



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Special Board Meeting Minutes

Of The Board of Directors

May 23, 2024

Location: Felton Fire Station 131 Kirby St Felton CA

1. Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairman Jim Anderson at 6:00 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors Jim Anderson, Norm Crandell, Mark Giblin, Mark Rose, Mike Shults
Staff: D. Arndt, L. Dennis

Absent: none

Guests: Don Jarvis, Samantha Moeller, Olivia Hart-Saso, Aidan Malmberg, Rebecca Mitchell, Ian Jones, Mike Ayers

1.4 Considerations of Additions to the Agenda- Director Crandell requested to add a closed session to discuss Chief Evaluation. He requested items 3.4 through 3.7 be removed from the meeting agenda, as they need discussion with the Interim Chief prior. Sam Moeller expressed concern that these items, including hiring, will directly impact the squad. Director Crandell reiterated there needs to be discussion with D. Arndt before discussing at a meeting. Director Crandell assured her these items will be placed on the June agenda. Additional discussion followed.

2.0 Public Comment: None

Any person may address the Board at this time on any matter not on this agenda within the subject matter jurisdiction of the Felton Fire Protection District. The Board Chair may request that comments be limited to no more than three (3) minutes. Any matter that requires Board action will be referred to staff for a report and action at a subsequent meeting. The Brown Act prohibits the board from taking action on any item not listed on the agenda. If you would like to comment while using Zoom, use the chat function to express interest in making public comment

3.0 Unfinished Business:

3.1 Approved spending on Type 6 – discussion/action.

Dan Arndt stated the Type 6 is now due mid to late June. Jones stated he had a phone call with QTAC to clarify additional details on the build. He reported the chassis we've already paid for was included in the original quote from QTAC. We have purchased communications equipment and a chainsaw. The remaining expenses will be graphics (est. \$5,000), medical equipment (est. \$2,000) and some other assorted equipment (est. \$13,000). Discussion followed regarding picking up the vehicle or having it delivered. Jones stated the total for the remaining QTAC balance and the described additional purchases if we pick it up will be \$216,650, which is under the budgeted funds remaining

for the vehicle. Director Crandell stated this is reasonable and other board members were agreeable with moving forward with these expenditures. Arndt added that we may get funding for the AFG Grant that will provide a 50/50 payment to offset some of the costs.

3.2 Approved spending on ambulance – discussion/action.

Director Anderson asked for information regarding necessary spending for the ambulance. Jones provided information regarding costs for wrapping (est. \$10,000) vs other methods to complete it's identifying for Felton Fire. Jones will obtain other cost estimate information and provide at the next meeting. S. Moeller stated she was able to cancel the LP15 order. The LUCAS device order has been complicated, but will not arrive until late in the year. Moeller also provided budget amounts for some additional items to outfit the ambulance which totaled \$2,040. This item will need to be in the next budget estimated at under \$15,000. Laurie added that Roaring Camp collected donations toward the device purchase so we may receive several thousand dollars toward the cost.

3.3 Revision to 2024/2025 draft budget reflecting unpaid expenses- discussion/action.

Laurie described revisions that will be necessary to the preliminary budget that were not originally included, which will then result in projected use of more of the carry-over funds. Discussion regarding removal of \$8,000 item titled LAFCO Annexation from special district expense, all were agreeable this should be removed for 24/25. Laurie will make revisions and send to Directors Giblin and Rose for review. Preliminary Budget will be presented at the June board meeting for approval.

- addition of costs for Type 6 as is will be received and paid after June.
- addition of some payroll costs for overtime
- increase to Liability Insurance premium due to addition of Type 6 and ambulance
- additions for expenses related to ambulance

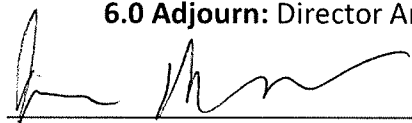
Director Anderson adjourned the meeting at 6:54 p.m.

4.0 Closed Session: The board went into closed session at 6:55 p.m.

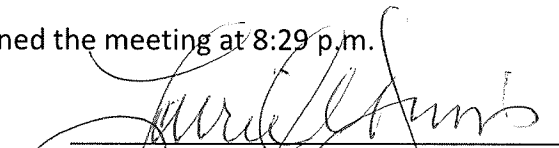
The closed session ended and Director Anderson reopened the public meeting at 8:23 p.m. There was no reportable action.

5.0 The date for the next regular meeting is: June 03, 2024 at 6:00 pm. Location in person at Felton Fire Station

6.0 Adjourn: Director Anderson adjourned the meeting at 8:29 p.m.



Jim Anderson, Chairman



Attest: Laurie Dennis, Secretary