



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

August 03, 2020

Location: Zoom Meeting <https://zoom.us/j/98326719699> Meeting ID: 956 2567 1796

By Telephone: +1 669 900 6833 US (San Jose) Meeting ID: 983 2671 9699

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairman Dave Ladd at 7:11 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors D. Ladd, C. Foreman, R. Gelini, J. Anderson, D. Walters

Staff: Chief Gray, L. Dennis

Absent: None

Guests: Victoria Thompson, attorney (7:20)

1.4 Approve meeting minutes of the Regular Meeting held on July 06, 2020. Regular meeting approved as written on motion by Director Gelini and second by Director Anderson and passed.

1.5 Considerations of Additions to the Agenda: None

2.0 Public Comment: None

3.0 Public Hearing: None

4.0 Directors Reports: None

5.0 Staff Report: Chief Gray referenced comments in the Grand Jury report that he's also considered in the process of a new format for his Chief's report. Beginning next month he will report response numbers including types, trainings and inspection information. If board members would like to see other data, please let him know.

This month has been relatively uneventful. Due to the COVID19 resurgence we have made adjustments for responses. Staff now wear jumpsuits /coveralls over clothing which can then be laundered after each response.

Countywide the COVID cases occurring within department personnel have been determined to be contracted by off-duty exposures.

Through research and networking with other agencies we have found a product to fog the station. Boulder Creek Fire and Scotts Valley Fire among others are currently using it. The fog solution formula is non-toxic. In addition, staff performs wellness checks when coming on shift or response and the information is logged in a tablet.

Our new hires are 100% on board with all academy and training completed. They are all five great assets and hard workers. They continue to fill many of the sleeper shifts. We have begun recruitment for this year. With help from Renee Fenker we received a \$2,500 grant for recruiting from Starbucks. This will aid in our marketing and advertising costs.

The sleeping shifts are still going well with usually two on each one.

6.0 Unfinished Business:

6.1 Board Vacancy – appointment and swearing in of Cyndi Foreman

Director Ladd welcomed new Director Cyndi Foreman. We have not yet received the Oath of Office paperwork from County Elections. Some discussion regarding whether or not to pay for a candidate statement, the other two stating they did not and normally don't. It can be added at a later date if necessary. Cyndi has an appointment to file with the County Elections Department this coming Friday morning. Directors Gelini and Ladd have already filed theirs.

7:29 p.m. - At this time the regular meeting was closed and the board went into closed session with their attorney Victoria Thompson

6.2 Grand Jury Response – Felton Fire Protection District Board of Directors – “Fire Safety Inspections in Santa Cruz County”, due by September 23, 2020.

Chief Gray reviewed his responses and asked for any comment from board members. He stated he will do some grammar checking and include any other suggestions. Board members were pleased with the responses. At the next meeting it will be ready for approval and submission to the Grand Jury.

6.3 Grand Jury Response – “Ready? Aim? Fire! Discussion. Due by October 1, 2020.

Chief Gray provided responses. Board members were asked to review again and submit any changes directly to him. This report response should be ready for approval at the next meeting also.

6.4 Job Description review – District Secretary

Chief Gray reported he is still compiling information he has obtained from surrounding agencies and will have a draft job description for the next board meeting. Director Ladd asked for a history of raises in the past 5 years be provided.

7.0 New Business: None

8.0 Approve paid vendor claims for the month of July 2020: Board members reviewed the vendor claims in the amount of \$362,017.19. Chief Gray noted the expenses we have had that have been related to COVID19. He plans to now apply for grants funds as we've reached the applicable total. Claims were approved as presented on motion by Director Walters, seconded by Director Gelini and passed.

9.0 Closed Session

9.1 PERS Healthcare contract amendment and retirement benefits

Director Ladd opened the closed session at 7:29 p.m. for discussion with attorney Victoria Thompson. The closed session ended at 8:30 p.m.

10.0 Reconvene Meeting:

The regular meeting was re-opened at 8:31 p.m. There was no reportable action.

11.0 Set date for the next meeting: The next Regular Meeting will be held on Monday, September 14, 2020 at 7:00 P.M. At this time, it is likely the meeting will be conducted remotely via Zoom.

12.0 Adjourn: Chairman Ladd adjourned the meeting at 8:50 p.m.

Dave Ladd, Chairman



Attest: Laurie Dennis, Secretary