



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

December 16, 2019

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairman Dave Ladd at 7:00 p.m.

1.2 Pledge of Allegiance

1.3 Roll Call: Directors D. Ladd, S. Richmond, R. Gelini, J. Anderson, D. Walters

Staff: Chief Gray, L. Dennis

Absent: none

Guests: none

1.4 Approve meeting minutes of the Regular Meeting held on November 19, 2019.

Regular meeting approved as written on motion by Director Walters and second by Director Anderson and passed.

1.5 Considerations of Additions to the Agenda: None

2.0 Public Comment: None

3.0 Public Hearing: None

4.0 Directors Reports: Director Richmond stated that he's been working with State Parks on clearing brush in the Rincon area. It may be accessible soon down to the river for our access. Director Gelini thanked Chief for the wonderful holiday dinner.

5.0 Staff Report: Chief Gray reported that the trailer will be here January 6th. Board members should be able to see it at the next meeting.

He and Laurie met with our liability insurance representative to review our renewing policies. We did increase our umbrella liability coverage from 3 million to 5 million, which make us then meet market standards.

Our 5 new hires will begin the academy just after the first of the year. We are looking at a Spring hiring and will complete those recruits training in-house. Chief Gray's goal is to bring on a total of 10 new hires in 2020.

Chief is working on his goals for 2020. He requested any board members to send him comments or items to add.

The Fire Code is completed and will be effective January 1, 2020.

We are working on revising the Station Use Agreement and will add that anyone requesting to use the meeting room will need to provide a liability insurance waiver. We received some information from our insurance agent regarding language to use and a resource to provide to requestors for obtaining the required liability coverage.

Chief, Laurie and Ian met with Jon Allen of Pagoda to review the services that they provide to us. The bulk of services include server backup, antivirus, and necessary patches or updates. Ian also talked about our new plans and upgrades to our WiFi that have begun and how this might impact what we use Pagoda for. Jon was also familiar with the Ubiquity platform.

Chief provided call and training numbers for squad members to the board for 2019 for their review. Some discussion followed.

6.0 Unfinished Business:

6.1 PERS retirement and healthcare benefits contract update.

Chief Gray reported that he has no update. He is working with the attorney to have a representative present at our next board meeting for discussion.

7.0 New Business:

7.1 Election of officers for 2020.

Director Anderson made a motion to have the same people continue the positions of Chairperson, Vice-Chair and Secretary for a second term. Director Gelini seconded the motion and all voted in favor and passed.

7.2 Assistant Chief call stipend.


Chief explained his basis for this stipend consideration. There was general discussion. Director Anderson suggested looking at the average number of calls Mr. Sipes responded to and suggested a monthly stipend. Additional discussion followed. Director Richmond suggested a flat stipend per call amount. After more discussion Director Anderson made a motion to increase the per-call stipend for Assistant Chief to \$25. Director Gelini seconded the motion and it passed unanimously. Board members agreed to revisit potential additional stipend pay in the future. Chief Gray is working on revising Duty Officer requirements.

8.0 Approve paid vendor claims for the month of November 2019: Board members reviewed the vendor claims in the amount of \$42,163.02. Director Anderson brought up the billing for FDAC/ EBA and what benefits it covered. He requested Laurie look into the possibility of vision coverage for the board members. Claims were approved as presented on motion by Director Walters, seconded by Director Anderson and passed.

9.0 Closed Session: None

10.0 Set date for the next meeting: The next Regular Meeting will be held on Monday, January 6, 2020 at 7:00 P.M.

11.0 Adjourn: Chairman Ladd adjourned the meeting at 7:50 p.m.



Dave Ladd, Chairman



Attest: Laurie Dennis, Secretary