



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

September 14, 2020

Location: Zoom Meeting <https://zoom.us/j/96426872316>

By Telephone: +1 669 900 6833 US (San Jose) Meeting ID: 964 2687 2316

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairman Dave Ladd at 7:01 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors D. Ladd, C. Foreman, R. Gelini, J. Anderson, D. Walters

Staff: Chief Gray, L. Dennis

Absent: None

Guests: None

1.4 Approve meeting minutes of the Regular Meeting held on August 03, 2020. Regular meeting approved as written on motion by Director Anderson and second by Director Walters and passed.

1.5 Considerations of Additions to the Agenda: None

2.0 Public Comment: None

3.0 Public Hearing: None

4.0 Directors Reports: Director Anderson reported on LAFCO activities. The consolidation of Aptos and Central Fire Districts process continues on. There is no date set yet for them to present.

5.0 Staff Report: Chief Gray stated that he is still planning to switch to a new format for the Chief's Report which will now begin at the next regular board meeting.

We did not suffer any loss of structures within the 180 acres that burned in our District during the CZU fire. During the two main weeks of the fire we had staffing at the station. We will be seeking FEMA funding for payroll expenses during this time.

We received approval today from FEMA for our COVID related expenses for PPE, medical supplies and equipment, etc. Outside of staffing costs most of the other expenses were incidentals, for which we also seek reimbursement.

He participated yesterday in a Community Meeting with Forest Lakes, it was very constructive, with much discussion about becoming a "Fire Wise Community". He provided information regarding home-hardening.

Some additional literature on related topics has been developed for distribution and use amongst the community members. He'd like to try for a similar "Fire Wise Community" goal for Mount Hermon.

Chief reported that the mandated inspection letters indicated in the Grand Jury report have all been sent out to those classified as assemblies and education.

He has been participating in the Rebuilding Meetings with many County departments and local fire agencies to discuss topics including roads and retaining walls, among other foreseen obstacles. They also discussed the issues regarding the melted plastic water tanks during the fire. Director Foreman encouraged his voice and participation in these, as she learned in her experiences with Sonoma County rebuilding. He and the other Valley Chiefs will be attending tomorrow's Board of Supervisors Meeting.

Work is continuing on the Captain interview process including specific questions and testing. "Steps" are also being developed with specific requirements for each one. This will establish a clear development path for personnel.

6.0 Unfinished Business:

6.1 PERS Healthcare contract amendment – No Update

6.2 Grand Jury Response – Felton Fire Protection District Board of Directors – "Fire Chief Gray stated he had received no additional changes or comments from the Board members to the responses he provided them last month. Board members directed the Chief to submit the completed report to the Grand Jury.

6.3 Grand Jury Response – "Ready? Aim? Fire! Discussion. Due by October 1, 2020. Chief Gray received no additional suggested changes to his responses to this report. He was directed by the board members to submit this completed report to the Grand Jury.

6.4 Review changes to the preliminary budget for 2020-2021, to be approved at the Special Public Meeting on September 21, 2020 at 7p.m. on Zoom meeting app. Chief Gray described the additional changes made primarily to radio equipment and payroll resulting from the CZU fire. Director Walters brought up the radio communication issues during the incident and a discussion followed. Chief proposed the \$350,000 adjustment to fixed assets to replace all radios now, as opposed to the original proportioned replacement schedule. Board members felt this was a good plan.

Director Ladd stated he felt we should pay these employees now and see what we are reimbursed by FEMA later. Discussion followed regarding methods of payment. Director Foreman stated that we should attempt to be reimbursed for the Chief's overtime also, as it was documented. She stated his commitment was "above and beyond." Director Anderson agreed we should apply for it and see what happens.

Chief Gray stated that the committed engine 2336 on this incident has not yet been included in the payroll amounts we will submit this week. That will be calculated and paid separately.

Director Ladd summarized the discussion stating we should submit for all of the hours, and pay all but the Chief's overtime now. Board members were all agreeable.

Chief stated he would like to be off next week and will provide his written request to the board.

7.0 New Business:

7.1 Approve payroll for crew that worked the CZU Lightning fire.

Director Foreman made a motion that we approve the entire payroll be processed now, with the exception of Chief's overtime, and recover what we can from FEMA later. Director Gelini seconded the motion and it passed.

7.2 Approve policy for use of Limited Term Contract for extra help during an emergency.

Chief Gray stated that he made some revisions to our SOP that was originally effective January 1, 2020. Short discussion followed. Director Walters motioned to approve the policy, it was seconded by Director Anderson and passed.

7.3 Radio Replacement plan update.

Chief stated he would like to move forward and obtain bids to replace all of the radios. He will then have the costs outlined at the next regular board meeting. Discussion followed regarding Motorola vs Bendix King radios, pros and cons. Director Anderson if it would be worthwhile to look at selling our old radios one replaced, to which Chief responded he could explore the options. Director Foreman shared her experiences with both types of radios and her insights. Additional discussion followed

8.0 Approve paid vendor claims for the month of August 2020: Board members reviewed the vendor claims in the amount of \$90,340.03. Claims were approved as presented on motion by Director Gelini, seconded by Director Walters and passed.

9.0 Closed Session

9.1 Personnel performance during CZU Lightning fire.

Director Ladd opened the closed session at 8:00 p.m. for discussion on personnel performance during the incident. The closed session ended at 8:35 p.m.

10.0 Reconvene Meeting:

The regular meeting was re-opened at 8:36 p.m. There was no reportable action.

11.0 Set date for the next meeting: The next Regular Meeting will be held on Monday, October 05, 2020 at 7:00 P.M. There will be a Public Meeting September 21, 2020 at 7:00 p.m. for approval of the 2020/2021 budget.

12.0 Adjourn: Chairman Ladd adjourned the meeting at 8:38 p.m.

Dave Ladd, Chairman



Attest: Laurie Dennis, Secretary