none

Abstain: none

Absent: none

7.3 Auxiliary request for approval to obtain an ABC license to sell mimosas during Santa's Shelves Craft Faire – discussion / action

Chief Blum stated he was contacted by Auxiliary members wanting to sell mimosas at the Santas Shelves event. They would obtain the permit to do so. Director Anderson added that someone would need to be certified and designated to oversee and get the license. Board members were agreeable to go ahead with the idea. Laurie will check with our liability insurance broker to see if there would be any special requirements or costs.

7.4 Pagoda Service Agreement for IT services – Blum – discussion/ action

Chief Blum reported that he and Laurie met with Jon Allen from Pagoda Technologies, after their initial assessment and inventory of our systems. Jon provided us a draft contract. Chief Blum read the four main functions they could perform. Director Crandell asked about the terms. Chief Blum responded that our current server has another year and then we can discuss cloud back up alternatives. We could work with Pagoda for a time until then. More discussion followed. Director Crandell asked if the breach of the Chief's computer could be researched by them. Chief Blum will discuss that with Jon Allen. The board members were agreeable to having the Chief move forward with Pagodas services and agreement.

8.0 Approve paid vendor claims for the month of September 2024: Board members reviewed the vendor claims in the amount of \$28,389.20 for the month of September 2024. Claims were approved as presented on motion by Director Shults, seconded by Director Crandell and approved.

9.0 Correspondence: None

10.0 Closed Session: None

11.0 Set date for the next meeting: Discussion occurred regarding the next regular meeting date being moved due to Chief Blum's being unavailable on November 4.

The next Regular Meeting will be held on **Monday, November 18, 2024 at 6:00 P.M.**

12.0 Adjourn: Director Anderson moved to adjourn the meeting at 6:40 p.m.

Jim Anderson, Chairperson

Attest: Laurie Dennis, Secretary



TO:	Board of Directors	FROM:	Stacie Brownlee Fire Chief
SUBJECT:	Chief's Report	DATE:	11/18/24

Operations

FFPD responded to 87 calls in October

- Structure (3)
- EMS (52)
- Haz Mat (2)
- Public Service (22)
- Smoke Checks (8)
- Storm related (0)
- Wildland (0)

Training

- Hose Testing

Logistic

- Station changes, codes changed, offices downstairs, relocation of lockers and radio desk.
- Appointed Isaac Blum as assistant Chief of Felton Fire

Fire Prevention/Ed - Ayers

- All new personnel working through "Third Person" qualifications, included as part of their FF task books
- Working through State Fire Training certification held by district personnel as part of training needs assessment
- FEL will be training site for 2025 BFFA on Monday and Wednesday evenings 5:00 to 10:00 p.m. Will be relocated on first Mondays to accommodate board meetings. BFFA runs Jan 6 through mid May. FEL has 2 candidates, potential 2 slots also held for 2 in current CAL Fire FF academy if needed.
- 3 of 4 EMT only personnel have expressed interest or begun Third Person training (enabling them to respond as part of company to all incidents): training will fill liability "holes" left by evolution of EMT Only program. The program was intended to augment FEL staffing, but morphed into personnel responding as only responder; never the intention, but leaving personnel exposed to unsafe situation. One began move prior to Shared Service Agreement and has begun her FF task book and Third Person qualification, as well as attending the 2025 BFFA.

Board Report-IncExp FYTD w/var

As Of = @today; Years = 1; Balances = Adopted Budget, Adjusted Budget, Month-To-Date Actual, Year-To-Date Actual, Year-To-Date Variance; Revenues/Expenditures = R,E
 GL Key [681800] and Dept [*]

FY 2025

Object	GL Object Title	Adopted Budget	Adjusted Budget	Month-To-Date		Year-To-Date		Year-To-Date Variance
				Actual	Budget	Actual	Budget	
GL Key: 681800 -- FELTON FIRE PROTECTN DISTRICT								
Revenues								
Character: 01 -- TAXES								
40100	PROPERTY TAX-CURRENT SEC-GEN	989,243.00	989,243.00	0.00	0.00	0.00	0.00	989,243.00
40110	PROPERTY TAX-CURRENT UNSEC-GEN	21,213.00	21,213.00	367.98	20,575.30	20,575.30	637.70	637.70
40130	PROPERTY TAX-PRIOR UNSEC-GEN	0.00	0.00	100.32	445.17	445.17	-445.17	-445.17
40150	SUPP PROP TAX-CURRENT SEC	0.00	0.00	707.32	2,393.36	2,393.36	-2,393.36	-2,393.36
40151	SUPP PROP TAX-CURRENT UNSEC	0.00	0.00	276.98	501.35	501.35	-501.35	-501.35
40160	SUPP PROP TAX-PRIOR SEC	0.00	0.00	93.00	528.16	528.16	-528.16	-528.16
40161	SUPP PROP TAX-PRIOR UNSEC	0.00	0.00	58.28	135.67	135.67	-135.67	-135.67
Total 01 -- TAXES		1,010,456.00	1,010,456.00	1,603.88	24,579.01	24,579.01	985,876.99	985,876.99
Character: 07 -- FINES, FORFEITURES & ASSMNTS								
44142	PENALTIES FOR DELINQUENT TAXES	0.00	0.00	10.29	47.10	47.10	-47.10	-47.10
44143	REDMPTN PNLTIES FOR DELINQ TXS	0.00	0.00	18.72	59.70	59.70	-59.70	-59.70
Total 07 -- FINES, FORFEITURES & ASSMNTS		0.00	0.00	29.01	106.80	106.80	-106.80	-106.80
Character: 10 -- REV FROM USE OF MONEY & PROP								
40430	INTEREST	25,000.00	25,000.00	0.00	19,570.73	19,570.73	5,429.27	5,429.27
40440	RENTS & CONCESSIONS	39,240.00	39,240.00	0.00	13,082.32	13,082.32	26,157.68	26,157.68
Total 10 -- REV FROM USE OF MONEY & PROP		64,240.00	64,240.00	0.00	32,653.05	32,653.05	31,586.95	31,586.95
Character: 15 -- INTERGOVERNMENTAL REVENUES								
40830	ST-HOMEOWNERS' PROP TAX RELIEF	4,528.00	4,528.00	0.00	0.00	0.00	4,528.00	4,528.00
40894	ST-OTHER	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00
Total 15 -- INTERGOVERNMENTAL REVENUES		9,528.00	9,528.00	0.00	0.00	0.00	9,528.00	9,528.00
Character: 19 -- CHARGES FOR SERVICES								
41322	PLAN CHECKING FEES	2,500.00	2,500.00	0.00	1,862.00	1,862.00	638.00	638.00
Total 19 -- CHARGES FOR SERVICES		2,500.00	2,500.00	0.00	1,862.00	1,862.00	638.00	638.00
Character: 23 -- MISC. REVENUES								
42384	OTHER REVENUE	2,000.00	2,000.00	0.00	139.98	139.98	1,860.02	1,860.02
Total 23 -- MISC. REVENUES		2,000.00	2,000.00	0.00	139.98	139.98	1,860.02	1,860.02
Total Revenues		1,088,724.00	1,088,724.00	1,632.89	59,340.84	59,340.84	1,029,383.16	1,029,383.16
Expenditures								
Character: 50 -- SALARIES AND EMPLOYEE BENEF								
51000	REGULAR PAY-PERMANENT	502,500.00	502,500.00	5,168.68	85,170.49	85,170.49	417,329.51	417,329.51
51005	OVERTIME PAY-PERMANENT	3,000.00	3,000.00	0.00	2,650.62	2,650.62	349.38	349.38
51010	REGULAR PAY-EXTRA HELP	141,500.00	141,500.00	50.00	7,665.00	7,665.00	133,835.00	133,835.00
51015	REGULAR PAY-SICK LEAVE	2,400.00	2,400.00	0.00	0.00	0.00	2,400.00	2,400.00

Board Report-IncExp FYTD w/var

As Of = @today; Years = 1; Balances = Adopted Budget, Adjusted Budget, Month-To-Date Actual, Year-To-Date Actual, Year-To-Date Variance; Revenues/Expenditures = R,E
 GL Key [681800] and Dept [*]

