



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

May 06, 2024

Location: *Felton Fire Station Meeting Room*, 131 Kirby St, Felton California

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairperson Jim Anderson at 6:00 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors Jim Anderson, Norm Crandell, Mike Shults, Mark Giblin, Mark Rose

Staff: BC Arndt, L. Dennis

Absent: none

Guests: Adam Hensleigh, Don Jarvis, Samantha Moeller, Jacob Albrecht, Patrick Rosso, Rebecca Mitchell.

1.4 Approve meeting minutes of the Regular Meeting held on April 09, 2024 and Special Meetings held on April 11 and 18, 2024. Regular and all Special meeting minutes approved as written on motion by Director Crandell and second by Director Shults and passed.

Ayes: Directors Anderson, Crandell, Giblin, Rose and Shults

Noes: none

Abstain: none

Absent: none

1.5 Considerations of Additions to the Agenda: None.

2.0 Public Comment: None.

3.0 Public Hearing: None

4.0 Correspondence: Letter received from Felton Business & Community Association 03/17/24 regarding Felton Fire requested participation for Memorial Day Parade.

Letter received from Scotts Valley Fire District thanking Felton for aid response and assistance for structure fire on April 02, 2024.

5.0 Directors Reports: None

6.0 Staff Report:

BC Arndt provided a written report included in board package. He stated staff are filling the minimums and response has been timely. Day shifts and Duty Coverage has been staffed.

Some of the squad have signed up for Firefighter state classes with Chief Ayers.

We have a new round of Firefighter and EMT interviews. We will be training them in-house until the new academy starts.

Director Anderson asked if the new cadets have been responding as had been discussed. Arndt responded that they are getting them ready to sign up for shifts for shifts, weekends and overnights.

7.0 Unfinished Business:

7.1 Shared Services Committee update (Anderson/ Crandell)

a) Shared Services – update- Scotts Valley & CalFire

Director Crandell reported that they have talked with Ben Lomond Fire and Scotts Valley Fire. Scotts Valley has many requirements to meet with board, staff and union making the cost too expensive. He added the 10% portion of a Chief and a designated onsite Battalion would be over \$300,000. Any additional personnel for shift coverage would be on top of that amount.

b) Shared Services – Ben Lomond – develop draft document (Crandell and Rose)

Director Crandell reported they have had a couple of conversations with Ben Lomond Fire. Have met with Dan Arndt and Don Jarvis to work on an agreement. Once all of the agreement details are worked out it would go to both boards. More information will be coming.

7.2 Fire Chief Committee update

Director Rose reported he reached out to Scotts Valley Fire for help with resources they used in their Chief search. They have also been looking at recruiting sites to narrow some of them down, and looking at other resources to use.

7.3 Revisit 30-day trial period for Weekend Stipend increase- discussion/ action

Arndt reported the results didn't bring what they hoped for. The additional pay shifted some people to the weekends and added expense. He felt the increased stipend pay should not continue. Director Crandell said he agrees. Board members requested Arndt track this for the next month and report back next meeting.

Director Rose asked if would be worthwhile to continue another 30 days as we don't have any Chief expense now. Discussion followed.

Director Crandell made a motion to end the increased stipends, the motion was seconded by Director Shults.

Ayes: Directors Anderson, Crandell, Giblin, Rose and Shults

Noes: none

Abstain: none

Absent: none

7.4 Form 700 / Ethics Training- follow up new board members

Director Shults stated he completed his Ethics training and will provide the certificate to Laurie for our files. Director Rose offered to assist Director Giblin with completion of filing his Form 700.

Former Director Ladd completed a hard-copy Leaving Office statement for filing.

8.0 New Business:

8.1 Resolution 01-2024- Resolution requesting Consolidation of the Election- approve

Laurie reviewed the resolution and date deadlines for filing the election paperwork. She reviewed the dates -between July 15 and August 9- that the three new board members must submit their candidacy statements for their seats.

Director Crandell made a motion to approve Resolution 01-2024 to consolidate the election, Director Rose seconded the motion.

Ayes: Directors Anderson, Crandell, Giblin, Rose and Shults

Noes: none

Abstain: none

Absent: none

8.2 FY 2024-2025 Budget – draft/discussion to form Finance sub-committee

Director Crandell explained the reasoning for forming a finance committee and the advantages for planning and budgeting. He asked Directors Giblin and Rose to volunteer for this and work with Laurie. They will arrange to meet to review the status of this years' budget finances and to look at the drafting of 2024/2025 details.

8.3 Additional budgeted UAL PERS payment of \$50,000- discussion/ action

Director Crandell explained for the newer board members the past additional payments on the PERS UAL (unfunded accrued liability) and the progress made to reduce this liability. Director Anderson added additional explanation. Board members discussed the district and current financial situations and agreed not to apply any additional payment at this time on the UAL.

8.4 Ambulance - update

Arndt reported we have taken possession of the ambulance from Boulder Creek Fire. He said Ian Jones will be working on getting the lettering options and radio install. There was some discussion regarding lettering costs and wrapping options. He will provide costs soon.

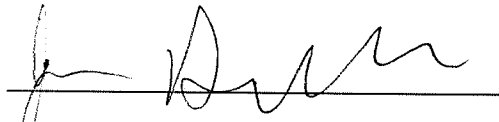
9.0 Approve paid vendor claims for the month of April 2024: Board members reviewed the vendor claims in the amount of \$19,481.59 for the month of April 2024. Claims were

approved as presented on motion by Director Crandell, seconded by Director Rose and approved unanimously.

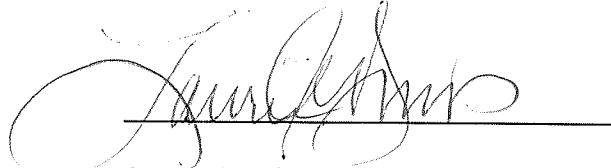
10.0 Closed Session: None

11.0 Set date for the next meeting: The next Regular Meeting will be held on **Monday, June 03, 2024 at 6:00 P.M.**

12.0 Adjourn: Director Anderson moved to adjourn the meeting at 6:36 p.m.



Jim Anderson, Chairperson



Attest: Laurie Dennis, Secretary