

# FELTON FIRE PROTECTION DISTRICT

## ORDINANCE NO 1-2023

### AN ORDINANCE ESTABLISHING A SCHEDULE OF FEES FOR INSPECTION SERVICES, PLAN CHECKS, PERMITS, COST RECOVERY, AND OTHER FIRE SERVICE RELATED FEES

WHEREAS, the California Health and Safety Code, Section 13916, authorizes the Board of Directors of the Felton Fire Protection District (FFPD) to charge a fee to cover the cost of any service which the FFPD provides, or for the cost of enforcing any regulation for which a fee is charged;

WHEREAS, the following fees reflect the actual cost borne by the FFPD in providing the service or enforcing the regulation;

WHEREAS, the current fee schedule is in need of revision and update;

NOW THEREFORE BE IT RESOLVED AND ORDERED THAT, the FFPD adopts the schedule of fees attached as the current Fire Prevention and Fire Service Fees;

FUTHER BE RESOLVED AND ORDERED THAT, this Ordinance rescinds any other previous Fee Schedule Ordinances.

#### **Fee Schedule**

A fee in accordance with the following schedule shall be paid to the FFPD at the time of application or upon receipt of an invoice for services rendered for:

#### **Inspection Service**

When a fire inspection is requested or required by state or local ordinance, the standard hourly fee shall be charged. This fee is one hundred fifty-eight dollars (\$158) per hour with a one hour minimum for each inspection and staff member. After the first hour, seventy-nine dollars (\$79.00) per half hour shall be charged with a one-half hour minimum. The fee is for actual office hours and field hours per project/inspection.

Such fee shall not be refunded upon failure of an applicant to obtain necessary permits. Failure to apply for necessary permits or services may result in an order from the Fire Chief or their designee to obtain a permit for service.

#### **Plan Review Service/Required Permits**

When a plan review is requested or required by state or local ordinance under any of the following categories, the standard hourly fee shall be charged for actual consultant fees, office hours and field hours per project review. Included are fire alarm, sprinkler system and fixed extinguishing system required permits, and other plans as required.

Building Plan Review including commercial and residential construction. The total fee due prior to a building permit being issued is determined by the size of the project. Inclusive in these fees are office time, field inspection time and phone consultation time. Square footage calculations are computed on total floor area which includes all floors, heated and unheated, porches, and garages. Plan review and site visits (inspections) are included in the permit price.

Development Review Fees	Fee
1. Design Review	\$158.00 per hour
2. Building Plan Review Intake Fee (non-refundable)	\$350.00
3. Plan Review - All occupancy groups (residential & commercial)	\$1.25 per square foot
4. Tenant improvement review	\$158.00 per hour

Miscellaneous Services	Permit Fee	Inspection Fee
1. On-site or Off-site plan check (1 hr min)		\$158.00 hr.
2. Water Storage Tanks	\$150.00	\$158.00 hr.
3. Private Hydrants	\$150.00	\$158.00 hr.
4. Underground Sprinkler **	\$150.00	\$158.00 hr.
5. LPG Tanks – (125 to 499 Gal)	\$150.00	\$158.00 hr.
6. Ansul Systems	\$150.00	\$158.00 hr.
7. Additional Inspections (1 hr min.)		\$158.00 hr.

\*\* When different from sprinkler contractor

Inspection Permit Fees	Fee
1. Fire Alarm System	
a) 1 – 9 Devices	\$395.00
b) 10 + Devices	\$474.00
2. Sprinkler Systems	
a) 1 – 5 Heads	\$158.00
b) 6 – 20 Heads	\$316.00
c) 21 – 50 Heads	\$395.00
d) 51 – 100 Heads	\$553.00
e) 101 – 150 Heads	\$711.00
f) 150 + Heads	\$869.00
3. Residential Underground Supply (when different from sprinkler contractor)	\$158.00
4. Commercial Underground Supply	\$316.00
5. Fixed Extinguishing System	\$395.00

Work Without Permits and Missed Appointments	Fee
1. <u>Work Without Permits</u>	DOUBLE FEES
2. <u>Missed Field Appointments (not cancelled 24 hrs prior)</u>	\$158.00



<b>False Alarms</b>	<b>Fee</b>
1. <u>False Alarms (annually)</u>	
a) First Response	No Charge
b) Second Response	No Charge
c) Third and each Additional Response	\$182 per response

<b>Administrative Fees</b>	<b>Fee</b>
1. <u>Incident, Investigations and PCR Reports</u> ( PCR's as permitted by privacy laws)	\$25.00 per report
2. <u>Public records request</u>	\$0.25 per page printed/ free if emailed
3. <u>Returned Check Fee</u>	\$25.00 + County Fees
4. <u>Late Payments Past 30 Days</u>	5% of the total invoice per month
5. <u>Deposition/Interview</u>	\$158.00 per hour
6. <u>Administrative Fee</u>	20%