Object	GL Object Title	FY 2025					Year-To-Date Variance
		Adopted Budget	Adjusted Budget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Variance	
GL Key: 681800 -- FELTON FIRE PROTECTN DISTRICT							
Expenditures							
Character: 50 -- SALARIES AND EMPLOYEE BENEF							
52010	OASDI-SOCIAL SECURITY	52,080.00	52,080.00	435.30	6,247.99	45,832.01	
52015	PERs	91,269.00	91,269.00	330.24	33,603.68	57,665.32	
53010	EMPLOYEE INSURANCE & BENEFITS	68,202.00	68,202.00	471.42	16,982.10	51,219.90	
53015	UNEMPLOYMENT INSURANCE	20,000.00	20,000.00	0.00	119.00	19,881.00	
54010	WORKERS COMPENSATION INSURANCE	84,000.00	84,000.00	0.00	79,507.00	4,493.00	
55020	SICK LEAVE RESERVE	0.00	0.00	0.00	3,080.00	-3,080.00	
Total 50 -- SALARIES AND EMPLOYEE BENEF		964,951.00	964,951.00	6,455.64	235,025.88	729,925.12	
Character: 60 -- SERVICES AND SUPPLIES							
61110	CLOTHING & PERSONAL SUPPLIES	42,500.00	42,500.00	0.00	1,394.61	41,105.39	
61215	RADIO	35,000.00	35,000.00	0.00	11,570.50	23,429.50	
61221	TELEPHONE-NON TELECOM 1099	12,000.00	12,000.00	0.00	3,147.58	8,852.42	
61310	FOOD	4,000.00	4,000.00	0.00	425.19	3,574.81	
61425	OTHER HOUSEHOLD EXP-SERVICES	6,500.00	6,500.00	0.00	1,263.91	5,236.09	
61525	LIABILITY INSURANCE	40,000.00	40,000.00	0.00	-414.54	40,414.54	
61720	MAINT-MOBILE EQUIPMENT-SERV	24,000.00	24,000.00	0.00	4,029.50	19,970.50	
61721	MAINT-MOBILE EQUIPMENT-SUPPLIES	25,000.00	25,000.00	0.00	249.40	24,750.60	
61725	MAINT-OFFICE EQUIPMENT-SERVICES	2,000.00	2,000.00	0.00	845.07	1,154.93	
61730	MAINT-OTH EQUIP-SERVICES	7,550.00	7,550.00	0.00	78.44	7,471.56	
61731	MAINT-OTH EQUIP-SUPPLIES	2,500.00	2,500.00	0.00	375.77	2,124.23	
61845	MAINT-STRUCT/IMPS/GRDS-OTH-SRV	5,000.00	5,000.00	0.00	187.50	4,812.50	
61846	MAINT-STRUCT/IMPS/GRDS-OTH-SUPP	10,000.00	10,000.00	0.00	771.85	9,228.15	
61920	MEDICAL, DENTAL & LAB SUPPLIES	12,050.00	12,050.00	0.00	304.14	11,745.86	
62020	MEMBERSHIPS	3,000.00	3,000.00	0.00	2,000.00	1,000.00	
62219	PC SOFTWARE PURCHASES	9,500.00	9,500.00	0.00	7,962.49	1,537.51	
62221	POSTAGE	600.00	600.00	0.00	0.00	600.00	
62223	SUPPLIES	2,000.00	2,000.00	0.00	111.38	1,888.62	
62301	ACCOUNTING AND AUDITING FEES	23,500.00	23,500.00	0.00	0.00	23,500.00	
62327	DIRECTORS' FEES	8,000.00	8,000.00	0.00	0.00	8,000.00	
62358	LAUNDRY SERVICES	1,800.00	1,800.00	0.00	352.08	1,447.92	
62367	MEDICAL SERVICES-OTHER	12,000.00	12,000.00	0.00	960.27	11,039.73	
62381	PROF & SPECIAL SERV-OTHER	40,200.00	40,200.00	0.00	22,427.70	17,772.30	
62420	LEGAL NOTICES	700.00	700.00	0.00	179.50	520.50	
62500	EQUIPMENT LEASE & RENT	500.00	500.00	0.00	0.00	500.00	
62715	SMALL TOOLS & INSTRUMENTS	7,000.00	7,000.00	0.00	1,375.38	5,624.62	
62826	EDUCATION AND/OR TRAINING	20,000.00	20,000.00	0.00	835.03	19,164.97	
62888	SPEC DIST EXP-SERVICES	14,000.00	14,000.00	0.00	252.50	13,747.50	

Board Report-IncExp FYTD w/var

As Of = @today; Years = 1; Balances = Adopted Budget, Adjusted Budget, Month-To-Date Actual, Year-To-Date Actual, Year-To-Date Variance; Revenues/Expenditures = R,E
 GL Key [681800] and Dept [*]

Object	GL Object Title	FY 2025					Year-To-Date Variance
		Adopted Budget	Adjusted Budget	Month-To-Date Actual	Year-To-Date Actual	Year-To-Date Variance	
GL Key: 681800 – FELTON FIRE PROTECTN DISTRICT							
Expenditures							
Character: 60 – SERVICES AND SUPPLIES							
62920	GAS, OIL, FUEL	20,000.00	20,000.00	0.00	332.29	19,667.71	
62928	TRAVEL-OTHER(NON-REPT)	3,000.00	3,000.00	0.00	0.00	3,000.00	
63070	UTILITIES	16,000.00	16,000.00	0.00	2,351.04	13,648.96	
	Total 60 – SERVICES AND SUPPLIES	409,900.00	409,900.00	0.00	63,368.58	346,531.42	
Character: 80 – FIXED ASSETS							
86110	BUILDINGS AND IMPROVEMENTS	28,000.00	28,000.00	0.00	0.00	28,000.00	
86204	EQUIPMENT	27,800.00	27,800.00	0.00	6,181.72	21,618.28	
86209	MOBILE EQUIPMENT	226,650.00	226,650.00	0.00	195,435.63	31,214.37	
	Total 80 – FIXED ASSETS	282,450.00	282,450.00	0.00	201,617.35	80,832.65	
Character: 98 – APPROP FOR CONTINGENCIES							
98700	APPROP FOR CONTINGENCIES	700,000.00	700,000.00	0.00	0.00	700,000.00	
	Total 98 – APPROP FOR CONTINGENCIES	700,000.00	700,000.00	0.00	0.00	700,000.00	
	Total Expenditures	2,357,301.00	2,357,301.00	6,455.64	500,011.81	1,857,289.19	
	Total 681800 – FELTON FIRE PROTECTN DISTRICT	-1,268,577.00	-1,268,577.00	-4,822.75	-440,670.97	-827,906.03	
		-1,268,577.00	-1,268,577.00	-4,822.75	-440,670.97	-827,906.03	

October 2024- responses				
USER NAME	PERS TOTAL # OF INCID	TOTAL DEPT #	% OF TOTAL CALLS	
Adam, Nick	5	87	6%	BLFD
Albrecht, Jacob	3	87	3%	
Aluffi, Mike	3	87	3%	BLFD
Andersen, Soren	2	87	2%	
Auldridge, Jacob	5	87	6%	BLFD
Ayers, Mike	3	87	3%	
Blum, Isaac	13	87	15%	
Bravin, Jason	5	87	6%	
Brownlee, Stacie	2	87	2%	BLFD
Brownlee, Stacie	4	87	5%	BLFD
Burgess, Nick	6	87	7%	BLFD
Dawson, Audrey	31	87	36%	
Fisher, Garrett	14	87	16%	BLFD
Giannini, Kevin	37	87	43%	BLFD
Jansen, Brian	1	87	1%	BLFD
Ketterer, Noah	5	87	6%	
Mitchell, Rebecca	22	87	25%	
Newman, Brody	5	87	6%	
Rosso, Patrick	7	87	8%	
Scarborough, Connor	12	87	14%	BLFD
Schwanbeck, Daniel	4	87	5%	
Sheets, Jonathan	29	87	33%	BLFD

Annual Call Response 11/01/23- 10/31/24			
USER NAME	PERS. TOTAL # INCID	TOTAL # DEPT INCID	% OF TOTAL CALLS
IN DISTRICT RESPONDERS			
Berlanga, Jamie	10	768	1%
Blum, Isaac	41	768	5%
Bravin, Jason	127	768	17%
Campion, Francis	2	768	0%
Mello, Luna	146	768	19%
Moeller, Samantha	58	768	8%
Schwanbeck, Daniel	69	768	9%
OUT OF DISTRICT RESPONDERS			
Albrecht, Jacob	162	768	21%
Andersen, Soren	60	768	8%
Bonn, Kevin	5	768	1%
Chope, Bayson	15	768	2%
Crocker, Evan	8	768	1%
Davis, Broadi	5	768	1%
Dawson, Audrey	306	768	40%
Hart-Saso, Olivia	26	768	3%
Ketterer, Noah	7	768	1%
Meserth, Shawn	9	768	1%
Mitchell, Rebecca	114	768	15%
Newman, Brody	27	768	4%
Roll, Turner	10	768	1%
Rosso, Patrick	141	768	18%
Trevitt, Stephen	1	768	0%
Underwood, David	44	768	6%
Villarino, Juan	14	768	2%
BEN LOMOND RESPONDERS			
Auldridge, Jacob	13	768	2%
Ayers, Landon	1	768	0%
Ayers, Mike	3	768	0%
Brownlee, Stacie	4	768	1%
Fisher, Garrett	29	768	4%
Giannini, Kevin	72	768	9%
Scarborough, Connor	16	768	2%
Sheets, Jonathan	35	768	5%
Walker, Trent	5	768	1%

