



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

December 07, 2020

Location: ZOOM meeting link: <https://zoom.us/j/95137456576>

Telephone +1 669 900 6833 Meeting ID: 951 3745 6576

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairman Dave Ladd at 7:01 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors D. Ladd, C. Foreman (joined meeting at 7:03), R. Gelini, J.

Anderson, D. Walters

Staff: Chief Gray, L. Dennis

Absent: C. Foreman (joined meeting at 7:03)

Guests: None

1.4 Approve meeting minutes of the Regular Meeting held on November 02, 2020.

Regular and Public meetings approved as written on motion by Director Gelini and second by Director Anderson and passed.

1.5 Considerations of Additions to the Agenda: None

2.0 Public Comment: None

3.0 Public Hearing: None

4.0 Directors Reports: Director Anderson stated that his term with LAFCO expires in May 2021.

He is looking for the boards' endorsement to support his candidacy for the position. Both the Special District and Alternate Special District seats are up. His application paperwork is due by January 9, 2021. He requested Laurie look for the past support letter and update. Board Chairperson Ladd will then sign the updated letter asking for other Special Districts support. Director Anderson will take care of letter distribution.

5.0 Staff Report: Chief Gray stated we are working with our FEMA project Manager at weekly meetings on cost recovery efforts for the CZU event. Ongoing additional documentation requirements are moving forward.

The VFA grant paperwork was just submitted. The funds will help offset the new radio purchases.

This past weekend they did a video streamed ceremony for the pinning of our 5 newest firefighters who are now off probation and received their badges and new helmet shields. Captain promotions were also announced for Audrey Dawson, Renee Fenker, Nathan Fenker and Ian Jones. Engineer promotions in two groups were announced. Zach Heinrichs was promoted to Engineer. Engineers Trainees are Dominic Alaimo, Jason Bravin, Daniel Mears and Patrick McClelland. Ian and Avery put together a great presentation with prerecorded statements and past-year video segments. It will eventually be on our website for public viewing. Director Anderson asked about educational requirements for existing Captains, to which Chief Gray responded they will also need to attain the same training levels.

We have 5 new recruits that will begin the Fire Academy in January 2021.

COVID update- we have once again begun restricting more at the station. Drills for the rest of December will be cancelled to comply also with “in-person” restrictions. Everyone has been assigned the “Debris Flow” video provided by Boulder Creek for training. If squad members haven’t yet watched the two-hour presentation, they will in the next couple of weeks. There will be more restrictions coming from the County soon, very likely within a week. Director Foreman noted that Santa Cruz County and Sonoma County are now in the same grouping.

We had a structure fire yesterday. It was confined to loss of room and contents only. Our 5-minute response time played a large part in containment.

Director Foreman commented that she was very impressed by the professionalism and production job that the crew did on the filming and production. She was so proud of the entire process and felt it was a very special recognition of all of the accomplishments especially in these complicated times.

6.0 Unfinished Business:

6.1 PERS Healthcare contract amendment – Next steps

Director Ladd stated that Chief Gray signed the updated MOU and it has been sent to our attorney. Our attorney provided and updated Staff Report summary and Resolution for the amendment to the Healthcare contract. Laurie will put the appropriate dates in and it will be agendized for our next meeting in January. There shouldn’t be a need for our attorney to attend that meeting.

7.0 New Business:

7.1 Nominations and election of new board officers.

Director Gelini nominated Director Walters as Chairman, it was seconded by Director Anderson and passed. Director Anderson nominated Director Foreman as Vice-Chair, it was seconded by Director Walters and passed. Director Anderson motioned to nominate Laurie as Board Secretary, it was seconded by Director Gelini and passed.

7.2 Review and discuss job description for new responder position “Emergency Medical Responder” (EMR) and establish stipend.

Chief Gray explained the planned use of EMRs as a supplemental staff resource, responding only to medical and rescue calls. He has discussed with CalFire chiefs and reviewed their program. The onboarding costs are less, with minimal training and pre-requisite EMT qualifications. We would be able to begin using them sooner than regular new-hires going through the fire academy, and they aren't required to pass the same physical agility. He discussed the potential program with both our liability insurance and Worker's Comp providers to insure there would be no issues. Overall discussion and feedback from the squad has been positive. He would want to limit 5 EMRs on the roll. They would receive a stipend per response around \$12. He asked for board input and thoughts.

Director Ladd expressed concern regarding their response and on what vehicles, to which Chief Gray responded that their response would be limited to a utility or rescue unit. They may also respond in the Air Support unit as a medical team member at a structure fire. Much discussion followed. Director Foreman suggested considering doing a SWOT (strengths, weaknesses, opportunities and threats) analysis on the plan. Sonoma County Fire uses this method on new projects/ideas. Director Walters asked for a document spelling out the program and job description. Chief Gray stated the document is in process and will be emailed soon when completed to them. Director Foreman noted that this most likely will answer many of their questions and concerns. It will be presented at the next meeting on the agenda.

7.3 Resolution 4-2020 – authorizing Chief Gray to sign VFA 2020-21 agreement.

Director Anderson made a motion to approve the resolution previously reviewed authorizing Chief Gray to sign the agreement, it was seconded by Director Walters and passed. Chief Gray stated the documents have been sent.

8.0 Approve paid vendor claims for the month of November 2020: Board members reviewed the vendor claims in the amount of \$310,668.98. Claims were approved as presented on motion by Director Anderson, seconded by Director Gelini and passed.

9.0 Closed Session: None.

10.0 Set date for the next meeting: Chief Gray asked if the board members would consider changing the meeting time to earlier in the day. Discussion followed. The next Regular Meeting will be held on Monday, January 04, 2021 at **6:00 P.M.** The meeting will be conducted remotely via Zoom.

11.0 Adjourn: Chairman Ladd adjourned the meeting at 8:03 p.m.

Daniel Walters, Chairman

Attest: Laurie Dennis, Secretary

Minutes approved via Zoom meeting on 01/04/21