



## FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

### Regular Meeting Minutes

### Of The Board of Directors

April 06, 2020

Location: ZOOM meeting link: <https://zoom.us/j/894473580>

Telephone +1 669 900 6833 Meeting ID: 894 473 580

#### 1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairman Dave Ladd at 7:04 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors D. Ladd, S. Richmond, R. Gelini, J. Anderson, D. Walters

Staff: Chief Gray, L. Dennis

Absent: None

Guests: None

*All attendees were participating via Zoom audio and video, with the exception of Director Richmond via audio only.*

1.4 Approve meeting minutes of the Regular Meeting held on March 02, 2020. Regular meeting approved as written on motion by Director Anderson and second by Director Gelini and passed.

1.5 Considerations of Additions to the Agenda: None

2.0 Public Comment: None

3.0 Public Hearing: None

4.0 Directors Reports: None

5.0 **Staff Report:** Chief Gray gave an update on current operations during the COVID 19 situation. We have preparations and training in place and functioning in a holding pattern, as things continue to change. He has been forwarding pertinent information as he receives it. They continue telephone meetings and daily updates.

The Active Shooter Drill on March 8<sup>th</sup> went really well. The event was coordinated well and we had great participation from many local agencies and some from Santa Clara County.

The Fire Conference he was scheduled to attend has been postponed until November 2020.

The new 2350 is now in build. Recent discussions indicate that the plan is for a "virtual sign-off" process. While not preferable, this seems the only alternative due to current health situations. This should occur by the end of April.

Our cameras recently were of help to law enforcement. They were able to see vandals at the Nail Salon, which suffered broken windows.

## **6.0 Unfinished Business:**

### **6.1 PERS retirement and healthcare benefits contract review**

Director Walters stated that our attorney prepared the letter to former Chief Rickabaugh. He signed it and it was mailed via US mail and emailed. Laurie noted that they were not sent until this past Thursday. Chief Gray stated he'd spoken with Chief Rickabaugh who said he was forwarding the letter to his attorney.

Laurie will follow up with our attorney regarding the actuarial preparer and what the status is. Director Walters recommended tabling until the next meeting, at which time we hope to have the documents and can move forward with the PERS contract amendment. Director Ladd stated he needed to catch up on the discussion and documents from the last meeting that he missed.

Director Walters noted that we will also need to draft new language to protect Chief Gray's agreed upon health benefits according to his MOU.

## **7.0 New Business:**

### **7.1 A T & T Cellular lease review.**

Chief Gray stated the letter received from A T & T proposed to decrease rent payments in exchange for extending the lease term out longer. Director Richmond suggested we might check with others locally regarding their terms and rental amounts for cell towers. Discussion followed with board members agreeing they did not wish to have a decrease in rent, and the cell site vendor would be welcome to leave.

Director Anderson moved to respond to A T & T that we do not agree to a decrease in rent. The motion was seconded by Director Richmond and passed unanimously. Chief Gray was directed to respond to the letter accordingly.

### **7.2 Fire Chief review.**

Chief Gray stated that his review is due in April. Director Ladd and Chief Gray will do the self-review and discussion via telephone. Director Ladd asked the other board members to send him their input. Chief Gray asked the board members for any requests or recommendations they may have for changes or improvements.

Director Walters asked him how working from home is going. Chief Gray stated that it's going very well. Communication is great, drills are being conducted via Zoom, with additional training being done on Target Solutions online by the squad members. There was some additional discussion regarding the day and night shift programs. Participation has been really good. Chief Gray added that Zach Ackemann is working on logistics with the County to coordinate PPE. Overall, under the unusually difficult health situation we are in, things are operating very well.

**8.0 Approve paid vendor claims for the month of March 2020:** Board members reviewed the vendor claims in the amount of \$42,351.48. Director Gelini asked about the Special Water tax billing. Laurie explained we are billed this way because the District doesn't receive a property tax bill, which it would normally be included on. Director Ladd asked Chief Gray what he thought the projected attorney fees would be, to which he responded it would total close to \$10,000. Claims were approved as presented on motion by Director Walters, seconded by Director Gelini and passed.

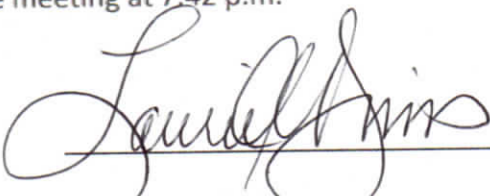
**9.0 Closed Session:** None.

**10.0 Set date for the next meeting:** The next Regular Meeting will be held on Monday, May 04, 2020 at 7:00 P.M. At this time it is likely the meeting will be conducted remotely via Zoom.

**11.0 Adjourn:** Chairman Ladd adjourned the meeting at 7:42 p.m.

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Dave Ladd, Chairman



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Attest: Laurie Dennis, Secretary