



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

February 07, 2022

Location: ZOOM meeting link:

<https://us06web.zoom.us/j/82572249663?pwd=MnlhZXQyWXhBcWVCNEdivb1g4ZFk2QT09>

Meeting ID: 825 7224 9663

Passcode: 544173

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairperson Cyndi Foreman at 6:04 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors C. Foreman, R. Gelini, J. Anderson, N. Crandell, D. Ladd

Staff: Chief Gray, L. Dennis

Absent: none

Guests: none

1.4 Approve meeting minutes of the Regular Meeting held on January 10, 2021. Regular meeting minutes approved as written on motion by Director Anderson and second by Director Gelini and passed.

Ayes: Directors Anderson, Gelini, Ladd and Crandell

Noes: none

Abstain: none

Absent: none

1.5 Considerations of Additions to the Agenda: None

2.0 Public Comment: none

3.0 Public Hearing: None

4.0 Directors Reports: Director Anderson stated that he attended the LAFCO / CSDA webinar on Board Member Best Practices. He said it was very good information. He will find out if Joe Serrano recorded the meeting, but at least will provide the slide deck to the other board members. Laurie will email the hard copies she received to the board members. This

Thursday he and Joe are attending a meeting with Scotts Valley Fire and Branciforte Fire to discuss a potential consolidation. Some discussion followed.

5.0 Staff Report: Chief Gray reviewed highlights of the Chief's Report he emailed to the board members.

-reminder that Form 700s are due by April 1st. Director Anderson asked for an email reminder with the website information be sent to them.

-We are looking at an annual PG&E True-up payment in the amount of \$9101 due later this month. He asked for pre-approval, as it will cause our CalCard bill to be over \$10,000 total, board members had no objections. Some discussion followed regarding the age and condition of our solar system. Director Ladd asked about contacting someone to do an energy use evaluation. Chief replied we have had that done in the past. We have made some energy-efficient lighting replacements and heating / AC change outs.

-The combining of Felton and Zayante training plan has gotten off to a slow start due to COVID situations and drill schedules. Zayante did assist with a rope rescue response last week which helps with staff familiarization.

- Staffing levels have improved. Some of the leadership issues contributing to some of the problems seem to be resolving.

- Chief spoke at the SLV Emergency Network meeting recently and shared tips on winter emergency prep and fire season preparedness

- BFFA has had a rough start. The SLV Fire chiefs have discussed doing their own joint academy next year for Firefighter I certification.

- Our FireHouse software is sunsetting the end of this year and we are exploring our replacement options. Director Foreman shared her departments experiences and their shift to ImageTrend. Some discussion followed. We will need to budget approximately \$5,000 for the new platform.

- Chief is working on the fee schedule and hopes to have it to present at the next board meeting for review and potential adoption.

- Annual review will be due in April. He asked the board members to provide input to the Chair, then in March meeting he can meet with her. The review should be ready for presentation at the April meeting. Director Foreman stated she will send a format to the other board members for their input and to reply on. She stated they can review the

“review document” for their approval as to format at the March meeting, it will be on the agenda.

- Chief will be out of town this Friday through Monday. Asst. Chief Sipes will be covering the district. On the 17th of this month Chief will be gone for the day to Chico to see a spec of a Type 6, Asst. Chief Sipes will also be in Chico working at that time. Chief Walters will cover our district for the day.

6.0 Unfinished Business:

6.1 LAFCO sphere of influence annexation- Gray / Anderson- discussion

Chief Gray still following up with CalFire, intends to contact Chief Armstrong again. Director Anderson added that he spoke with Joe Serrano and requested an estimate on revenue we might gain from the annexation.

6.2 PERS CEPPT pension prefunding trust VS buy out- discussion and possible action

Chief Gray stated the CEPPT paperwork has been completed and submitted. We will need to plan and budget for what the board wants to invest, or pay off, or whatever they decide to do with PERS. Director Anderson added further explanation regarding unfunded liability. Much discussion followed. Director Crandell reminded other board members that if we got out of PERS, we would have to provide something as good or better to the employees. Director Anderson also talked about the complications of PERS and Social Security as our district has both.

Director Crandell summarized the options as he sees them- decide to stay in PERS or not, pay a lump sum on the unfunded liability or explore contributing more each month toward our unfunded liability. The third option could possibly come from our investment for that purpose.

Chief Gray stated that there is still the consideration for a tax bond which could be designated for energy improvements, engine purchase and building upgrades which would enable us to use existing funds to pay towards PERS. Director Foreman asked if we could or do receive and development funds, to which Chief replied those all go to the County. She suggested looking at building in a fire prevention fee relating to VRBOs for annual life/ safety fire inspections. We could ask the County to make it a condition of licensing them. Some discussion.

Chief again requested the board members to form a sub-committee to handle this topic, which would enable additional decisions or steps to be accomplished in a timelier manner. Director Crandell offered to be on the sub-committee and suggested Director Anderson also. They both agreed and will make arrangements with Chief to meet.

6.3 Strategic planning process update- Gray/ Crandell- discussion/ update

Chief Gray stated that there was no update. This will be tabled and remain on the agenda.

7.0 New Business:

7.1 Adopt Resolution 2-2022 to continue supporting AB 361- Conducting virtual board meetings during a declared state of emergency- Gray- discussion and action

Director Crandell made a motion to adopt the resolution to continue virtual meetings and Director Anderson seconded.

Ayes: Directors Anderson, Gelini, Ladd and Crandell

Noes: none

Abstain: none

Absent: none

Motion carried.

8.0 Approve paid vendor claims for the month of January 2022: Board members reviewed the vendor claims in the amount of \$51,635.81. Director Anderson questioned the invoice amount for Burtons being so large at \$31,701.85. Chief explained the extent of body repairs made and labor involved. Director Foreman verified that when she approved the expense, she reviewed the insurance check which was deposited that covered the entire amount. The remainder of the Lackey invoices were for annual vehicle services and miscellaneous repairs. Claims were approved as presented on motion by Director Anderson and seconded by Director Crandell.

Ayes: Directors Anderson, Gelini, Ladd and Crandell

Noes: none

Abstain: none

Absent: none

Motion carried.

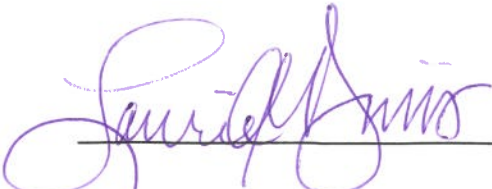
9.0 Closed Session: None

10.0 Set date for the next meeting: The next Regular Meeting will be held on **Monday, March 07, 2022 at 6:00 P.M.** The meeting will be remotely via Zoom.

11.0 Adjourn: Director Foreman adjourned the meeting at 7:36 p.m.



Cyndi Foreman, Chairman



Attest: Laurie Dennis, Secretary