



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

May 02, 2022

Location: ZOOM meeting link:

<https://us06web.zoom.us/j/89608684267>

+1 669 900 6833 US (San Jose)

Meeting ID: 896 0868 4267

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairperson Cyndi Foreman at 6:01 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors C. Foreman, R. Gelini, J. Anderson, N. Crandell, D. Ladd

Staff: Chief Gray, L. Dennis

Absent: none

Guests: none

1.4 Approve meeting minutes of the Regular Meeting held on April 11, 2022. Regular meeting minutes approved as written on motion by Director Crandell and second by Director Anderson and passed.

Ayes: Directors Anderson, Gelini, Ladd and Crandell

Noes: none

Abstain: none

Absent: none

1.5 Considerations of Additions to the Agenda: None

2.0 Public Comment: none

3.0 Public Hearing: None

4.0 Directors Reports: none

5.0 Staff Report: Chief Gray received a subpoena for deposition relating to a case between two neighbors regarding a fire.

-Have been working on PERS valuation and unfunded liability, will discuss later in meeting.

-Has been dealing with QTac regarding our Type 6. Now dealing with the owner directly as there were issues in progress with the salesperson, who is no longer there.

- We are doubling the number of Wildland trainings this year in anticipation of the fire season.
- BFFA finished up this past weekend, all graduated. There will be significant changes in the firefighter academy for next year. The valley chiefs have been discussing and planning.
- Zak Heinrichs is now working day shifts again. He and Audrey are each working four ten-hour days, with one day overlapping. This enables us to have a driver available seven days a week. Heinrichs will go back to CalFire in July.
- The valley chiefs are still discussing records management platform replacement for FireHouse. It's looking like First Due is the likely replacement.
- We will be seeing an unemployment claim for approximately \$400 per week for J. Bravin
- We had one call-out for the fire investigation team this past month, Chief Gray was the lead
- Met with Manu Koenig to discuss fuel reduction and community efforts in fire preparedness, both as the Fire District representative and Fire Safe Santa Cruz
- Many community groups have been contacting us for pre-fire season inspections and improvements.
- EMTs – Sam Moeller has arranged for ride-alongs for each of our EMTs with AMR. This will enable them to gain additional field experience.

6.0 Unfinished Business:

6.1 LAFCO sphere of influence annexation- Gray / Anderson- update

Chief Gray stated there is no update, he is waiting to hear back from Joe Serrano. Director Anderson stated that Joe promised him the number of parcels and revenue projection. He stated we just need to send a check for \$8,000 for the filing fee. Branciforte residents will have a mail-in vote regarding their additional parcel fees. Chief Gray stated we have 2,750 parcels that will not be negatively impacted financially by this annexation process. He will contact Joe to follow up on what our next step should be.

Director Anderson has a LAFCO meeting Wednesday and will remind Joe.

6.2 PERS CEPPT pension prefunding trust and current unfunded accrued liability strategies - discussion and possible action

Chief Gray and Director Crandell spoke earlier and reported that there is no action at this time regarding CEPPT.

Chief Gray and Laurie met with David Clement, a senior PERS actuarial in a Zoom meeting. Chief explained ADPs (additional discretionary payments) that we can make to PERS to reduce our unfunded liability balance. We were given some tools

to calculate different payment options. Chief Gray will be meeting with attorney Cameron Wiest this week to discuss other additional options and strategies. He hopes to have clearer answers on this by next meeting. At this time, he is proposing to put an additional \$100,000 in the PERS line item for the budget to use for payments. After a short discussion Director Crandell suggested tabling any action until the next meeting when we should have more information.

6.3 Strategic planning process update- Gray/ Crandell- no action at this time

Chief Gray stated that there was no update or action at this time.

6.4 Draft preliminary budget 22-23 F/Y – Discussion-Gray

Chief Gray reminded the board that the 2022/2023 preliminary budget will need to be adopted at next month's meeting to meet the County June 30th deadline. Director Crandell proposed having a separate line item for the PERS additional payments. Chief Gray stated that is what he suggested the \$100,000 be shown as. We will be able to make additional changes to our budget prior to approval of the final budget. Final budgets must be adopted and submitted to the County prior to October 1.

7.0 New Business:

7.1 Resolution 5-2022 to continue supporting AB 361- *Conducting virtual board meetings during a declared state of emergency*- Gray- discussion and possible action

Director Crandell made a motion to adopt the resolution to continue virtual meetings and Director Anderson seconded.

Ayes: Directors Anderson, Crandell, Gelini, and Ladd

Noes: none

Abstain: none

Absent: none

Motion carried.

8.0 Approve paid vendor claims for the month of April 2022: Board members reviewed the vendor claims in the amount of \$14,057.81. Claims were approved as presented on motion by Director Anderson and seconded by Director Gelini.

Ayes: Directors Anderson, Gelini, Ladd and Crandell

Noes: none

Abstain: none

Absent: none

Motion carried.

9.0 Closed Session: Fire Chief Review

Director Foreman closed the regular meeting and the board members went into closed session at 6:46 p.m.

10.0 Reconvene Meeting: The closed session ended at 7:22 and Director Foreman reopened the regular meeting.

Reportable actions: Board members discussed and commented on review. Retro step increase was approved on motion by Director Anderson and second by Director Crandell.

11.0 Set date for the next meeting: The next Regular Meeting will be held on **Monday, June 06, 2022 at 6:00 P.M.** The meeting will be remotely via Zoom.

12.0 Adjourn: Director Crandell motioned to adjourn the meeting at 7:23 p.m.

Cyndi Foreman

Cyndi Foreman, Chairman

Laurie Dennis

Attest: Laurie Dennis, Secretary