

Regular Meeting Minutes

Of The Board of Directors

JANUARY 7, 2019

1.0 Convene Meeting:

1.1 Call to Order: Meeting was called to order by Chairman James Anderson at 1903 hours.

1.2 Roll Call: Directors Ladd, Richmond, Gelini, Anderson, Walters

Staff: Chief Rickabaugh, (Laurie Dennis – Absent)

Guests: None

1.3 Approve meeting minutes of the Regular Meeting held on December 3, 2018.

Approved as written on motion by Director Gelini and second by Director Richmond.

1.4 Considerations of Additions to the Agenda: None

2.0 Public Comment: Session opened and closed. No members of the public present to address the Board.

3.0 Public Hearing: None

4.0 Directors Reports: Director Anderson reported on recent LAFCO happenings. LAFCO board member LaHue is stepping down and a new Special District Rep. will need to be appointed in the near future. The Alt. Rep. on the LAFCO Board will need to be replaced. Director Anderson mentioned the names of several who are being considered for appointment.

Director Richmond asked the Board to contact the County Board of Supervisors asking for a Proclamation honoring the retiring Chief's service to the community. Director Anderson stated he will make this request.

5.0 Staff Report: Chief Rickabaugh thanked the Board for allowing him the honor and privilege of serving as the Felton Fire Chief. This meeting marks Chief Rickabaugh's last board meeting.

Rickabaugh advised the Board this is a Fire Code adoption year. The present 2016 Fire Code will be replaced by the 2019 Fire Code. The Board should be prepared to adopt several resolutions and an Ordinance later in the calendar year of 2019. Director Walters asked if there were any key issues to be included in the amendments to the fire code. Rickabaugh responded, keeping fireworks illegal and retaining standards for residential fire sprinkler systems are two key points to include. Maintaining a solidarity with the other fire agencies in the County is important so that the Fire Code is essential the same throughout the County. This makes dealing with architects, contractors and tradesmen a simpler task when all fire agencies are working with the same Fire Code.

The fire fighters are preparing a retirement party for the chief. Details to follow. Save the date, Feb. 2, 2019.

Rickabaugh passed around the current address and phone list asking the board members to update as needed. A revised copy will be given to the Board members.

The Chief asked the Board members if they wanted him to accomplish specific things this month, prior to his departure. Director Anderson passed on a note of a few things he would like the Chief to look into. The Chief will do his best to accomplish those tasks.

Director Richmond asked the Chief if he would be available to consult with the new chief. The Board indicated they would compensate Rickabaugh for this service. Rickabaugh is agreeable and informed the board of the time he has planned to be out of town in the next few months.

The order for a new W2350 is underway. The pre-construction conference went well. With items added and items deleted during the conference with KME, there is an additional \$2,776 added to the overall cost of the vehicle. Rickabaugh asked for consideration of two wheel well compartments. He is waiting for KME's response. If the cost is favorable, these compartments will be added. The Board had authorized up to \$10,000 in additions. So far, the amount added does not exceed \$10,000.

6.0 Unfinished Business:

6.1 Fire Chief Recruitment: Job flyer, job description, supplemental questions and application have been posted. Applicants have until Feb. 2, 2019 to submit an application. Board will review all applications received at the February board

meeting. Chief Rickabaugh was asked to modify the application by removing the word "volunteer" in the title.

7.0 New Business

7.1 Oath of Office, Directors Anderson and Walters: Both directors pledged the Oath of Office and signed the Oath. Staff will return the signed Oaths to the County Election Office.

8.0 ~~Approve paid vendor claims for the month of December 2018:~~ Board members reviewed the vendor claims in the amount of \$28,962.36. Chief pointed out the cost of replacing the mobile radio in E2310 and installing a new mobile radio in E2336. This month, half of the annual fees due to Netcom for dispatch services was due. Director Richmond asked about reimbursement to a fire fighter for a live scan fee and DMV physical. Chief explained the live scan was for EMT recertification and the DMV physical was to maintain that fire fighter's commercial license. The fire district needs a few commercially licensed drivers for the purpose of a DMV rule requiring trainers to have a commercial license. Claims were approved as presented on motion by Director Gelini, seconded by Director Ladd and passed.

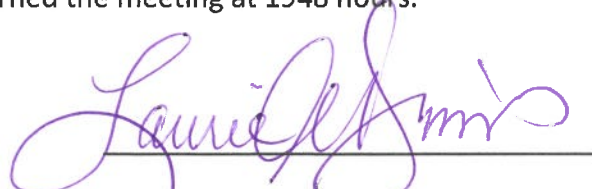
9.0 **Closed Session:** None

10.0 ~~Set date for the next meeting:~~ The next Regular Meeting will be held on Monday, February 11, 2019 at 7:00 P.M.

11.0 **Adjourn:** Chairman Anderson adjourned the meeting at 1948 hours.



James Anderson, Chairman



Attest: Laurie Dennis, Secretary