PAYROLL SD 09

PAY PERIOD # 23

GL KEY# 681800

Beg Date: 10/26/24

ATTN: Auditor-Controller

End Date: 11/08/24

EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
802663	Laurie A Dennis	\$30.86	REGULAR HOURS	888	36.25	\$1,118.68
			SICK	022	0.00	\$0.00
802248	Audrey Dawson	\$30.00	REGULAR HOURS	888	80.00	\$2,400.00
			SICK	022	0.00	\$0.00
		\$471.42/ Pay Period	Health stipend	ILF	0.00	\$471.42

Day Shift- STATION

EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
803918	Rebecca Mitchell	\$25.00	HOURLY	888	60.00	\$1,500.00
802923	Veronica Bonfante	\$25.00	HOURLY	888	6.00	\$150.00
		\$25.00	HOURLY	888	0.00	\$0.00
		\$25.00	HOURLY	888	0.00	\$0.00
		\$100 per shift	Duty Cover - Stipend	190	1.00	0.00
		\$100 per shift	Duty Cover - Stipend	190	2.00	0.00
803756	Brody Newman	\$50 per shift	Stipend	190	1.00	50.00

Prepared by

Laurie Dennis 11/08/24
DATE

Payroll Batch Control

Employees 5

Line Entries 6

Total Reg. & Special Hours 36.25

Total Regular & Special Amounts \$5,640.10

Pay Type	Hours	Dollars
REGULAR HOURS	36.25	\$5,168.68
Health Stipend	0.00	\$471.42
SICK	0.00	\$0.00
STIPEND	0.00	\$50.00

VOLUNTEER PAY		\$0.00
TOTAL	36	\$5,640.10

0.00 *
5,690.10 +
1,118.68 -
4,571.42 *

51000	Regular Pay	\$5,168.68
51005	Overtime Pay	\$471.42
53010	Empl Benefits	\$0.00
51010	Volunteer Pay	\$50.00
	Total	\$5,690.10

PAYROLL SD 09
PAY PERIOD # 22 **Beg Date: 10/12/24** **ATTN: Auditor-Controller**
GL KEY# 681800 **End Date: 10/25/24**

EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
802663	Laurie A Dennis	\$30.86	REGULAR HOURS	888	31.00	\$956.66
			SICK	022	0.00	\$0.00
802248	Audrey Dawson	\$30.00	REGULAR HOURS	888	80.00	\$2,400.00
			SICK	022	0.00	\$0.00
		\$45.00	Overtime	777	0.00	\$0.00

Day Shift- STATION

EMPLOYEE #	NAME	PAY RATE	PAY TYPE	KEY CODE	HOURS	SALARY / TOTAL PAY
803997	Noah Ketterer	\$25.00	HOURLY	888	10.00	\$250.00
803918	Rebecca Mitchell	\$25.00	HOURLY	888	72.50	\$1,812.50
803757	Daniel Schwanbeck	\$25.00	HOURLY	888	12.00	\$300.00
		\$25.00	HOURLY	888	0.00	\$0.00
803669	Patrick Rosso	\$100 per shift	Duty Cover - Stipend	190	2.00	200.00
803670	Jason Bravin	\$100 per shift	Duty Cover - Stipend	190	2.00	200.00
803753	Soren Andersen	\$100 per shift	Stipend	190	1.00	100.00
803670	Jason Bravin	\$100 per shift	Stipend	190	1.00	100.00
803756	Brody Newman	\$100 per shift	Stipend	190	2.00	200.00
803757	Daniel Schwanbeck	\$100 per shift	Stipend	190	1.00	100.00
		\$100 per shift	Stipend	190	0.00	0.00

Prepared by *Laurie A Dennis* DATE *10/24*

Pay Type	Hours	Dollars
REGULAR HOURS	31.00	\$5,719.16
OVERTIME	0.00	\$0.00
SICK	0.00	\$0.00
STIPEND	0.00	\$900.00

Payroll Batch Control

Employees 9
Line Entries 11
Total Reg. & Special Hours 31.00
Total Regular & Special Amounts \$5,719.16

VOLUNTEER PAY	Hours	Dollars
TOTAL	31	\$5,719.16

51000	Regular Pay	\$5,719.16
51005	Overtime Pay	\$0.00
51015	Sick Pay	\$0.00
51010	Volunteer Pay	\$900.00
	Total	\$6,619.16

0.00 *
6,619.16 +
956.66 -
5,662.50 *

Ben Lomond Fire Protection District

9430 Highway 9

831-336-5495

Email

Ben Lomond, CA 95005

831-336-0300

Website

Bill To: Felton Fire Protection District

Phone: 831-335-4422

Invoice #:

FFPD1024

Address:

131 Kirby Street, Felton CA 95018

Fax: 831-335-2635

Invoice Date:

11/4/2024

Email:

Invoice For: **Staffing services provided-
October 2024**

Dates	Description	# Hours	Per Hour Rate	Notes	Price
10/1/2024	one firefighter each day	10	\$ 25.00		\$ 250.00
10/2/2024	two firefighters	20	\$ 25.00		\$ 500.00
10/3/2024	three firefighters	30	\$ 25.00		\$ 750.00
10/4/2024	two firefighters	20	\$ 25.00		\$ 500.00
10/5/2024	one firefighter each day	10	\$ 25.00		\$ 250.00
10/6/2024	two firefighters	20	\$ 25.00		\$ 500.00
10/07-10/09	one firefighter each day	30	\$ 25.00		\$ 750.00
10/10-10/11	two firefighters	40	\$ 25.00		\$ 1,000.00
10/12-10/16	one firefighter each day	50	\$ 25.00		\$ 1,250.00
10/17/2024	two firefighters	20	\$ 25.00		\$ 500.00
10/18/2024	three firefighters	30	\$ 25.00		\$ 750.00
10/19/2024	two firefighters	20	\$ 25.00		\$ 500.00
10/20-10/23	one firefighter each day	40	\$ 25.00		\$ 1,000.00
10/24-10/26	two firefighters	60	\$ 25.00		\$ 1,500.00
10/27-10/30	one firefighter each day	40	\$ 25.00		\$ 1,000.00
10/31/2024	two firefighters	20	\$ 25.00		\$ 500.00
10/14 & 10/23	one firefighter each night	2	\$ 100.00	Night Shifts	\$ 200.00

Invoice Subtotal	\$ 11,700.00
Federal/State/FICA	15.00%
	\$ 1,755.00
TOTAL	\$ 13,455.00

Make all checks payable to Ben Lomond Fire Protection District
If paying by Journal Entry- please credit 680600-51010

AGREEMENT FOR TEMPORARY SERVICES
Between
BEN LOMOND FIRE PROTECTION DISTRICT and
FELTON FIRE PROTECTION DISTRICT

THIS AGREEMENT TEMPORARY SERVICES (“Agreement”) is entered into as of the 1st day of November 2024, by and between the Ben Lomond Fire Protection District (“Ben Lomond”) and the Felton Fire Protection District (“Felton”). Ben Lomond and Felton are referred to individually as “Party”, or collectively, as the “Parties.”

RECITALS

WHEREAS, the Ben Lomond Fire Protection District is a fire protection district organized and existing under the laws of the State of California; and

WHEREAS, the Felton Fire Protection District is a fire protection district organized and existing under the laws of the State of California; and

WHEREAS, the Board of Directors of the Felton Fire Protection District desires to Contract with the Ben Lomond Fire Protection District for various services, including but not limited to Ben Lomond providing temporary fire chief, assistant chief, training, and fire investigation services to Felton; and

WHEREAS, the Board of Directors of the Ben Lomond Fire Protection District has agreed by majority vote of the Board to enter into this contract for such services.

