

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
FELTON FIRE PROTECTION DISTRICT
November 14, 2018**

1.0 CONVENE MEETING

1.1 Call to Order

The regular meeting of the Board of Directors of the Felton Fire Protection District was held on November 14, 2018. Board Chairperson, Jim Anderson, called the meeting to order at 7:00 P.M.

1.2 Roll Call

Directors: J. Anderson, D. Ladd, R. Gellini, S. Richmond, W. Walters
Staff: Chief Rickabaugh, L. Dennis
Absent: None
Guests: None

1.3 Approve meeting minutes of the Regular Meeting on October 08, 2018 and Special Board Meetings on October 15, 2018 and October 24, 2018.

The Board members reviewed the minutes of the October 08, 2018 Regular Meeting and October 15, 2018 and October 24, 2018 Special Meetings. Director Gellini moved to approve the minutes of the Regular Meeting and Special Meetings as read, Director Richmond seconded. Minutes approved as read.

1.4 Considerations of additions to the Agenda

None

2.0 PUBLIC COMMENT

None

3.0 PUBLIC HEARINGS :

None

4.0 DIRECTOR'S REPORTS

Chairperson Anderson said they approved the sphere of influence for Aptos and Central Fire Districts at the LAFCO meeting last week. They also held a closed session to discuss the Executive Director replacement.

5.0 STAFF REPORT: FIRE CHIEF

- The new engine 2336 arrived. It's currently back at the shop in San Francisco to repair a leak in the plumbing. He expects it back soon.
- The date of the squad dinner has been changed to Friday, December 7th.
- We have been busy lately, including a fire in Huckleberry Circle early this morning
- The new water tender terms to receive the discounted payment are different than originally communicated. They would require full payment, not just payment for the chassis. Director Walters expressed concern regarding paying the total up front. There was discussion amongst the board members and Chief regarding advantages and disadvantages, and the

potential savings. Chairperson Anderson asked for a show of hands to clarify the decision. Director Gelini voted yes. Directors Ladd, Richmond and Walters were no votes. It was decided not to pay in advance.

- There is a pre-construction conference set up for the end of this month on the water tender. Chief asked the board for a "not to exceed amount" approval for any necessary changes up to \$10,000. The board discussed that this was the normal process in the past. Director Richmond made a motion to authorize the Chief, it was seconded by Director Gelini and passed.

6.0 UNFINISHED BUSINESS

6.1 Fire Chief Recruitment

Chief shared information received from Patti Eyers, who provides us advice regarding labor law. Normally if there's an in-house qualified candidate it's acceptable to hire within prior to having to seek outside candidates. Seeking outside candidates is a good show of transparency. Much discussion followed. Chairperson Anderson mentioned he had been contacted by someone outside who expressed interest in submitting an application, but he hasn't received it yet. Chief Rickabaugh shared historical hiring practices. Additional discussion followed regarding hiring internally vs externally. Director Richmond feels there is a need for the person to have experience with volunteers is important. Director Ladd shared his thoughts on potential personnel issues as a result of hiring within. Director Gelini expressed his thoughts regarding this discussion now being different from decisions discussed in the most recent special meeting.

Chairperson Anderson shared some information regarding PERS and the potential costs to get out. Some discussion on planning for future enrollments or not. Additional discussion regarding PERS rates.

Director Richmond brought up the Chief Job Description provided by Director Walters.

After some discussion, Chairperson Anderson asked that sub-committee blend the newer job description and the existing one.

Director Walters will merge the two and include pay steps, PERS and other benefits.

Laurie will send the benefit costs to Directors Ladd and Walters.

7.0 NEW BUSINESS

7.1 Revised JPA for Air Unit

Chief Rickabaugh provided the updated JPA information. Each Districts Board Chair needs to sign the document.

Director Richmond made a motion to approve the revised JPA for the Air Unit and sign. It was seconded by Director Gelini and passed.

7.2 Review and authorize Fire Chief to participate as needed in the contract between the Fire Chiefs Association and County Radio for ongoing maintenance of the County radio system.

Chief reviewed the ongoing process with County Radio. Director Richmond moved to authorize the Fire Chief to participate as needed. It was seconded by Director Ladd and passed.

7.3 Declare surplus property, E2320, donate E2320 to BLTC.

There was much discussion regarding the benefits of selling the engine verses donating to BLTC. Chief explained that all departments would benefit from this, and our new recruits attend the Fire Academy at no additional cost to us that is held there. Director Gelini made a motion to donate engine E2320 to BLTC and it was seconded by Director Walters. Directors Gelini, Walters and Richmond voted yes, and Director Ladd abstained.

8.0 APPROVE PAID VENDOR CLAIMS FOR THE MONTH OF October 2018

Board members reviewed vendor claims in the amount of \$423,726.22. Chief noted the majority of the claim total is due to the payment for the new engine E2336. Director

Richmond moved to approve the vendor claims for the amount of \$423,726.22, Director Gelini seconded, claims approved.


9.0 CLOSED SESSION: None.

10.0 SET DATE FOR NEXT MEETING

The next Regular Meeting will be held Wednesday December 03, 2018 at 7:00 P.M.

11.0 ADJOURNMENT

Meeting adjourned at 8:33 p.m.



Chairperson, Jim Anderson



Attest, Board Secretary, L. Dennis