



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

October 04, 2023

Location: *Felton Fire Station Meeting Room*, 131 Kirby St, Felton California

1.0 Zoom Option:

<https://us06web.zoom.us/j/88929015542?pwd=D5LhAIFzlv0Sb0Gdexq2G2yWhnxzbb.1>

2.0 Convene Meeting:

2.1 Call to Order: Meeting was called to order by Chairperson Jim Anderson at 7:01 p.m.

2.2 Pledge of Allegiance

2.3 Roll Call: Directors C. Foreman (remote), J. Anderson, N. Crandell (arrived 7:07), D. Ladd

Staff: Chief Gray, Interim Chief Walters, L. Dennis

Absent: R. Geline

Guests: Capt. Ian Jones, Renee Fenker. Don Jarvis(remote).

2.4 Approve meeting minutes of the Regular Meeting held on September 27, 2023.

Regular meeting minutes approved as written on motion by Director Crandell and second by Director Ladd and passed.

Ayes: Directors Foreman, Crandell and Ladd

Noes: none

Abstain: none

Absent: Geline

2.5 Considerations of Additions to the Agenda: None

3.0 Public Comment: None.

4.0 Public Hearing: None

5.0 Directors Reports: Director Anderson reported LAFCO today approved the merger of Branciforte Fire and Scotts Valley Fire Districts, no one protested.

6.0 Staff Report:

- Chief Gray stated that Chief Walters started Tuesday. They've reviewed operations and continue to transfer command. The transfer of 2300 is now effective, with Chief Gray in an assisting Chief role. Chief Walters echoed the transition comments. He's been set up with necessary IT needs and it's going smoothly.

Director Crandell asked if they needed the boards' help with anything during the transition. Chief Walters replied that it's all good so far, going well.

- Both Chiefs did the Chief interviews last night for seven new firefighter candidates. They have one more to do next Tuesday.

Unfinished Business:

6.1 Fire Chief Recruitment Process.

Director Anderson suggested tabling this item until the next meeting. This will give Chief Walters a month to adjust, and we can address it at that time. They'd like to take into consideration the squads request to expedite the process also. Director Crandell referred to the squads list and that training with Ben Lomond has been beneficial and would like to see that continue. Chief Walters agreed and provided additional comments regarding collaboration.

6.2 Staffing challenges – Review and discuss first draft of a model shared service agreement. Direct Fire Chief on how the Board would like to proceed.

Chief Gray distributed copies of the Training Assessment Chief Ayers developed for shared services and a draft sample agreement. He asked board members to review the documents. Chief Walters will continue work on this. The board should consider the needs as described in the assessment. Chief Gray noted this could be applied with any other department.

Director Crandell asked that Fire Prevention and dealings with FireWise resources could also be incorporated. There was additional discussion regarding prevention and inspections, and the use of outside vendors/providers and their costs. Director Anderson brought up the costs of services provided by CSG as opposed to doing reviews and inspections in-house. Chief Gray stated these are all listed in our new fee schedule.

Director Anderson asked fire investigations. Those are done by the county team members. Chief Walters is qualified and is now designated as the Felton rep.

Director Foreman suggested a Standards of Coverage study could also be beneficial to do in the near future.

7.0 New Business:

7.1 Presentation: Ember flash wild fire alert system.

Chief Gray stated there would be no presentation as there now seems to be no interest in this location.

7.2 IRS Update – Interest payments

Chief Gray requested board direction whether to continue to fight the penalties or pay the sum of the interest billings totaling \$7,676.14. Some discussion followed regarding the potential for additional interest charges due to the time between receipt and our payment.

Director Crandell moved to pay the initial total interest bills and authorized the Chief to pay potential subsequent penalty billed. Director Ladd seconded the motion.

Ayes: Directors Foreman, Anderson, Crandell and Ladd

Noes: none

Abstain: none

Absent: Gelini

Motion carried.

7.3 Resolution 5-2023 Appropriation limits for budget 23/24 FY

Chief Gray asked Laurie to explain the Appropriation Limit calculations. Director Crandell suggested exploring using future potential excess funds to pay down/ buy out of PERS, or put in Contingencies. Director Foreman expressed concern regarding toughing that potential "dry period funding".

Director Anderson suggested having Tracy New come speak to us on PERS and ways to save. He's discussed with her that the next couple years are not the time to get out of PERS. Additional discussion followed.

Director Crandell moved to accept Resolution 05-2023 Appropriations Limit for 23/24. Director Foreman seconded the motion.

Ayes: Directors Foreman, Crandell and Ladd

Noes: none

Abstain: none

Absent: Gelini

Motion carried.

8.0 Approve paid vendor claims for the month of September 2023: Board members reviewed the vendor claims in the amount of \$4,811.11 for the month of August. Claims were approved as presented on motion by Director Ladd and seconded by Director Crandell.

Ayes: Directors Foreman, Crandell and Ladd

Noes: none

Abstain: none

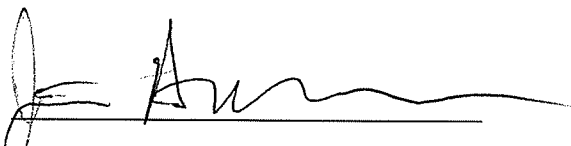
Absent: Gelini

Motion carried.

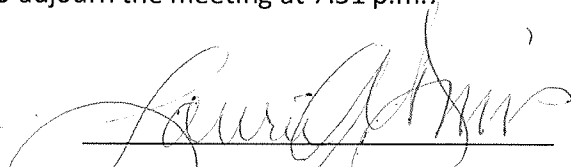
9.0 Closed Session: none

10.0 Set date for the next meeting: The next Regular Meeting will be held on **Monday, November 06, 2023 at 6:00 p.m.** The meeting will be in person at the Felton Fire Station.

11.0 Adjourn: Director Anderson moved to adjourn the meeting at 7:51 p.m.



Jim Anderson, Chairperson



Attest: Laurie Dennis, Secretary