NOW, THEREFORE, in consideration of the mutual agreements and covenants herein set forth, it is agreed as follows:

ARTICLE 1
PURPOSE

- 1.1 Purpose. The parties to this Agreement, with the consent of their legislative bodies, hereby join together for the purpose of Ben Lomond temporarily providing certain services to Felton, including but not limited to fire chief, assistant chief, training, budget assistance, and fire investigation services, as further described herein.

ARTICLE 2
TERM

- 2.1 Term. The term of this Agreement shall commence beginning on November 1, 2024 (the “Effective Date”) and continuing through October 31, 2026 (the “Term”), provided that it is fully ratified and executed by all parties on or before November 1, 2024. The Agreement is subject to termination pursuant to Article 5 below.
- 2.2 Extension. The parties agree that there shall be one (1) option (“Extension Option”) to extend the Term of this Agreement for one (1) additional year. Felton Fire agrees to give Ben Lomond its desire to exercise the Extension Option at least six (6) months prior to the expiration of the Term. The parties agree to meet and confer in good faith as to the Extension Option.

ARTICLE 3
PROVISION OF SHARED SERVICES

3.1 Fire Chief. The parties agree that for the duration of the Term, the Ben Lomond Fire Chief shall serve as the Fire Chief for both Ben Lomond and Felton.

3.1.1 Scope of Services. The duties and authorities of the Fire Chief shall be those set forth in the Scope of Services attached hereto as **Exhibit A** and incorporated herein by reference. The Fire Chief has the authority to assign tasks and functions of the referenced Scope of Services to qualified Felton staff members, particularly the Assistant Chief or Division Chief. The Scope of Services for the Fire Chief may be amended as appropriate and necessary only with the concurrence of both respective Boards of Directors of Ben Lomond and Felton.

3.1.2 Division of Service. The parties anticipate that the Fire Chief will reasonably divide their time between Ben Lomond and Felton, as the duties and responsibilities of each district requires. This includes attending Board of Directors meetings in person or designating a district representative in sharing time at the physical location of the fire stations in each District. Both parties understand that there will be times when one district requires more of the Fire Chief's attention than the other. Division and allocation of the Fire Chief's time shall be at the sole discretion of the Fire Chief.

3.1.3 Rules and Regulations. The Fire Chief will apply the Ben Lomond Fire Protection District Rules, Regulations, Policies and Practices in both jurisdictions except for specific rules, regulations, and policies pertaining to fiscal and personnel management that are unique to the Felton Fire Protection District. In the event of such unique requirements, such changes shall be made in the form of an appendix to the Ben Lomond Fire Protection District Rules, Regulations, Policies and Practices and shall apply to Felton, only. The Fire Chief will follow the requirements of the Firefighters Procedural Bill of Rights in both jurisdictions when conducting employee investigations and interviews.

3.1.4 Limitations upon Authority to Bind Felton. Notwithstanding anything to the contrary contained herein, Ben Lomond agrees that the Fire Chief shall not, without the prior approval of Felton Board of Directors or such officer or officers as the Board of Directors may designate, engage in any of the following on behalf of Felton:

- (a) Borrow or obtain credit in any amount or execute any guarantee, except for items for sale by vendors in the ordinary operation of the fire department in amounts and quantities previously approved in the annual budget; and
- (b) Expend funds for capital equipment in excess of expenditures expressly budgeted and approved by the Felton Board of Directors; and
- (c) Sell or transfer capital assets; and

(d) Apply for, solicit, or accept, any grant, donations, contributions by foundations, or the like, that require any financial commitment on the part of the District either initially or in the future; and

(e) Execute any lease of real or personal property.

3.2 Consideration. Felton shall pay Ben Lomond at the rates as outlined in the Fee Schedule, attached and incorporated hereto as Exhibit B. Unless otherwise agreed to by the Parties, Ben Lomond will submit invoices to Felton on a monthly basis during the Term, with documentation supporting the costs of any direct expenses incurred in performing its duties pursuant to this Agreement. Felton shall make payment monthly on the first billing cycle of the new month for all services provided, as described herein.

3.3 Expenses. Felton shall reimburse Ben Lomond of any direct expenses, including but not limited to a per-mile IRS reimbursement rate, incurred in performing its duties pursuant to this Agreement, provided that Ben Lomond present documentary evidence of such expenses to Felton to substantiate the expenses incurred and provided that the Fire Chief receives prior approval from the Felton Board of Directors for any expense over five thousand dollars (\$5,000).

3.4 Vehicle. The Fire Chief is currently provided a vehicle by Ben Lomond and it is anticipated that they will continue to use the vehicle as available. The parties agree that the Fire Chief may use the vehicle for Felton purposes. They may also transport persons who are not employees of either District in the vehicle in appropriate circumstances. Ben Lomond shall maintain adequate liability insurance, maintenance, and fuel cards on the vehicle at all times.

3.5 Contract Services. Ben Lomond retains the right to contract for similar services with other local Fire Service Agencies. This Agreement with Felton is based on Ben Lomond providing services to Felton. If Ben Lomond anticipates providing services to any other agency, it agrees to reopen the current contract with Felton for the purposes of adjusting contract related considerations.

3.6 Independent Contractors.

3.6.1 Status. In the performance of this Agreement, it is the express intention of the Parties that Ben Lomond, including each of Ben Lomond's employees, agents, subcontractors, or others under Ben Lomond's supervision or control, is an independent contractor, and should not be considered an employee of Felton for any purpose. Nothing in this Agreement shall be interpreted or construed as creating or establishing a relationship of employer/employee between Felton and Ben Lomond or between Felton and any employee or agent of Ben Lomond. Both Parties acknowledge that Ben Lomond is not an employee for state or federal tax purposes, and as such, of Felton Fire shall not withhold income or employment taxes from the consideration paid to Ben Lomond under this Agreement.

3.6.2 Other Service Recipients. Felton Fire understands and acknowledges that Ben Lomond retains the right to perform services for others during the term of this Agreement.

3.6.3 Materials. Ben Lomond shall furnish all equipment that may be required to perform the services under this Agreement except for office space and equipment furnished by Felton for Felton purposes, only.

At the conclusion of the Agreement both parties agree to separate out all real property bought by Felton funds and return said items to Felton.

3.6.4 No Benefits. Ben Lomond and persons designated under this Agreement shall not have any claim under this Agreement or otherwise against Felton for vacation pay, sick leave, retirement benefits, social security, worker's compensation, disability or unemployment benefits, or any other employee benefits.

ARTICLE 4 **DISPUTE RESOLUTION**

4.1 Dispute Resolution. In the event of any dispute, claim, question, or disagreement arising from or relating to this Agreement or breach thereof, the parties agree to use their best efforts to settle the dispute, claim, question or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interest, attempt to reach just and equitable solutions satisfactory to all parties. If they do not reach such solutions within a period of thirty (30) days, either party may terminate this Agreement as provided for in Article 6, below.

ARTICLE 5 **INDEMNIFICATION**

5.1 Indemnification. Each party ("Indemnitor") agrees to defend, indemnify, and hold harmless the other Party, its respective officials, officers, employees, volunteers, and agents (collectively "Indemnitees") from any and all claims, demands, losses, damages, legal defense costs, and liability of any kind or nature (collectively, "Claims"), which any Indemnitees may sustain or incur or which may be imposed upon it, but only in proportion to and to the extent Claims result from, arise out of, or in any manner are caused by or result from the negligent or intentional acts or omissions of Indemnitor, Indemnitor's officials, officers, employees, volunteers, and/or agents relating to this Agreement.

5.1.1 For purposes of this section, the terms "employee" or "employees" shall refer to and include employees, officers, agents, representatives, subcontractors, or volunteers.

5.1.2 Notwithstanding the foregoing, no employee, officer, agent, representative, subcontractor, or volunteer of any party to this Agreement shall be considered an "employee" of any other party to this Agreement for purposes of indemnification.

ARTICLE 6 **TERMINATION**

- 6.1 Unilateral Termination. Any party to this Agreement may unilaterally terminate the Agreement by notice to the other party in writing at least thirty (30) days prior to the effective date of the termination.
- 6.2 Termination Based on Mutual Agreement. This Agreement may be terminated at any time with the mutual agreement of both parties.
- 6.3 Termination for Cause. In the event any party breaches a material provision of this Agreement, the non-breaching party shall give the other party written notice of such breach. In the event the breach is not remedied within thirty (30) days of receipt of the written notice, the Agreement may be terminated unless the timelines are extended by mutual agreement.
- 6.4 Effect of Termination. Upon termination of this Agreement, unless otherwise agreed to by the parties, the parties will immediately act not to incur any additional obligations, costs, or expenses as may be reasonably necessary to terminate its activities. Felton's only obligation to Ben Lomond will be just and equitable payment for services authorized by, and received to the satisfaction of, Felton up to and including the effective date of termination less any amounts withheld.

