



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

June 05, 2019

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairman Dave Ladd at 7:00 p.m..

1.2 Pledge of Allegiance

1.3 Roll Call: Directors S. Richmond, R. Gelini, D. Ladd, J. Anderson, D. Walters

Staff: Chief Gray, L. Dennis

Absent: None

Guests: None At 7:07 p.m. Dan Bonfante joined the meeting.

1.4 Approve meeting minutes of the Regular Meeting held on May 06, 2019. Approved as written on motion by Director Gelini and second by Director Anderson and passed.

1.5 Considerations of Additions to the Agenda: None

2.0 Public Comment: None

3.0 Public Hearing: None

4.0 Directors Reports: Director Anderson stated that today's LAFCO meeting was the first attended by their new executive director. They discussed LAIF, which is operated by the State Treasurers office. Director Anderson suggested exploring this option for some of our district carry-over balance as an investment option. He will forward information to Chief Gray to follow-up on. Rachel Lather is now the Special District representative. They've only received one application so far for the alternate position.

Director Richmond asked Chief Gray about the use of the firefighters on duty daily and the recent responses in U2397 to medicals. Chief explained how this process is working and came about. Some discussion followed. He provided a draft of an Org Chart he's been developing. Additional discussion continued regarding back-up coverage in the Chief's absence and potential plans for the future. Discussion followed regarding the use of the utility vehicles, with Chief explaining that 2398 does double duty and is also the B2303

when needed. Director Walters expressed a desire for succession planning for the future to be reflected in the Org Chart.

5.0 Staff Report: Chief Gray reported the group was recognized for our involvement in the kayak rescue at the annual 1st Responders event at the County. He and Renee Fenker represented Felton Fire.

He's been working on the McAdams / Day Break Camp project, which is a top area of fire concern. Bruce McPherson, the Resource Conservation District and a number of others are exploring options to mitigate the risks through potential grants for wildfire reduction. They are meeting on Friday morning to discuss further options.

They have finished up measuring all squad members for the new turnouts.

We responded to a medical on Memorial Day at the end of the parade. A Zayante Fire member fell from the back of an engine and received a head injury. The incident was reported to OSHA.

P G & E has hired consultants to study the traffic and residents in the San Lorenzo Valley in relationship to evacuation plans and routes.

6.0 Unfinished Business:

6.1 Fire Chief MOU finalization

Director Walters provided the final draft of the employment contract for the Chief. He recommended discussing the details in Closed Session.

Bob provided the board a copy of the proposed press release regarding his appointment as Chief for their review. It was written by Scott Sipes.

7.0 New Business:

7.1 Adopt Salary schedule effective 04/16/19 for PERS

Salary Schedule revision to reflect new Chief pay. Some discussion regarding the removal of the Paid Firefighter Position. Director Anderson made a motion to adopt the Salary Schedule effective 04/16/19. The motion was seconded by Director Richmond and passed.

7.2 Legal retainer costs and services offered

Chief Gray reported he had made inquiries amongst other departments regarding fees and vendors used. He shared a document reflecting Ben Lomond Fire's rates from Atchison, Barisone and Condotti, which many local districts use. Bob is to have a phone meeting with Tony Condotti to discuss specific requirements we may have.

He will provide a more specific agreement / document at the next meeting for review and approval.

7.3 Adopt preliminary budget F/Y 2019-2020

Board members reviewed the proposed preliminary 2019/2020 budget. Director Walters suggested considering bumping up the regular salaries amount as opposed to decreasing it from last year. Discussion followed regarding further evaluation over the next couple of months. Director Anderson suggested exploring an upgrade to our gas line service capacity.

Director Richmond asked about the increase to Medical Supplies, to which Bob replied we will have additional expenses including glucose, EPIpens and Narcan. Director Richmond made a motion to adopt the 2019/2020 Preliminary Budget as presented, it was seconded by Director Walters and passed.

8.0 Approve paid vendor claims for the month of May 2019: Board members reviewed the vendor claims in the amount of \$11,907.71. Chief Gray explained that the Amsoil total represented fluids and supplies for all of the vehicles to have major services. Claims were approved as presented on motion by Director Anderson, seconded by Director Gelini and passed. The public portion of the meeting was adjourned at 8:18 p.m. Chief Gray and Laurie were to remain for the closed session.

9.0 Closed Session: None

9.1 Fire Chief contract details

Director Ladd opened the Closed Session at 8:20 p.m. Director Ladd ended the closed session at 8:40 p.m.

10.0 RE-CONVENE MEETING:


Director Ladd re-convened the public meeting at 8:41 p.m. The details of the new Fire Chief contract were reviewed by Director Walters. Chief Gray was given the 2-year termed contract to read thoroughly and sign. He will contact Director Walters with any questions. Director Richmond motioned to adopt the new Fire Chief contract, so long as the employee is in agreement. The motion was seconded by Director Gelini and passed.

11.0 Set date for the next meeting: The next Regular Meeting will be held on Wednesday, July 01, 2019 at 7:00 P.M.

12.0 Adjourn: Chairman Ladd adjourned the meeting at 8:45 p.m.



Dave Ladd, Chairman



Attest: Laurie Dennis, Secretary