



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

May 06, 2019

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairman Dave Ladd at 7:00 p.m..

1.2 Pledge of Allegiance

1.3 Roll Call: Directors S. Richmond, R. Gelini, D. Ladd, J. Anderson, D. Walters

Staff: Chief Gray

Absent: L. Dennis

Guests: Dominic Alaimo, Daniel Davis

1.4 Approve meeting minutes of the Regular Meeting held on April 01, 2018. Approved as written on motion by Director Gelini and second by Director Walters and passed.

1.5 Considerations of Additions to the Agenda: None

2.0 Public Comment: None

3.0 Public Hearing: None

4.0 Directors Reports: Director Ladd asked about the badge pinning and why the chief was pinned prior to signing a contract. Chief Gray explained that it was more of a ceremonial event because of the timing of the fifth Tuesday dinner, as well as that he had accepted the offer for the job and we were just working on the compensation package. Some discussion was had amongst the directors.

Director Richmond stated that at any District sponsored event we need to make sure we have a box to collect money for the meal, drinks, etc.

Director Anderson spoke about the LAFCO send off for retiring executive director Pat McCormick. There was a good turnout, with several proclamations from various districts served. Joe Sorrano has been chosen to replace Pat McCormick as executive director.

5.0 Staff Report: Chief Gray reported the fire prevention officers have begun the fire code adoption process. Chief Gray will be reviewing 3 chapters for the group. There will be some board action needed with this process in the fall of 2019.

Chief Gray presented a draft preliminary budget for FY 2019/20 for the board members review. The preliminary budget will need to be adopted at the June meeting.

Chief Gray questioned the board about who the fire district uses for legal counsel. The district has used Dale Dawson in the past, however he has retired. Direction was given to the staff to inquire with other districts as to who they use, cost for services and to report back next at the meeting.

6.0 Unfinished Business:

6.1 Fire Chief MOU finalization

Director Walters reported that he met with Chief Gray to review the Fire Chief MOU dated 4/10/2019. A long detailed discussion followed as to when the effective date would be and when compensation outlined in the MOU would start. It was decided that the effective date of the MOU would be April 16, 2019 as stated in the document, with performance reviews quarterly on July 16, 2019, October 16, 2019, January 16, 2020, and the one-year review on April 16, 2020. A motion was made by Director Gelini to accept the MOU as written with a second by Director Anderson and passed. The MOU was signed by Chairman Ladd and Chief Gray.

6.2 Return to work forms

Director Richmond had gathered several sample s of return to work forms that CAL Fire uses for the group to review. Chief Gray was able to find a series of forms used by other agencies within the workers comp group. After a short discussion it was decided to continue to use the forms we currently are using per policy.

7.0 New Business:

7.1 CPR instructor MOU

Reviewed the existing MOU for the CPR instructor with some discussions. Chief Gray reported that we are low on certified instructors and classes have been smaller as of late. Director Richmond made a motion we discontinue the CPR program. The motion was seconded by Director Gelini and passed.

7.2 Nominations for LAFCO Special District alternate representative.

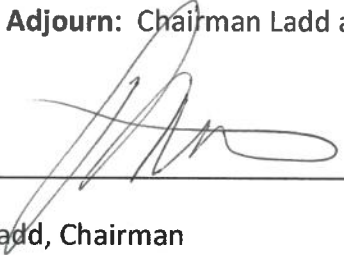
Director Anderson spoke regarding a vacancy made by Rachel Lather's move from alternative seat for special districts to a permanent spot. This left an opening for special district alternate and LAFCO is looking for nominations. There was no desire from the directors to make any such nominations.

8.0 Approve paid vendor claims for the month of April 2019: Board members reviewed the vendor claims in the amount of \$38,375.64. Claims were approved as presented on motion by Director Walters, seconded by Director Ladd and passed.

9.0 Closed Session: None

10.0 Set date for the next meeting: Short discussion regarding moving normal meeting date due to conflicts. The next Regular Meeting will be held on Wednesday, June 05, 2019 at 7:00 P.M.

11.0 Adjourn: Chairman Ladd adjourned the meeting at 8:45 p.m.



Dave Ladd, Chairman

Attest: Laurie Dennis, Secretary