ARTICLE 7

INSURANCE COVERAGE

- 7.1 Each Party shall provide and maintain its own separate insurance coverage at least as broad as:
 - 7.1.1 Commercial General Liability insurance, occurrence form, with the limits of not less than \$1 million each occurrence. The general aggregate limit shall be not less than \$2 million. The fire damage component of such insurance shall be not less than \$100,000.
 - 7.1.2 Automobile Liability insurance, occurrence form, with a limit of not less than \$1 million each occurrence. Such insurance shall include coverage for owned, hired, and non-owned automobiles.
 - 7.1.3 Workers Compensation in at least the minimum statutory limits. With respect to Workers Compensation coverage, the Party employing the fire department employee will provide Workers Compensation coverage for any injuries sustained in the normal course and scope of the employee's performance of services.
- 7.2 The above coverage requirements can be satisfied by self-insurance or pooled risk plans that provide comparable coverage.
- 7.3 General provisions for all insurance shall include the other Party, its elected and appointed officials, employees, and agents, as additional insureds, except errors and omissions, with respect to this Agreement and the performance of services in this Agreement. Additional insured status under this provision shall be limited to each Party's obligation to indemnify the other as described in Article 5.

- 7.4 No changes in insurance affecting the requirements above may be made without the written approval of all Parties.

ARTICLE 8 **MISCELLANEOUS**

- 8.1 Agency. It is understood that each of the Parties operate independently from one another and cannot enter into agreements or contracts as agents of the other. It is expressly understood and agreed that none of the Parties are in any way or for any purpose an agent of each other.
- 8.2 Force Majeure. Neither party shall be liable if the performance of any part or all of this Agreement is prevented, delayed, hindered, or otherwise made impracticable or impossible by reason of any strike, flood, riot, fire, explosion, war, act of God, sabotage, accident, illness, death, or any other casualty or cause beyond either party's control, and which cannot be overcome by reasonable diligence and without unusual expense. Each party hereto shall give notice promptly to the other of the nature and extent of any Force Majeure claimed to delay, hinder or prevent performance of the services under this Agreement. Each Party will, however, make all reasonable efforts to remove or eliminate such a cause of delay or default and will, upon the cessation of the cause, diligently pursue performance of its obligations in this Agreement.
- 8.3 Non-assignability. This Agreement and the rights and duties hereunder may not be assigned by any party hereto without obtaining the prior written consent of the other, and the parties expressly agree that any attempt to assign the rights of any party hereunder without such consent will be null and void. This Agreement is not intended to create any rights of a third party beneficiary.
- 8.4 Construction and Enforcement. This Agreement shall be construed and enforced in accordance with the laws of the State of California. The article and paragraph headings are used solely for convenience and shall not be deemed to limit the subject of the articles and paragraphs or be considered in their interpretation. This Agreement may be executed in several counterparts, each of which shall be deemed an original.
- 8.5 Entire Agreement. This Agreement shall constitute the full and complete Agreement between the parties hereto. This Agreement supersedes all prior negotiations, representations or agreements, if any.
- 8.6 Amendments. This Agreement may be modified in writing and signed by both parties' authorized representative.
- 8.7 Invalidity of Provisions of this Agreement. If, for any reason, any provision hereof shall be determined to be invalid or unenforceable, the validity and effect of the other provisions shall not be affected.
- 8.8 No Waiver. No waiver of any provision of this Agreement shall be deemed or shall constitute a waiver of any other provision. Nor shall such waiver constitute a continuing waiver unless otherwise expressed.

- 8.9 Negotiated Agreement. The provisions of this Agreement are the product of negotiation among all parties and shall not be construed as having been prepared by one party or another. All parties to this Agreement understand their right to seek independent counsel and advice regarding the terms of this Agreement prior to execution of the Agreement.
- 8.10 No Third-Party Beneficiary. This Agreement is only for the benefit of the Parties as municipal or corporate entities and shall not be construed as or deemed to operate as an agreement for the benefit of any third party or parties, and no third party or parties shall have any right of action or obtain any right to benefits or position of any kind for any reason whatsoever.
- 8.11 Notices. All notices required or permitted by this Agreement shall be in writing and shall either be hand delivered, sent by telecopy or facsimile, sent by U.S. mail, postage prepaid, addressed as set forth on the signature page hereof. A notice shall be effective either when personally delivered, on the date set forth on the receipt of a telecopy or facsimile, or upon the earlier of the date set forth on the receipt of registered or certified mail or on the fifth day after mailing.

Notices shall be delivered to the following individuals on behalf of each party:

For the Felton Fire Protection District:

Jim Anderson, President of the Board of Directors
131 Kirby St.
Felton, CA 95018
Facsimile:

For Ben Lomond Fire Protection District:

Sean Castagna, President of the Board of Directors
9430 Highway 9
Ben Lomond, CA 95005
Facsimile:

- 8.12 Authorized Signatures. Each party represents and warrants that the signatories to this Agreement are legally authorized to sign and enter into this Agreement on behalf of their respective agencies.
- 8.13 Counterparts. The parties may execute this Agreement in two or more counterparts, which shall, in the aggregate, be deemed an original but all of which, together, shall constitute one and the same instrument. A scanned, electronic facsimile, or other copy of a party's signature shall be accepted and valid as an original.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

FELTON FIRE PROTECTION DISTRICT

Date: _____

By: _____
Jim Anderson, Chair of the Board of Directors

BEN LOMOND FIRE PROTECTION DISTRICT

Date: _____

By: _____
Sean Castagna, President of the Board of Directors

EXHIBIT A
SCOPE OF SERVICES

This Scope of Services is intended to be a broad scope of responsibilities for services to be delivered to the Felton Fire Protection District by Ben Lomond Fire Protection District. In no manner is it meant to be comprehensive, limited, or all-inclusive regarding the roles and responsibilities that will be administered during the duration of this Agreement.

The Ben Lomond Fire Protection District (BLFPD) will furnish the following services to the Felton Fire Protection District (FELTON):

I. EXECUTIVE SERVICES

A. Board of Directors

- i. Agreement includes preparation for and attendance at regular and special meetings of the FELTON Board of Directors.
- ii. The Fire Chief and/or Assistant Chief shall be authorized to speak for the FELTON Board of Directors on matters of public record.

B. Budget

- i. Agreement includes the costs of developing a budget and estimating revenues for FELTON.
- ii. Agreement includes assisting the FELTON Board of Directors with developing a 2-year plan leading to fiscal and operational solvency.
- iii. Agreement includes assisting FELTON with evaluating a parcel tax to be placed on the ballot in early 2026.
- iv. Agreement includes pursuing grant opportunities to reduce budget burden and extend cash reserves.

C. Labor Management and Memorandum of Understanding

- i.
- ii. Agreement does not include any services that may be required to respond to, prepare for, or participate in, any labor arbitration, or labor-related dispute that may be brought in any State of California or Federal tribunal, including by way of illustration, and not limitation, any proceeding before the California Employment Development Department (EDD), California Public Employees Retirement System (CalPERS), National Labor Relations Board (NLRB), California Labor Board, or California Public Employment Relations Board (PERB).

- iii. Any legal fees and costs that may be incurred on behalf of FELTON herein shall be solely the responsibility of FELTON.

D. Personnel Management

- i. Agreement includes oversight and managing personnel issues, scheduling and coordinating of new hires and promotions, The current FELTON staff schedule will remain in place unless changed by the Board of Directors
- ii. Agreement includes administrative services reasonable and necessary to process employee discipline matters. Disciplinary action taken by the Fire Chief Assistant Chief or Division Chief may be appealed to the Board of Directors in accordance with FELTON policy.
- iii. Agreement does not include services that may be required to respond to, prepare for, or participate in any dispute involving employee discipline that may be filed in a court of law or otherwise appealed to any tribunal beyond the FELTON Board of Directors level.
- iv. Any legal fees and costs that may be incurred on behalf of FELTON herein shall be solely the responsibility of FELTON.

E. Allied Agency Interaction

- i. Agreement includes working with the FELTON Board of Directors on budgets, future planning, and cooperation with surrounding public safety agencies to improve levels of service.
- ii. Agreement includes the representation of FELTON on various boards, committees, or associations.

