



## **FELTON FIRE PROTECTION DISTRICT**

131 Kirby Street, Felton CA 95018 831 335-4422

### Regular Meeting Minutes

### Of The Board of Directors

July 01, 2024

Location: *Felton Fire Station Meeting Room*, 131 Kirby St, Felton California

#### **1.0 Convene Meeting:**

**1.1** Call to Order: Meeting was called to order by Chairperson Jim Anderson at 6:03 p.m.

**1.2** Pledge of Allegiance

**1.3** Roll Call: Directors Jim Anderson, Norm Crandell, Mike Shults

**1.4** Staff: BC Arndt, L. Dennis

Absent: none

Guests: Audrey Dawson, Samantha Moeller, Patrick Rosso, Aidan Malmberg, Soren Andersen, Rebecca Mitchell, Mark Rose, Jacob Albrecht, Chief Mike Ayers, Sam Chun (Lookout Santa Cruz), Adam Hensleigh

**1.5** Approve meeting minutes of the Regular Meeting held on June 03, 2024 and Special Meetings held on June 19, 2024. Mark Rose stated the minutes of June 03 should be amended to remove his name from the committee updates, Laurie will make the edits. Regular and Special meeting minutes approved as written with the edit requested on motion by Director Crandell and second by Director Shults and passed.

Ayes: Directors Anderson, Crandell and Shults

Noes: none

Abstain: none

Absent: none

**1.6** Considerations of Additions to the Agenda: None.

**2.0 Public Comment:** Chief Ayers said that a great job was done by all departments on the structure fire the other night, it was a good knock-down. Chief Ayers also suggested that agenda item 7.1 is subject to "meet and confer" per union rules and shouldn't be addressed during this meeting. Director Anderson stated they will skip this item.

Aidan Malmberg asked about the second letter from Dooright mentioned at the last meeting and why it wasn't included with the meeting information. Director Anderson clarified that it was an email he received from them and referred to the same information in the Cure and Correct Demand received.

Sam Moeller requested the brief prepared by Dan Arndt describing statistical related to issues in recruiting and retaining volunteer firefighters be included with the board minutes. She felt it would share information with the public to help offset the negativity seen in social media as a result of the Lookout Santa Cruz article. Director Anderson stated he would have it included with the minutes.

**3.0 Public Hearing:** None

**4.0 Correspondence:** None

**5.0 Directors Reports:** None

**6.0 Staff Report:**

- BC Arndt stated responses are status quo as well as staffing, although they still have some issues filling night shifts.
- He stated they had a full engine to the structure fire. They were also able to handle a medical at the same time with staff at the station already on stand-by.

**7.0 Unfinished Business:**

**7.1 Paid Staff covering night shift options- discussion/action**

Director Anderson stated this item will not be discussed tonight.

**7.2 Shared Services Committee update**

**a) Shared Services update- CalFire**

Director Crandell reported they are still working on the agreement process with CalFire. Director Anderson stated CalFire is waiting on a response from the State level in Sacramento. Nate Armstrong is on vacation, but Jed Wilson will reach out to us this week in his place if any word is received.

**7.3 Fire Chief Committee - update**

Directors Crandell reported that Director Anderson spoke with Scotts Valley Chief Correira to discuss some administrative services they might provide in a Battalion chief function, which would be less expensive. Director Anderson will send a letter to Chief Correira designating the exact needs we are looking for.

**7.4 Alternate Acting Chief – update/action**

This item was not discussed.

**7.5 Proposed updates to policies – D Arndt- discussion/action**

BC Arndt stated nothing has changed in the two versions he provided previously for the in-district and out-of-district volunteers. He had 3 more resignations last week. Director Anderson stated we will probably need to revisit policies altogether.

**7.6 Type 6 update/ invoice for approval – discussion/action**

Laure requested board approval for the MTECH invoice in the amount of \$195,435.63. The Type 6 is planned for pick up next week some time.

Director Crandell made a motion to approve payment of the MTECH invoice, it was seconded by Director Shults and approved.

## **8.0 New Business:**

### **8.1 Resolution 02-2024 – order to hold election, listing 2 as vacancies – Dennis-discussion/action**

Director Anderson explained that due to the allegations of Brown Act violations and subsequent advised actions, the normal deadlines to appoint board members have lapsed. We now have to file a new resolution with the County Elections calling for an election that indicates two of the three seats as vacancies.

Director Crandell made a motion to approve Resolution 02-2024 to call an election as stated, it was seconded by Director Shults and approved

### **8.2 Amended/updated Conty of Santa Cruz service agreement for payroll and claims effective 07/01/24 - Dennis**

Laurie explained the new contract with the County for payroll and claims services went into effect as of today, which reflects small cost increases. She e-signed the renewal agreement.

### **8.3 Towerpoint (email from R. Hatch) – interest in cell site buy-out - Anderson**

Director Anderson was in contact with Mr. Hatch from Towerpoint, a company potentially interested in proposing to buy out the cell tower lease we currently have with AT&T. He will attend the next board meeting to make a proposal and share details.

### **8.4 Proposed Reciprocal Service Agreement with Zayante Fire District – Anderson-discussion/action**

Director Anderson went over the drafted agreement and explained the details and rates used which are based on volunteer response rates. The agreement would be effective as of Friday and it still has to go to the Zayante Fire board for their approval. He has started a “What’s App” group to use for notification purposes that will be including the Chiefs and Officers of the departments. He further explained the process for notification of NetComm and the other departments if we have a staffing vacancy and that the goal is to work cooperatively, communicate and save response time.

Moeller asked why the board is in the “What’s App” group, since this is operational. Anderson replied it’s just been started and that will get worked out when it’s up and running more.

Arndt stated it’s a good fresh start in a good direction. More discussion followed. Director Shults made a motion to approve and sign the reciprocal agreement. It was seconded by Crandell and all approved.

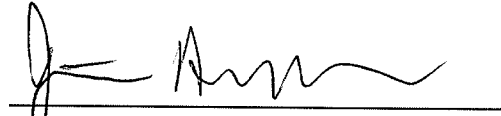
## **9.0 Approve paid vendor claims for the month of June 2024:** Board members reviewed the vendor claims in the amount of \$19,721.09 for the month of June 2024. Claims were

approved as presented on motion by Director Crandell, seconded by Director Shults and approved.

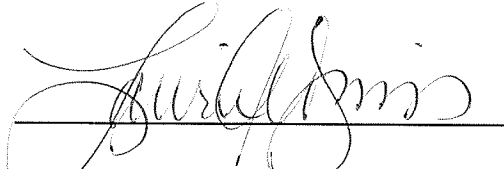
**10.0 Closed Session: None**

**11.0 Set date for the next meeting:** The next Regular Meeting will be held on **Monday, August 05, 2024 at 6:00 P.M.**

**12.0 Adjourn:** Director Anderson moved to adjourn the meeting at 6:42 p.m.

A handwritten signature in black ink, appearing to read "Jim Anderson", written over a horizontal line.

Jim Anderson, Chairperson

A handwritten signature in black ink, appearing to read "Laurie Dennis", written over a horizontal line.

Attest: Laurie Dennis, Secretary