

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
FELTON FIRE PROTECTION DISTRICT  
August 06, 2018**

**1.0 CONVENE MEETING**

**1.1 Call to Order**

The regular meeting of the Board of Directors of the Felton Fire Protection District was held on August 06, 2018. Board Chairperson, Jim Anderson, called the meeting to order at 7:00 P.M.

**1.2 Roll Call**

Directors: J. Anderson, D. Ladd, R. Gelini, S. Richmond, W. Walters

Staff: Chief Rickabaugh, L. Dennis

Absent: None

Guests: None

**Approve meeting minutes of the Regular Meeting on July 12, 2018.**

The Board members reviewed the minutes of the July 12, 2018 Regular Meeting. Director Gelini moved to approve the minutes of the Regular Meeting as read, Director Richmond seconded. Minutes approved as read.

**1.3 Considerations of additions to the Agenda**

None

**2.0 PUBLIC COMMENT**

None

**3.0 PUBLIC HEARINGS :**

None

**4.0 DIRECTOR'S REPORTS**

Chairperson Anderson gave an update on the most recent LAFCO meeting. The meeting was held in Watsonville and was well attended. There will be a Public Meeting on August 26 to discuss the results of the Aptos/ La Selva Fire and Central Fire District consolidation study. The meeting will be held at Cabrillo.

**5.0 STAFF REPORT: FIRE CHIEF**

- Chief Rickabaugh reported that several local departments have staff on strike teams in the state. CalFire has some of their stations being covered by engine crews from Zayante, Scotts Valley and Central Fire Districts. Most of our volunteers who are employed by CalFire are out or have been out on strike teams also.
- Our flag is at half-staff for the recent line of duty deaths in the California fires.
- Our new engine is now in the production cycle, we expect it in late September.
- Chief reminded the incumbents Jim Anderson and Daniel Walters of the filing deadline of this Friday August 10. Jim Anderson has filed, Daniel Walters stated he will by the due date. ~~Anyone else wanting to file for the seats has until August 15<sup>th</sup> to do so.~~
- Chief clarified that the amount he stated during the last meeting for our CalPERS Unfunded Liability was the monthly payment figure, not the total due. Chairperson Anderson added

that per an email vote after the meeting the board members approved paying the balance in a lump sum of \$14,191, which enabled us to also receive a discount.

Director Richmond asked for clarification on the PPE replacement plan. Chief described the 5 year plan and rotation of the PPE. Some discussion followed regarding bids, pricing and the cleaning and maintenance processes.

There was some additional discussion regarding the repairs needed for WT2350. Chief Rickabaugh stated arrangements are being made for the company to come here from Florida to do the work soon, with the cost being approximately \$4,000. The repairs are necessary as the tank leaks severely. This has been an issue in the past and seems to be a manufacturing default. He expects to hear this week to schedule the date.

## **6.0 UNFINISHED BUSINESS**

### **6.1 Staff compensation: Paid Firefighter wage and benefits**

Director Walters provided a draft document MOU for the Paid Firefighter position. He explained that he compiled most of the general information from other local agencies such as Santa Cruz Fire. There was some discussion regarding holiday pay wording and clarification of PERS retirement according to the terms of our contract with them. Discussion regarding retroactive increases and timing. Director Walters further described the education incentive section and explained the language used for state and government laws regarding leave and benefits. Additional discussion amongst the board members regarding the recommendations of the RGS study for benefits and salary considerations.

Director Walters made a motion to increase the pay rate by 6% for the Paid Firefighter position, effective July 1, 2018 retroactively.

Director Gelini seconded the vote. Directors Gelini, Ladd and Walters voted for the increase, with Director Richmond abstaining. Motion passed.

## **7.0 NEW BUSINESS**

### **7.1 2018/19 Memo of Understanding between Fire Chief and Fire District**

Chief Rickabaugh stated that he used the existing format with the addition of the section regarding post-employment benefit stipend and an adjustment to the salary amount to include the COLA increase. Chairperson Anderson asked him to add the word "paid" to Section 9 regarding Executive Leave, and reference fire-related in the Education Incentive section. Director Richmond suggested Executive Leave and Education Incentive be worded similarly. Chief will make the requested edits. Director Walters suggested adding the same first page language as in the Paid Firefighter MOU to the Chief's. He asked Chief to email his MOU to him, Director Walters will then add the requested wording. Director Richmond requested page numbers be added also. Director Richmond made a motion to approve the Fire Chief MOU with the changes discussed, and the final document to be signed at the next meeting. The motion was seconded by Director Gelini and passed unanimously.

Director Walters made a motion to also approve the 3.6 COLA increase for the Secretary position be effective July 1, 2018. It was seconded by Director Gelini and passed.

### **7.2 FY 2018/19 Final Budget: Direct Staff to post a public notice for the adoption of the Final Budget for FY 2018/19 for the Sept. 2018 meeting**

Chairperson Anderson directed the Chief to post the notice for the public meeting to adopt the Final Budget for FY 2018/19.

Chief shared an initial design drawing of a potential water tender replacement. The board agreed the Chief should proceed with pursuing this.

## **8.0 APPROVE PAID VENDOR CLAIMS FOR THE MONTH OF July 2018**

Board members reviewed vendor claims in the amount of \$27,050.51. Chief noted the majority of the claim total represents the CalPERS Unfunded Liability payment of \$14,191. Director Richmond asked about the items on the CalCard bill. Chief and Laurie explained this results in a cost savings. We then pay one check fee to the County for the CalCard

payment, as opposed to multiple checks to the various utilities and vendors. Laurie noted we also receive a rebate from US Bank for the CalCard. Director Richmond moved to approve the vendor claims for the amount of \$27,050.51, Director Ladd seconded, claims approved.

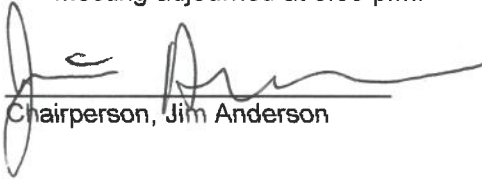
**9.0 CLOSED SESSION:** None.

**10.0 SET DATE FOR NEXT MEETING**

Chairperson Anderson requested moving the date of the next regular meeting from September 10, 2018. The next Regular Meeting will be held Wednesday, September 12, 2018 at 7:00 P.M.

**11.0 ADJOURNMENT**

Meeting adjourned at 8:35 p.m.

  
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Chairperson, Jim Anderson

  
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Attest, Board Secretary, L. Dennis