F. FELTON agrees to maintain arrangements for a person to perform administrative services for FELTON for the term of this Agreement. Should this position be vacated during the Term of the Agreement, the Fire Chief shall assist the FELTON Board of Directors in recruiting and hiring a replacement.

II. OPERATIONAL SERVICES

A. Incident Management

- i. The Agreement includes the management of all FELTON incidents within the district and working with Cal Fire on State Responsibility Incidents.

B. Daily Operations

- i. Agreement includes coordination of activities of major incidents in FELTON.

- ii. BLFPD will designate an Assistant Chief or Division Chief to coordinate day-to-day operations, provide emergency incident management, and monitor training needs within FELTON. The Assistant Chief and Division Chief will work under the direction of the Fire Chief.
- iii. BLFPD will maintain office hours at the Felton Fire Station. The number of hours per week and the purpose of the office hours will be as frequent as necessary and mutually determined by the Fire Chief or their designee and the Board.
- iv. A FELTON designated Division Chief will normally act as the Duty Officer for FELTON incidents when available.

C. Staffing Management

- i. The Joint administration, shall mutually manage the process of arranging and scheduling day to day staffing for FELTON, however, the ultimate responsibility and authority for staffing and scheduling rests with the Fire Chief.
- ii. The intent of FELTON is to keep Felton Fire Station staffed 24/7 with at least two personnel.
- iii. The intent of FELTON is to maintain a roster of 30 active volunteers and contract for a minimum for one paid company officers and one paid firefighter daily through BLFPD.

D. Employee Management

- i. The Agreement includes responsibility for hiring, training, evaluating, and promotional testing of FELTON employees.
- ii. FELTON agrees that BLFPD will develop training plans for its staff to address any deficiencies in County recognized training standards. Staff not meeting the minimum training standards will be placed on a performance improvement plan where goals and expectations are clearly stated. Staff not meeting the minimum standards may be subject to coaching, counseling, or disciplinary action. Staff that do not fall into the rank or service structure that BLFPD operates within shall be re-trained or released.
- iii. The Assistant Chief or Division Chief shall serve as the first-line supervisors for all FELTON employees.
- iv. Agreement includes an aggressive recruitment effort for in-district volunteers.

E. Dispatch and Communication Services

- i. The Agreement includes oversight for long term changes in dispatch search orders, response plans, response zones, and incident types with approval by the FELTON Board of Directors.

III. SUPPORT SERVICES

A. Facilities Maintenance and Capital Improvement

- i. The Agreement includes forecasting funding opportunities and estimating costs to upgrade the current facility.
- ii. FELTON will be responsible for any costs associated with maintenance or repair of the Felton facilities.

B. Apparatus Equipment Maintenance and Replacement Programs

- i. The Agreement includes forecasting funding opportunities for apparatus and estimating costs for replacement.
- ii. FELTON will continue its current arrangements for apparatus maintenance and repair services.

IV. FIRE PREVENTION SERVICES

A. Fire Investigations

- i. The Agreement includes responsibility for fire investigations.
- ii. Additional rates for fire investigation services not included in the Agreement shall be for any investigations in which any outside agency is called in to assist in the investigation. Included, but not limited to, are outside agencies such as Alcohol, Tobacco, and Firearms (ATF), Federal Bureau of Investigations (FBI), etc.
- iii. FELTON Division Chief and BLFPD Assistant Chief will become active members of the Arson Task Force.

B. Public Education

- i. The Agreement includes oversight for the FELTON Public Education Program.
- ii. Public Education Services within FELTON shall be shared by FELTON personnel.

C. Plan Review, Inspections, Variances, and Development Meetings

- i. Both FELTON and BLFPD will continue their current relationship with CSG for plan reviews.

**EXHIBIT B
Fee Schedule**

APPENDIX A _ - PAY HOURLY

Rank:

Fire Chief - \$46.70 + \$6.88 for H&W = \$53.58

Assistant Chief – \$45.00

Deputy Chief - \$40.00

Battalion Chief - \$35.00

Captain - \$30.00

Legacy FEL. Captain (Dawson) - \$36.88

Engineer - \$25.00

Firefighter - EMT - \$25.00

Firefighter non EMT \$20.00

Prevention Officer \$25.00

All hourly pay will also be charged an 8 % fee to cover FICA and Social Security

Appendix B – Stipend Pay per call

Rank:

Captain, Battalion Chief, Division Chief, Assistant Chief- \$30

Engineer - \$25

Firefighter - \$25

Appendix C - Stipend Pay – after hours duty shift coverage

Rank:

Assistant Chief - \$75

Deputy Chief - \$75

Battalion Chief - \$75

Payroll will be turned in biweekly

Revised 11/12/2024

AGREEMENT BETWEEN FELTON FIRE PROTECTION DISTRICT AND ZAYANTE FIRE PROTECTION DISTRICT FOR THE PURPOSE OF PROVIDING RECIPROCAL FIRE PROTECTION AND EMERGENCY SERVICES.

THIS AGREEMENT is made and entered into this date the 1st of July, 2024 by and between the Felton Fire Protection District, an independent fire district and the Zayante Fire Protection District, an independent fire district. This Agreement shall be known as the RECIPROCAL SERVICES Agreement among the Felton Fire Protection District and the Zayante Fire Protection District (REFERRED TO HEREIN AS THE "RECIPROCAL SERVICES", "RSA") and shall be the basis for cooperation in the provision of fire and emergency services between all parties. Each party may be referred to in this Agreement as "party" or collectively as "parties" or "departments".

RECITALS

WHEREAS, the Felton Fire Protection District desires to enter a Operational Coverage Agreement with Zayante Fire Protection District with the purpose of providing first responder coverage when volunteer firefighter resources are unavailable and developing cooperation among both fire agencies in the provision of fire protection, emergency medical services; and

WHEREAS, through each party's participation in the Reciprocal Service Agreement, greater benefit is realized through improvements in response time, response force size, personnel safety and supervision, with overall greater efficiency in the delivery of fire protection to the citizens, businesses and visitors within the communities we serve; and

WHEREAS, all parties in recognition of mutual benefit desire to memorialize into a RSA agreement; and

WHEREAS, all parties have determined that their agents on matters relating to this Agreement shall be their respective District Boards of Directors, the Fire Chief, and/or his/her authorized designees or successors.

NOW, THEREFORE, pursuant to the authority granted by California Government Code 6502 and 55632 and Health & Safety Code §13050 and in consideration of the mutual promises and obligations as set forth herein the parties hereby agree that a Reciprocal Service Agreement between the Felton Fire Protection District and the Zayante Fire Protection District is hereby established as follows:

1. INTENT

- a. It is the intent of all parties to this agreement to seek out and employ best practices and/or procedures that will serve to maintain or improve the safety and levels of emergency response provided to the citizens and visitors of the cooperating agencies and to improve the existing practices to assure the highest levels of employee safety, emergency operational efficiency, and cost effectiveness in the delivery of fire protection, EMS and emergency services to the communities we represent.
- b. In support of the intent of this agreement, all parties agree that communicating known resource draw down, insufficient shift staffing, or minimum staffing below (2) personnel shall warrant notification to the other as soon as practical so an attempt to place personnel on notice for availability can be organized to best serve the communities served.
- c. In support of Firefighter Safety and the import of effective Command and Control at complex incidents, all parties agree to communicate when Command assets such as a Chief Officer or Duty Chief are not available for response. Such assets are not recognized if also riding the Fire Engine as a Supervisor of an Engine Company. One employee cannot serve in both positions simultaneously at complex incidents.

2. RESPONSE TO INCIDENTS

- a. All parties agree that providing a fire engine or appropriate resource to an incident in the least amount of time regardless of jurisdiction provides a higher level of service to the citizens and visitors of all jurisdictions and is in all parties' best interest.
- b. The parties shall establish and concur on best practices for the deployment, staffing and use of fire engines and personnel responding to emergency incidents within each party's jurisdiction through collaborative planning with the District Fire Chief's.
- c. The Fire Districts shall establish a compensation schedule to recover actual personnel "Call Pay" expense at volunteer firefighter rates for response and station coverage personnel when responding in the others Fire District when first responder resources are not available. This rate of pay will reflect "call pay", "Sleeper" rates and Night Premium as codified in District Compensation Policy, RSA terms and conditions or FEL-BEN Agreement for Temporary Service expectations. This will not reflect hourly pay for any personnel responding on hourly compensation schedules. Rates of pay if differing will be mutually agreed

upon and a master compensation schedule will be applied to the ratified agreement.

