



FELTON FIRE PROTECTION DISTRICT

131 Kirby Street, Felton CA 95018 831 335-4422

Regular Meeting Minutes

Of The Board of Directors

April 01, 2019

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairman Jim Anderson at 7:00 p.m..

1.2 Roll Call: Directors S. Richmond, R. Gelini, D. Ladd, J. Anderson, D. Walters

Staff: Acting Chief Gray, L. Dennis

Absent: None

Guests: Dominic Alaimo

1.3 Approve meeting minutes of the Regular Meeting held on March 04, 2018 and March 21, 2019 Special Meeting. Approved as written on motion by Director Gelini and second by Director Walters.

1.4 Considerations of Additions to the Agenda: No additional items to agenda, but Director Anderson stated they will need to go into closed session to discuss Fire Chief position compensation details.

2.0 Public Comment: None

3.0 Public Hearing: None

4.0 Directors Reports: Director Anderson stated the LAFCO meeting for April is cancelled. The May meeting will be Pat McCormick's last one. We should receive and invitation to the celebration for him to be held May 1, 2019.

5.0 Staff Report: Acting Chief Gray reported there was a fire at 173 Glengarry Road recently. It was a good save. Some of our staff had just returned with the breathing support from an earlies fire in Ben Lomond. They switched to an engine and responded.

He participated last weekend in the Scotts Valley Fire Forum on fire awareness, hosted by Bruce McPherson and Mark Stone. He spoke on prevention, what services we offer and code. There will be another similar meeting in Boulder Creek on May 16, 2019.

CSG Consulting has been hired to assist in this year's Fire Code update process. He will be attending the ongoing meetings.

Met with the homeowner and made some positive progress on a property in bad disrepair on Fall Creek Road. The owner will be taking steps to improve with our assistance.

We are still in the process of getting structure turnout and helmet bids to replace our outdated PPE. The proposals from L N Curtis and MES have come in, but nothing yet from AllStar. Some discussion followed regarding wear and tear, and the replacement process. Director Richmond asked if we were current on cleaning and inspection, and Bob replied yes and the process we follow. He added the Chief's group has been working to improve policy on this.

The Water Tender final specs were reviewed and signed off.

6.0 Unfinished Business:

6.1 Fire Chief Recruitment: Update, next steps.

Chairman Anderson reported that he and Bob spoke about a conditional offer. Bob has scheduled the required physical.

6.2 Review Board of Directors by-laws.

There was a short discussion regarding striking the Fire Chief duties from this document. A few minor detail changes, overall the board members were satisfied with the content.

7.0 New Business:

7.1 Elect new Board Officers

Director Gelini nominated Director Ladd as Chairperson. Director Ladd accepted and all voted in agreement. Director Gelini then nominated Director Richmond as Vice-chairperson, which he declined. Director Richmond nominated Director Walters as Vice-chairperson. Director Walters accepted and all voted in favor. Director Anderson nominated Laurie as secretary, and all voted in favor.

7.2 Return to work policy / form.

Director Richmond shared CalFire's documents, stating they could be modified for our use. Board members discussed using a form and a job duties description for the Doctor to review and sign off on for release. Acting Chief Gray will reach out to other departments for additional samples. All were in agreement we need to develop and have a form in place.

7.3 Resolution 1-2019, Establishing appropriation limit for FY 2018-2019.

Laurie briefly explained the purpose and process of the appropriation limit. Director Richmond motioned to adopt the resolution establishing the FY 2018-19 appropriation limit. The motion was seconded by Director Gelini and passed.

7.4 Review 3 year contract for communication services with SCR911.

Acting Chief Gray explained the formulas used by NetCom for fee assessments. Anything to do with radio maintenance has been removed, as it is handled by County Radio Shop. We are having to look at alternatives to our system due to ultra-narrow banding. Additional discussion followed regarding the future of our communications. At this point if Red Fire fails our back up would be CalFire dispatch. He asked to be designated to sign the new contract when received. Motion was made to authorized him signing by Director Walters, seconded by Director Gelini and passed unanimously.

7.5 Vote on LAFCO Special District representative.

Director Anderson explained the need for replacing the regular member seat. Short discussion regarding the two candidates. Director Walters motioned to support Rachel Lather, it was seconded by Director Gelini and passed.

7.6 Discuss making pledge of allegiance as part of board meetings.

Director Richmond recalled the flag salute as part of the meeting proceedings in the past. Short discussion followed regarding the wording of the pledge. Director Ladd motioned to include the pledge of allegiance as part of the board meetings. Director Walters seconded the motion and it passed.

8.0 Approve paid vendor claims for the month of March 2019: Board members reviewed the vendor claims in the amount of \$15,115.41. Acting Chief Gray explained the lighting replacements with LEDs to save on energy costs and provide better illumination. Director Richmond requested some added detail and specifics on the CalCard billings for items purchased. Claims were approved as presented on motion by Director Richmond, seconded by Director Walters and passed.

9.0 Closed Session:

9.1 Discuss Fire Chief position benefit details


Director Anderson opened the Closed Session at 8:05 p.m. and ended the session at 8:56 p.m.

10.0 RE-CONVENE MEETING:

Director Anderson reported they discussed compensation and increase frequencies. No reportable actions were taken.

11.0 Set date for the next meeting: The next Regular Meeting will be held on Monday, May 06, 2019 at 7:00 P.M.

12.0 Adjourn: Chairman Anderson adjourned the meeting at 8:58 p.m..



Dave Ladd, Chairman



Attest. Laurie Dennis, Secretary