



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

March 01, 2021

Location: ZOOM meeting link:

<https://zoom.us/j/93851742523?pwd=a1BEaVJxMmQ2bWsOVIVmZzJ3Y1Vmdz09>

Telephone +1 669 900 6833 Meeting ID: 938 5174 2523 Passcode: 154293

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairman Dan Walters at 6:04 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors D. Ladd, C. Foreman, J. Anderson, D. Walters

Staff: Chief Gray, L. Dennis

Absent: R. Gelini

Guests: None

1.4 Approve meeting minutes of the Regular Meeting held on February 08, 2021.

Regular and Public meetings approved as written on motion by Director Anderson and second by Director Ladd and passed.

1.5 Considerations of Additions to the Agenda: None

2.0 Public Comment: None

3.0 Public Hearing: None

4.0 Directors Reports: Director Anderson stated he is now on the Redevelopment Agency oversight committee. Meetings are held only a couple of times a year. Director Walters stated that he met with Chief Gray to discuss updates and future needs. They plan to meet between board meetings going forward.

5.0 Staff Report: Chief Gray reviewed the new format and content of his Chief's report. Response numbers and types, Training, Fire Prevention and other operation status have their own sections. Board members liked the new format and details. Some items discussed further were vehicle repairs we were plagued with this month, especially E2336. He is looking at the energy efficiency of our solar system due to its age. Additional efficiencies are being worked on including lighting replacement and heaters in the office, squad room and meeting room.

Mount Hermon multi-facility inspections are finally complete. It was a lengthy and complicated project. Inspections at the school tri-campus location a planned to start this

week and should be done before school begins. Director Ladd asked the Chief about his method of prioritization. Chief explained they started with the businesses with the largest capacity / risk and will work down to the smallest.

Discussion followed regarding response to the recent RV fire and medical. Crews were on scene quickly and able to minimize building loss/ damage. Director Foreman notes she listened to the radio traffic and was very impressed.

Director Walters asked Chief to add volunteer response levels to his report information, regarding how many and how long to respond. Some discussion.

The new CalPERS health contract amendment is effective March 1, 2021. Our attorney did send a letter of notification.

6.0 Unfinished Business:

6.1 District Secretary and Board Secretary job descriptions

Board members felt the separation of the two job descriptions was good. Chief Gray commented that there were still some punctuation corrections and other minor clean up to be done to the drafts. Director Walters felt the two descriptions give the ability to pay a flat rate per board meeting and an hourly rate for the other position. A short discussion regarding the Board Secretary description being in the Board Policies and the District Secretary in the general department policies.

7.0 New Business:

7.1 2016 Strategic Plan update.

Chief Gray had provided the board a copy of the last update to this plan from 2016. All agreed it was not still a useful document. Director Walters suggested having planning meetings and possible community input to move towards updating. Lengthy discussion regarding community stakeholder involvement. Director Foreman stressed being sure we were appropriate and in compliance with our process. Director Walters will meet with the Chief to discuss and develop media information for the plan. Director Foreman also offered to be involved.

7.2 PERS non-safety classification.

Chief Gray explained the importance of having a non-safety category in our contract. It would be important to add for future positions we any consider hiring. Director Walters agreed it would be good to pursue now. A lengthy discussion followed amongst board members regarding PERS vs non-PERS advantages and disadvantages. Director Anderson expressing concern that PERS results in us having no control over the expense, felt this may not be the direction to go.

Chief Gray requested to look for someone to do an evaluation and make a presentation regarding our best options going forward. Both RGS and Bartell & Associates are companies we've dealt with, and the perform these valuations. Board members were agreeable to exploring private vs PERS with someone well-

versed in the industry. Chief Gray will contact several candidates for this evaluation and presentation at a future board meeting.

Director Walters directed the Chief to move forward with looking at adding the non-safety category to our contract.

8.0 Approve paid vendor claims for the month of February 2021: Board members reviewed the vendor claims in the amount of \$18,097.43. Director Ladd inquired about continuing to pay a monthly rental for the trailer, as opposed to purchasing it. Chief Gray will look into the terms, as he remembers there being some language in the contract regarding purchasing outright. Director Foreman questioned any compliance issues, which Chief Gray clarified that due to trailer being portable don't apply. The intention of the trailer all along has been as a temporary situation until permanent quarters are explored and eventually built out within the station. Claims were approved as presented on motion by Director Anderson, seconded by Director Ladd and passed.

9.0 Closed Session: District Secretary compensation review

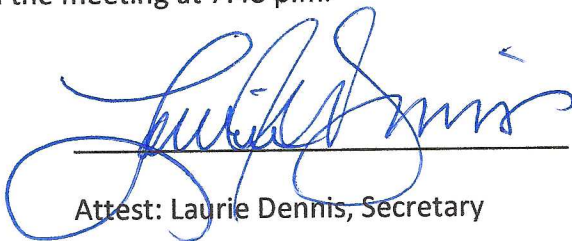
There was no closed session held.

10.0 Set date for the next meeting:

The next Regular Meeting will be held on Monday, April 12, 2021 at 6:00 P.M. The meeting will be conducted remotely via Zoom.

11.0 Adjourn: Chairman Walters adjourned the meeting at 7:48 p.m.

Dan Walters, Chairman



Attest: Laurie Dennis, Secretary