- d. Incident Command authority shall reside with the ranking on scene Chief Officer or District Duty Chief on scene regardless of jurisdiction adhering to the principles of the Incident Command System.
 - e. Reciprocal Services is not "Automatic Aid" as in for one Engine automatically added to a Response to a Structure Fire as that Legacy Agreement shall not be affected by the Reciprocal Services Agreement.
 - f. Reciprocal Services is not "Mutual Aid" that in which the host Agency is on scene with a minimum staffed (2) person Engine Company or Fire Unit and requesting additional resources to address an emergency. Mutual Aid is an agreement among responders to lend assistance when response demands exceed local resources. BLS-EMS units shall not be considered a response other than to EMS details. Recognized resources are those considered All-Risk responders.
 - g. All parties shall review the response experience quarterly, or when staffing or other resource changes, to ensure that one department is not overly burdened by responses to the other jurisdiction.
 - h. All parties shall submit monthly invoices for services provided in the Reciprocal Services Agreement to the Incident Host Agency for cost recovery in a timely basis.
3. **TERM OF AGREEMENT**
The RSA shall remain in force until cancelled by one or both parties. Either party may unilaterally cancel the RSA with 30 days' notice to the other party. The RSA may be cancelled at any time by mutual agreement of both parties.

Zayante Fire Protection District Policy 4000 – current pay rates. (7/1/24)

Sleeper Rate \$50 per night

Chief Officer \$22	Chief Officer with EMT \$24
Fire Captain \$18	Fire Captain with EMT \$20
FF/ENG \$12	FF/ENG with EMT \$14

Felton Fire Protection District Policy "Call Pay" – current pay rates. (7/1/24)

Sleeper Rate \$100 per night – minimum 2 Section II C ii: 24x7x2 coverage

Duty Officer \$75	Chief Officer \$30
Captain \$30.00	DO/Engineer \$25.00
FF EMT \$25.00	FF \$25.00

Master Rate Schedule assembled by agreement: (as adopted by FEL-BEN Agreement 7-1-24)

Sleeper rate \$100 per night (x2) FEL-BEN Agreement section II C ii: 24x7x2 coverage

Night Premium \$200.00 (after 1800 hours)

Chief Officer	\$30.00 per incident
Duty Chief	\$75 off-duty response per night shift
Fire Captain	\$30.00 per incident
Fire Engineer/DO	\$25.00 per incident
FF-EMT	\$25.00 per incident
FF	\$25.00 per incident

The Master Rate Schedule infers rates agreed upon by Felton and Ben Lomond Fire Districts and adopted by Zayante Fire District to ensure equitable compensation.

Zayante Fire District retains exposure for coverage rates at its published rate schedule.

The Zayante Fire District entered into the RSA Agreement with an expectation that services would be needed from July 2024 through September 2024 as expressed by Felton Fire. Those services continue to be utilized to date. The Zayante Fire District is sensitive to the additional burden “night coverage” creates on personnel and is adding an additional premium for night responses based on the direct coverage experience due to volume of calls.

Night Premium: \$200.00 per incident.

It is the intent of the Zayante Fire District to incentivize the staffing of the Felton Fire District. As such, if emergency response is provided by Zayante to the Felton Fire District, after November 21, 2024, where the minimum staffing expectation in Agreement section II C ii: 24x7x2 coverage is not filled – Zayante Fire will assign the current sleeper rate expectation plus Call Pay and Night Premium per response per incident in its billing invoice.

This agreement addendum is agreed upon with approval of both Agency Board of Directors sitting in open session.

Jim Anderson, Chair
Felton Fire Protection District

Date:

Kristi Locatelli, Chair
Zayante Fire Protection District

Date:

FELTON FIRE PROTECTION DISTRICT

ORDINANCE NO 1-2023

AN ORDINANCE ESTABLISHING A SCHEDULE OF FEES FOR INSPECTION SERVICES, PLAN CHECKS, PERMITS, COST RECOVERY, AND OTHER FIRE SERVICE RELATED FEES

WHEREAS, the California Health and Safety Code, Section 13916, authorizes the Board of Directors of the Felton Fire Protection District (FFPD) to charge a fee to cover the cost of any service which the FFPD provides, or for the cost of enforcing any regulation for which a fee is charged;

WHEREAS, the following fees reflect the actual cost borne by the FFPD in providing the service or enforcing the regulation;

WHEREAS, the current fee schedule is in need of revision and update;

NOW THEREFORE BE IT RESOLVED AND ORDERED THAT, the FFPD adopts the schedule of fees attached as the current Fire Prevention and Fire Service Fees;

FUTHER BE RESOLVED AND ORDERED THAT, this Ordinance rescinds any other previous Fee Schedule Ordinances.

Fee Schedule

A fee in accordance with the following schedule shall be paid to the FFPD at the time of application or upon receipt of an invoice for services rendered for:

Inspection Service

When a fire inspection is requested or required by state or local ordinance, the standard hourly fee shall be charged. This fee is one hundred fifty-eight dollars (\$158) per hour with a one hour minimum for each inspection and staff member. After the first hour, seventy-nine dollars (\$79.00) per half hour shall be charged with a one-half hour minimum. The fee is for actual office hours and field hours per project/inspection.

Such fee shall not be refunded upon failure of an applicant to obtain necessary permits. Failure to apply for necessary permits or services may result in an order from the Fire Chief or their designee to obtain a permit for service.

Plan Review Service/Required Permits

When a plan review is requested or required by state or local ordinance under any of the following categories, the standard hourly fee shall be charged for actual consultant fees, office hours and field hours per project review. Included are fire alarm, sprinkler system and fixed extinguishing system required permits, and other plans as required.

Building Plan Review including commercial and residential construction. The total fee due prior to a building permit being issued is determined by the size of the project. Inclusive in these fees are office time, field inspection time and phone consultation time. Square footage calculations are computed on total floor area which includes all floors, heated and unheated, porches, and garages. Plan review and site visits (inspections) are included in the permit price.

Development Review Fees	Fee
1. Design Review	\$158.00 per hour
2. Building Plan Review Intake Fee (non-refundable)	\$350.00
3. Plan Review - All occupancy groups (residential & commercial)	\$1.25 per square foot
4. Tenant improvement review	\$158.00 per hour

Miscellaneous Services	Permit Fee	Inspection Fee
1. On-site or Off-site plan check (1 hr min)		\$158.00 hr.
2. Water Storage Tanks	\$150.00	\$158.00 hr.
3. Private Hydrants	\$150.00	\$158.00 hr.
4. Underground Sprinkler **	\$150.00	\$158.00 hr.
5. LPG Tanks – (125 to 499 Gal)	\$150.00	\$158.00 hr.
6. Ansul Systems	\$150.00	\$158.00 hr.
7. Additional Inspections (1 hr min.)		\$158.00 hr.

** When different from sprinkler contractor

Inspection Permit Fees	Fee
1. Fire Alarm System	
a) 1 – 9 Devices	\$395.00
b) 10 + Devices	\$474.00
2. Sprinkler Systems	
a) 1 – 5 Heads	\$158.00
b) 6 – 20 Heads	\$316.00
c) 21 – 50 Heads	\$395.00
d) 51 – 100 Heads	\$553.00
e) 101 – 150 Heads	\$711.00
f) 150 + Heads	\$869.00
3. Residential Underground Supply (when different from sprinkler contractor)	\$158.00
4. Commercial Underground Supply	\$316.00
5. Fixed Extinguishing System	\$395.00

Work Without Permits and Missed Appointments	Fee
1. <u>Work Without Permits</u>	DOUBLE FEES
2. <u>Missed Field Appointments (not cancelled 24 hrs prior)</u>	\$158.00

False Alarms	Fee
1. <u>False Alarms (annually)</u>	
a) First Response	No Charge
b) Second Response	No Charge
c) Third and each Additional Response	\$182 per response

Administrative Fees	Fee
1. <u>Incident, Investigations and PCR Reports</u> (PCR's as permitted by privacy laws)	\$25.00 per report
2. <u>Public records request</u>	\$0.25 per page printed/ free if emailed
3. <u>Returned Check Fee</u>	\$25.00 + County Fees
4. <u>Late Payments Past 30 Days</u>	5% of the total invoice per month
5. <u>Deposition/Interview</u>	\$158.00 per hour
6. <u>Administrative Fee</u>	20%

Other Charges	Fee
1. Chipper Program	
a) Chipper with operator	\$150.00 per hour
b) Additional Staff	\$100.00 per hour per staff member
2. Felton Fire Training Room	
a) Resident	\$175.00 per day (5 hours max) \$100.00 cleaning deposit
b) Nonresident	\$225.00 per day (5 hours max) \$100.00 cleaning deposit
3. Kitchen Use	
a) Resident	\$275.00 per day (5 hours max)
b) Nonresident	\$325.00 per day (5 hours max)
4. Event Stand By	
a) EMS Event Stand By	\$ 200.00 per hour (2 EMTs & pickup truck with BLS equipment)
b) Fire Protection Event Stand by	\$ 400.00 per hour (3 firefighters and fire engine)

Meeting Room Facility Fees are required to be paid in advance of the use of the facility. Charges for damages or other loss will be charged at actual cost for repairs plus an administrative fee of 100%. Applications for facility use are reviewed by the Fire Chief for approval. Applications may be filed up to 30 days in advance of the event. A maximum occupancy of 30 people can use the training room at a time. No smoking, alcohol or amplified music will be permitted on fire district property by groups using the training room.