<b>Other Charges</b>	<b>Fee</b>
1. Chipper Program	
a) Chipper with operator	\$150.00 per hour
b) Additional Staff	\$100.00 per hour per staff member
2. Felton Fire Training Room	
a) Resident	\$175.00 per day (5 hours max) \$100.00 cleaning deposit
b) Nonresident	\$225.00 per day (5 hours max) \$100.00 cleaning deposit
3. Kitchen Use	
a) Resident	\$275.00 per day (5 hours max)
b) Nonresident	\$325.00 per day (5 hours max)
4. Event Stand By	
a) EMS Event Stand By	\$ 200.00 per hour (2 EMTs & pickup truck with BLS equipment)
b) Fire Protection Event Stand by	\$ 400.00 per hour (3 firefighters and fire engine)

Meeting Room Facility Fees are required to be paid in advance of the use of the facility. Charges for damages or other loss will be charged at actual cost for repairs plus an administrative fee of 100%. Applications for facility use are reviewed by the Fire Chief for approval. Applications may be filed up to 30 days in advance of the event. A maximum occupancy of 30 people can use the training room at a time. No smoking, alcohol or amplified music will be permitted on fire district property by groups using the training room.

## HOURLY EQUIPMENT AND PERSONNEL FEES

Government Code Section 53150 states:

*“Any person who is under the influence of an alcoholic beverage or any drug, or the combined influence of an alcoholic beverage and any drug, whose negligent operation of a motor vehicle caused by the influence proximately causes any incident resulting in an appropriate emergency response, and any person whose intentionally wrongful conduct proximately causes any incident resulting in an appropriate emergency response, is liable for the expense of an emergency response by a public agency to the incident. “*

The FFPD will seek cost recovery for the following types of incidents:

1. Hazardous materials releases
2. Flagrant false alarms
3. Incident involving illegal activities.
4. Incident resulting from negligence.

The following components will be factored into the recovery charge:

1. Personnel costs
2. Mobile equipment costs
3. Tools, materials, and supply costs
4. Dispatch and communications cost
5. Specialty equipment
6. Replacement of damaged equipment at cost

Recovery costs will be based on the current Felton Fire Protection District OES/ FEMA rates for personnel and equipment as follows:

### **Personnel**

Personnel costs will be calculated utilizing actual salary and benefit costs based on the position and the current OES/FEMA rate schedule. 1 hour minimum for each responder required to mitigate the incident.

### **Mobile Equipment**

Mobile equipment will be charged at the current OES/FEMA schedule of hourly equipment rates plus mileage with a \$50.00 minimum charge. All other equipment will be charged at actual cost.

### **Materials and Supply Costs**

Materials and supplies will be charged at the actual cost of replacement including tax and freight.

### **Dispatch and Communications Costs**

The cost of dispatch will be the actual cost as determined by the FFPD agreement with Santa Cruz Consolidated Emergency Communications Center. Other telecommunication charges will be billed based on actual costs.

### **Waiver of Fees**

Any request for the waiver of fees will be presented to the FFPD Board of Directors in writing and agendaized for the next regular Board meeting. A majority vote of the Board is required to waive fees.

This Ordinance shall become effective sixty (60) days after passage of the Board of Directors. This Ordinance shall remain in full force and effect until a subsequent superseding Ordinance becomes effective.

PASSED AND ADOPTED this 7th day of August 2023, by the Board of Directors of the Felton Fire Protection District by the following vote:

AYES

Anderson  
Crandell  
Foreman  
Gelini

NOES



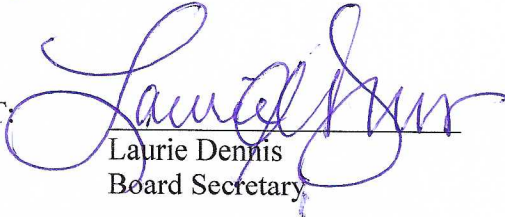
ABSENT

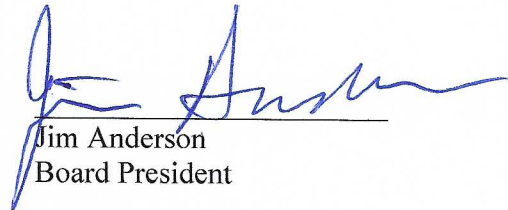
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ABSTAIN



ATTEST:

  
Laurie Dennis  
Board Secretary

  
Jim Anderson  
Board President