



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

July 19, 2021

Location: ZOOM meeting link:

<https://us06web.zoom.us/j/83077199922?pwd=ZjZBSEd1NXIRVkhvaXhnSGNZWnVTZz09>

Meeting ID: 830 7719 9922

Passcode: 834719

One tap mobile +16699006833,,83077199922#,,,,*834719# US (San Jose)

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairman Cyndi Foreman at 6:19 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors C. Foreman, R. Gelini, J. Anderson, D. Ladd

Staff: Chief Gray, L. Dennis

Absent: None

Guests: Joe Serrano/ LAFCO, Adam Hensleigh

1.4 Approve meeting minutes of the Regular Meeting held on June 07, 2021.

Regular meeting minutes approved as written on motion by Director Anderson and second by Director Gelini.

Ayes: Director Anderson, Director Gelini and Director Ladd

Noes: none

Abstain: none

Absent: none

Motion carried.

1.5 Considerations of Additions to the Agenda: None

2.0 Public Comment: Joe Serrano of LAFCO provided information regarding an invitation to a webinar/workshop they are hosting with CSDA on August 11. The webinar entitled "Back to Work Edition" will provide an overview of current and new responsibilities for special districts. He also stated he is wrapping up the County-wide fire review and should have a draft to the Chief within the next two weeks for his review.

Adam Hensleigh had no comment, was just attending to observe he stated.

3.0 Public Hearing: None

4.0 Directors Reports: None

5.0 Staff Report: Chief Gray gave an overview of the Chief's Report he provided the board members-

- Responded to 51 calls for May, mostly EMS and no structure fires. Response time has again decreased to an average of 5.22 minutes with an average of 5 responders.
- Reviewed the current trainings done, including a special traffic safety training by CHP for the EMTs and newer squad members.
- He participated and lead training in the recent multi-casualty incident training for 4 days, sharing his own personal experiences also.
- Working with Zach Ackemann who will soon be leaving us, to memorialize all training programs he's developed for future use. Chief will look into thank-you proclamation from the District for all of his service and extensive work on multi-casualty training events.
- 2310 parts all in and repairs should be completed in 3-4 weeks.
- new HVAC systems installed, electrical also completed along with panel to tie in trailer.
- still waiting on ZoneHaven updating to be done by CalFire.
- Prevention Offcr. Bonfante has cross-trained Captain Dawson on business inspections, so we now have two qualified inspectors.
- Captain Dawson assisted in an evacuation drill for the Tanglewood residents, coordinating with the Felton Quarry.
- One of the EMTs is now responding to medical calls, and the others should be ready soon.

6.0 Unfinished Business:

6.1 Interview candidate for vacant board seat: Norm Crandell

This candidate interview was conducted prior to the calling to order of the regular meeting due to scheduling needs, from 6:04 p.m. until 6:18 p.m.

6.2 Station Manager retirement back contributions

Chief Gray explained the two billings for the arrears contributions due and the administrative penalty fee. Some discussion followed amongst the board members.

7.0 New Business:

7.1 PERS annual unfunded liability accrual payment.

Chief Gray and Laurie described the options to pay monthly or as a lump sum and the savings of doing so. Director Ladd made a motion to pay the entire amount of \$39,109.00. The motion was seconded by Director Gelini.

Ayes: Director Anderson, Director Gelini and Director Ladd

Noes: none

Abstain: none

Absent: none

Motion carried.

7.2 Resolution 2-2021, Accept unanticipated revenue OES-CACZI005205.

Chief Gray stated this payment was for the task force reimbursement for E2336. He noted we are still waiting for reimbursement from FEMA.

Director Anderson made a motion to accept the revenue in the amount of \$120,783.06. Director Gelini seconded the motion.

Ayes: Director Anderson, Director Gelini and Director Ladd

Noes: none

Abstain: none

Absent: none

Motion carried.

Director Anderson shared that he'd read about the investment shortfalls this year that PERS announced. He cautioned this will likely continue in the future.

8.0 Approve paid vendor claims for the month of June 2021: Board members reviewed the vendor claims in the amount of \$69,301.70. Director Gelini asked Chief about the amount of the Workers Comp premium looking higher, to which Chief replied it had actually decreased some. Director Gelini asked Laurie to split out the utility company amount when listed on the CalCard billing going forward for clarification. Claims were approved as presented on motion by Director Gelini, seconded by Director Ladd.

Ayes: Director Anderson, Director Gelini and Director Ladd

Noes: none

Abstain: none

Absent: none

Motion carried.

Director Foreman closed the regular meeting at 6:50 p.m. and the board went into closed session.

9.0 Closed Session: Selection of appointed board member.

The closed session opened at 6:51. The closed session ended at 7:09 p.m.

10.0 Reconvene Meeting:

The regular meeting was re-opened at 7:09 p.m. Director Foreman reported the board members selected a candidate for the open board seat.

10.1 Set date for the next meeting: The next Regular Meeting will be held on Monday, August 02, 2021 at 6:00 P.M. The meeting will be conducted remotely via Zoom.

11.0 Adjourn: Chairman Foreman adjourned the meeting at 7:11 p.m.

Cyndi Foreman, Chairman



Attest: Laurie Dennis, Secretary