HOURLY EQUIPMENT AND PERSONNEL FEES

Government Code Section 53150 states:

“Any person who is under the influence of an alcoholic beverage or any drug, or the combined influence of an alcoholic beverage and any drug, whose negligent operation of a motor vehicle caused by the influence proximately causes any incident resulting in an appropriate emergency response, and any person whose intentionally wrongful conduct proximately causes any incident resulting in an appropriate emergency response, is liable for the expense of an emergency response by a public agency to the incident. “

The FFPD will seek cost recovery for the following types of incidents:

1. Hazardous materials releases
2. Flagrant false alarms
3. Incident involving illegal activities.
4. Incident resulting from negligence.

The following components will be factored into the recovery charge:

1. Personnel costs
2. Mobile equipment costs
3. Tools, materials, and supply costs
4. Dispatch and communications cost
5. Specialty equipment
6. Replacement of damaged equipment at cost

Recovery costs will be based on the current Felton Fire Protection District OES/ FEMA rates for personnel and equipment as follows:

Personnel

Personnel costs will be calculated utilizing actual salary and benefit costs based on the position and the current OES/FEMA rate schedule. 1 hour minimum for each responder required to mitigate the incident.

Mobile Equipment

Mobile equipment will be charged at the current OES/FEMA schedule of hourly equipment rates plus mileage with a \$50.00 minimum charge. All other equipment will be charged at actual cost.

Materials and Supply Costs

Materials and supplies will be charged at the actual cost of replacement including tax and freight.

Dispatch and Communications Costs

The cost of dispatch will be the actual cost as determined by the FFPD agreement with Santa Cruz Consolidated Emergency Communications Center. Other telecommunication charges will be billed based on actual costs.

Waiver of Fees

A request for the waiver of fees may be granted by the Fire Chief or Chair of the Board, when such waiver would be in the best interest of the public.

**FELTON FIRE PROTECTION DISTRICT
OF SANTA CRUZ COUNTY**

Date: November 18, 2024

To: County Auditor, Controller

From: Laurie Dennis (831) 335-4422

Subject: Approved Bills for Payment Transmittal

Vendor bills have been approved for payment out of district funds totaling an amount of
\$ 40,549.42.

These payments were approved by the Board of Directors during their meeting on
November 18, 2024.

Signed _____

Signed _____

Signed _____

Signed _____

Signed _____

CLAIMS BY VENDOR

10/10/2024

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 681800					
ATCHISON, BARISONE & CONDOTTI	/ /	62381	Service 09/01-09/30/24 (AT&T lease review, board pkt)	\$1,182.50	<input type="checkbox"/>
CALPERS RETIREMENT SYSTEM	/ /	53010	Healthcare - premium for October 2024	\$1,023.86	<input type="checkbox"/>
FIRE RISK MANAGEMENT SERV/Calif Bank & Trust	/ /	53010	Ins. premiums due (VSP, Life & AD&D) for November 2024	\$61.26	<input type="checkbox"/>
ZAYANTE FIRE DISTRICT	/ /	62381	Invoices # 037-047 for responses Provided from 09/21-10/06/24	\$1,527.45	<input type="checkbox"/>
ZEP MANUFACTURING COMPANY	/ /	61425	Floor cleaner, disinfecting cleaning wipes	\$204.94	<input type="checkbox"/>
Total				\$4,000.01	

CLAIMS BY VENDOR

10/24/2024

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 681800					
PAGODA TECHNOLOGIES INC	//	62381	Monthly billing for October (prorated 10/18-10/31/24)	\$302.00	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61425	cleaning supplies	\$2.99	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61221	Comcast and AT&T Firstnet billings	\$925.34	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61310	Fire prevention lunches- will be reimbursed	\$112.77	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	62826	Firefighter training books	\$835.03	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	62920	Fuel purchase	\$37.74	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	62358	Mission Linen billing	\$78.24	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	62223	office supplies, notes	\$29.35	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	61731	SCBA batteries	\$65.79	<input type="checkbox"/>
US BANK CORPORATE PAYMENT SYSTEMS	//	63070	SLV Water and PG&E billings	\$458.79	<input type="checkbox"/>
				Total	\$2,848.04

CLAIMS BY VENDOR

11/08/2024

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 681800					
BEN LOMOND FIRE PROTECTION DISTRICT	//	51000	Staff services provided 10/01-10/31/24	\$13,455.00	<input type="checkbox"/>
DOCTORS ON DUTY MEDICAL GROUP INC	//	62367	Firefighter new-hire physicals (Gifford, Aguirre, Casillas-Rodriguez, Velasco)	\$3,706.50	<input type="checkbox"/>
FELTON PAINT & HARDWARE	//	61846	Electrical covers, painting supplies	\$36.70	<input type="checkbox"/>
HEALTH CARE EMPLOYER DENTAL	//	53010	Dental Insurance premium for December (half)	\$35.71	<input type="checkbox"/>
PAGODA TECHNOLOGIES INC	//	62381	Monthly billing for November, Microsoft 365 Business appl.	\$750.65	<input type="checkbox"/>
PALACE BUSINESS SOLUTIONS	//	62223	Desk and wall calendar 2025	\$35.37	<input type="checkbox"/>
SAN LORENZO LUMBER AND HOME CENTERS	//	61846	Tool shelving supplies, lumber, asstd supplies	\$165.87	<input type="checkbox"/>
SANTA CRUZ COUNTY ENVIRONMENTAL HEALTH SERVICES	//	62381	Health permit renewal 2025 (Facility ID FA0002260)	\$1,206.00	<input type="checkbox"/>
SCM PERFORMANCE	//	86110	Move lockers to engine bay, repair elec. and plumbing then move and reinstall washer/dryer, begin tracing and moving radio wiring, reroute to new radio room, rel. CAD printer, move admin to front offc	\$4,560.00	<input type="checkbox"/>
THE PIED PIPER EXTERMINATORS INC	//	62381	Monthly rodent control- 10/28/24	\$195.00	<input type="checkbox"/>
ZAYANTE FIRE DISTRICT	//	51010	Response coverage provided 10/13-11/05/24 for staffing	\$3,443.00	<input type="checkbox"/>
Total				\$27,589.80	

CLAIMS BY VENDOR

11/14/2024

Filter: (Open Claims Only) (Pre-Approved Excluded)

Vendor	Claim Date	GL Obj	Message	Amount	
GL Key: 681800					
BRASS KEY LOCKSMITH	//	61846	Digital keypad, keypad lever for deadlatch, heavy duty deadlatch , strike, etc	\$1,081.95	<input type="checkbox"/>
BRASS KEY LOCKSMITH	//	61845	Labor to install deadlatch in foyer door, programmed codes	\$560.00	<input type="checkbox"/>
CSG CONSULTANTS, INC.	//	62381	Plan review services - 09/28-10/25/24	\$142.00	<input type="checkbox"/>
GREENWASTE RECOVERY, INC.	//	61425	Garbage services-	\$337.41	<input type="checkbox"/>
SANTA CRUZ CO PUBLIC WORKS	//	61425	Dump runs	\$29.00	<input type="checkbox"/>
SANTA CRUZ COUNTY FIRE DEPARTMENT	//	62826	CalFire public safety course fee- M Gifford	\$100.00	<input type="checkbox"/>
SCM PERFORMANCE	//	86110	Finish moving Chiefs office downstairs,(phone,internet,server access), reprogramming and install added locks, moving IT equipment,GFI in kitchen electrical, running antenna wires for tower to relocate	\$3,287.25	<input type="checkbox"/>
SOUTHERN COUNTIES LUBRICANTS LLC	//	62920	Generator tank fill 11/06/24- 80 gallons	\$573.96	<input type="checkbox"/>
Total				\$6,111.57	

