



## **FELTON FIRE PROTECTION DISTRICT**

131 Kirby Street, Felton CA 95018 831 335-4422

### **Regular Meeting Minutes**

### **Of The Board of Directors**

**September 04, 2019**

#### **1.0 Convene Meeting:**

**1.1 Call to Order:** Meeting was called to order by Chairman Dave Ladd at 7:00 p.m.

**1.2 Pledge of Allegiance**

**1.3 Roll Call:** Directors D. Ladd, S. Richmond, R. Gelini, J. Anderson, D. Walters

Staff: Chief Gray, L. Dennis

Absent: none

Guests: none

**1.4 Approve meeting minutes of the Regular Meeting held on August 05, 2019 and Special Meeting on August 19, 2019.** Regular meeting approved as written on motion by Director Gelini and second by Director Richmond and passed. Special meeting approved as written on motion by Director Walters and second by Director Anderson and passed.

**1.5 Considerations of Additions to the Agenda:** None

**2.0 Public Comment:** None

#### **3.0 Public Hearing:** Adoption of final budget FY 2019/2020

Director Ladd opened the Public Hearing at 7:03 p.m. There were no comments.

Director Richmond made a motion to adopt the final budget for Fiscal Year 2019/2020.

The motion was seconded by Director Gelini and passed unanimously. The Public Hearing was closed by Director Ladd at 7:05 p.m.

**4.0 Directors Reports:** Director Gelini commented regarding the social media situation and Dan Bonfante. Chief Gray stated that he has already dealt with reiterating our Public Media Policy. The Sheriffs Office is involved as a case was opened. Chief Gray continues to respond to any questions or comments that Mr. Bonfante has not been affiliated with Felton Fire District since the beginning of August. There was some additional discussion. Director Anderson stated that there is no LAFCO meeting this month. Cal-LAFCO is looking to increase rates to each individual LAFCO and they will be looking at their options. Aptos and Central should be presenting a petition to consolidate after the first of the year. Their

unions are in final discussions now. He also stated that he was selected to be on the Sheriff's Advisory Council for a one-year term.

**5.0 Staff Report:** Chief Gray reported that he had a conference call with Bruce McPhersons' office regarding The Garden of Eden. They are looking for solutions to the ongoing problems. Sheriffs and State Parks were also on the call. Scott Sipes had suggestions regarding limiting parking, graveling the tracks or other potential solutions.

He attended the "5 Behaviors" seminar in San Francisco at the invitation of Deborah Muchmore. There was some very good and pertinent information and ideas that related well to our team. He has asked her for a proposal for her services more specific to our environment and will follow up when it's received. Short discussion followed. Chief stated that he recently requested that each squad member read and sign our current code of conduct, and turn it in to him. He's drafted a discipline policy and provided a copy for the board's review. He will agendize this for the next meeting.

Our auditor Zach Pehling comes the week of September 9<sup>th</sup>. He will be auditing the fiscal years ending 06/30/18 and 06/30/19.

We need to reseal the back apron. Wenger, who did the original job, also included repair of some areas resulting from the original job. Other bid requests have been slow to respond. Some discussion followed. Will request a couple other bids for comparison.

New turnouts have been received and are being issued. We will do a new squad photo when everyone is outfitted.

We are gearing up for a new volunteer recruitment and have produced a new flyer.

## **6.0 Unfinished Business:**

### **6.1 Fire Chief MOU / finalization**

The final draft of the Fire Chief MOU was before the board for approval. Chief added the reference to Social Security in the retirement section. Director Anderson made a motion to approve the MOU as written. The motion was seconded by Director Geline and passed. All Board members, the Chief and Secretary signed the document.

### **6.2 Volunteer Shift Program: review policy and discussion**

Chief Gray asked the board for direction on proceeding forward with this program. It will make our current recruitment plans more difficult if we aren't able to offer some type of program. Director Walters stated that he felt we need to do whatever we can to help build our staffing. Discussion followed. Additional ideas of exploring more frequent, possibly quarterly, payment of volunteer stipends or other incentives. Director Ladd suggested a hiring bonus program for consideration. Chief Gray expressed that he would also like to explore alternate ideas with an architect for sleeping space, to which the board was agreeable. More follow up at next meeting.

**7.0 New Business:**

None


**8.0 Approve paid vendor claims for the month of August 2019:** Board members reviewed the vendor claims in the amount of \$8,999.91. Claims were approved as presented on motion by Director Anderson, seconded by Director Gelini and passed.

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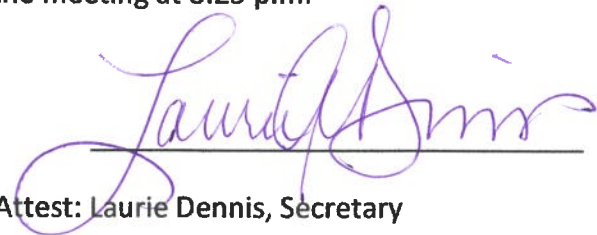
**9.0 Closed Session: None**

**10.0 Set date for the next meeting:** The next Regular Meeting will be held on Monday, October 7, 2019 at 7:00 P.M.

**11.0 Adjourn:** Chairman Ladd adjourned the meeting at 8:25 p.m.



Dave Ladd, Chairman



Attest: Laurie Dennis, Secretary