



## **FELTON FIRE PROTECTION DISTRICT**

**131 Kirby Street, Felton CA 95018 831 335-4422**

Regular Meeting Minutes

Of The Board of Directors

January 10, 2022

Location: ZOOM meeting link:

<https://us06web.zoom.us/j/89959779218?pwd=ckF5MzR4ejdXMW9NLzhEYVc2b1BDQT09>

Meeting ID: 899 5977 9218

Passcode: 039533

### **1.0 Convene Meeting:**

**1.1 Call to Order:** Meeting was called to order by Chairperson Cyndi Foreman at 6:04 p.m.

**1.2 Pledge of Allegiance**

**1.3 Roll Call:** Directors C. Foreman, R. Gelini, J. Anderson, N. Crandell, D. Ladd

Staff: Chief Gray, L. Dennis

Absent: none

Guests: Chief Don Jarvis

**1.4 Approve meeting minutes of the Regular Meeting held on December 06, 2021.**

Regular meeting minutes approved as written on motion by Director Gelini and second by Director Anderson and passed.

Ayes: Directors Anderson, Gelini, Ladd and Crandell

Noes: none

Abstain: none

Absent: none

**1.5 Considerations of Additions to the Agenda: None**

Laurie noted that the Resolution under item 7.1 is actually number 1-2022, not 5-2021.

**2.0 Public Comment:** Chief Jarvis stated that he is attending to listen about the LAFCO item on our agenda. Chief Gray pointed out that Chief Jarvis is retired from Santa Clara and served as the interim Chief during the Aptos/ Central merger.

**3.0 Public Hearing:** None

**4.0 Directors Reports:** None

**5.0 Staff Report:** Chief Gray reviewed highlights of the Chief's Report he emailed to the board members.

-The valley chiefs have been communicating regarding common issues and solutions. They are looking to host a Special Meeting for all of the district boards, potentially in February at Zayante Fire. More to come soon on scheduling.

-Working on an electronic policy manual to bring things together.

-COVID update- continues to be a moving target, many changes. Will continue to send out updated information to everyone as it comes out.

- Recently made updates to EMT and overnight shift policies.

- Provided an email to board members with 2022 Chief Goals. Director Foreman commented she felt this was a well thought out document reflecting good goals.

- We had a slip in response time in December. Directly related to difficulty in staffing shortages on overnight signups.

## **6.0 Unfinished Business:**

### **6.1 LAFCO sphere of influence annexation- Gray / Anderson- discussion**

Chief Gray spoke with Chief Armstrong at CalFire regarding the potential plan and effects. He plans to try to meet with Michael Beaton to discuss. There should be minimal affect to tax base, with the main intent to improve response for the community. Director Anderson commented that he thinks the Chief is on the right track with communications. Director Anderson feels we will be able to recoup about 50% of the approximate \$8,000 in fees. Chief added that so far County Fire, State Parks and CalFire haven't had any objections.

### **6.2 PERS CEPPT pension prefunding trust presentation- Anderson- discussion and possible action**

Director Anderson stated there is no minimum dollar amount to start the fund. There are also no fees until we actually open with funds, and that will be .25%. As more entities invest the fees may go down. He feels the fee structure is reasonable. Overall, he thinks it's better than the LAIF.

Director Foreman asked where we stand on proceeding at this point. Discussion regarding paying off or paying down the unfunded liability balance and what to contribute to CEPPT.

Chief suggested \$100,000 initial contribution. He added that it's been difficult to obtain a good payoff amount. Additional discussion. Director Crandell was in agreement to begin investing and pay down the unfunded liability.

Director Anderson suggested completing the paperwork and opening the account initially. Suggested the Chair, Vice-Chair and Chief be the designated authorized persons to request withdrawal.

Director Anderson made a motion to open the PERS/ CEPPT account at the 5% rate. Director Crandell seconded.

Ayes: Directors Anderson, Gelini, Ladd and Crandell

Noes: none

Abstain: none

Absent: none

Motion carried.

Director Anderson will forward the paperwork information to Laurie to complete.

### **6.3 Strategic planning process update- Gray/ Crandell- discussion/ update**

Chief Gray stated that there was no update.

## **7.0 New Business:**

### **7.1 Adopt Resolution 1-2022 to continue supporting AB 361- Conducting virtual board meetings during a declared state of emergency- Gray- discussion and action**

Director Crandell made a motion to adopt the resolution to continue virtual meetings and Director Gelini seconded.

Ayes: Directors Anderson, Gelini, Ladd and Crandell

Noes: none

Abstain: none

Absent: none

Motion carried.

### **7.2 Daytime staffing and PERS contributions for employees enrolled with other agencies. Discussion and possible action - Gray**

Chief Gray explained our staffing issues and the impact occurring with PERS membership. CalFire, State Parks and SC SO all are in PERS and many of our volunteers work for these agencies. We currently have 3 volunteers wanting to work piece-work day shifts that are affected, and we currently aren't able to use them. He feels our current staff levels warrant consideration. He explained some calculations using PEPRAs rates that would amount to roughly \$2,600 annually in contributions if we used them. Director Anderson if the number of hours we might potentially use them would negatively impact hour restrictions for CalFire or other agencies. Chief is still researching to clarify this and other requirements.

Director Anderson suggested we look into our PERS pay off and going to our taxpayers for a bond to get us out of CalPERS. Much discussion followed on pros and cons of a parcel tax and justifying to taxpayers.

Director Crandell pointed out that the topic here is the current staffing issues and solutions.

Director Ladd agreed on looking into getting out of CalPERS down the road.

Director Anderson cautioned how many people we consider using that are already in PERS. Chief stated he has explored and considered different options. He considers this would be a short-term plan to help meet staffing needs. He will add this as a reporting line to the Chiefs Report so it can be closely monitored.

Director Anderson stated he would support a six-month trial, but still remains concerned about long-term ramifications.

Director Gelini was agreeable to a six-month trial to fix the immediate need.

Director Crandell was also agreeable to short-term and suggested restating it as 1,900 hours total in case there are multiple people used.

Director Foreman suggested allocating for this type of situation in the future and budgeting for it.

**8.0 Approve paid vendor claims for the month of December 2021:** Board members reviewed the vendor claims in the amount of \$43,396.06. Director Gelini requested clarification of \$400 worth of lithium batteries. Claims were approved as presented on motion by Director Gelini and seconded by Director Crandell.

Ayes: Directors Anderson, Gelini, Ladd and Crandell

Noes: none

Abstain: none

Absent: none

Motion carried.

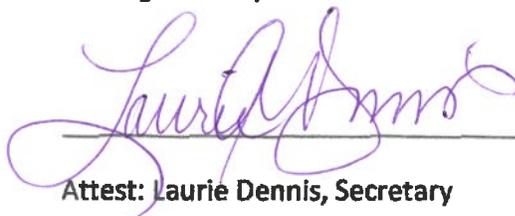
**9.0 Closed Session:** None

**10.0 Set date for the next meeting:** The next Regular Meeting will be held on **Monday, February 07, 2022 at 6:00 P.M.** The meeting will be remotely via Zoom.

**11.0 Adjourn:** Director Foreman adjourned the meeting at 7:50 p.m.



Cyndi Foreman, Chairman



Attest: Laurie Dennis, Secretary