

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
FELTON FIRE PROTECTION DISTRICT
May 14, 2018**

1.0 CONVENE MEETING

1.1 Call to Order

The regular meeting of the Board of Directors of the Felton Fire Protection District was held on May 14, 2018. Board Chairperson, Jim Anderson, called the meeting to order at 7:03 P.M.

1.2 Roll Call

Directors: J. Anderson, R. Gelini, D. Ladd, S. Richmond, W. Walters
Staff: Chief Rickabaugh, L. Dennis
Absent: None
Guests: None, 7:25 p.m. Pat Dwire: reporter for Press/Banner

Approve meeting minutes of the Regular Meeting on April 02, 2018.

The Board members reviewed the minutes of the April 02, 2018 Regular Meeting. Director Gelini moved to approve the minutes of the Regular Meeting as read, Director Richmond seconded. Minutes approved as read.

1.3 Considerations of additions to the Agenda

None.

2.0 PUBLIC COMMENT

None

3.0 PUBLIC HEARINGS :

None

4.0 DIRECTOR'S REPORTS

Director Richmond attended a meeting recently and learned that the Department of Forestry will be replacing some of their helicopters with those that have night-flying capabilities.

Chairperson Anderson stated that Central Fire and Aptos/ La Selva Fire Districts study results are getting close to completion. He expects there will be a meeting with both Districts and LAFCO in June, and then there will be a Public Meeting. The consultant preparing the final report is different than the one that both Districts used for their studies.

5.0 STAFF REPORT: FIRE CHIEF

- Chief Rickabaugh stated that Aptos/ La Selva hired a new Chief. Aaron Lowe came from Chico where he was interim-Chief. Short discussion followed regarding potential consolidations on his new position. Chairperson Anderson added that he was made aware of the potential merger.
- Director Richmond asked about 5th Tuesday dinner and the dinner planned for May 22, and if it was to include Board members. Laurie responded that the original intention was just the squad and auxiliary. Some discussion followed regarding 5th Tuesday dinners over the years and the intent of having them.
- The Mother's Day breakfast was a successful event.

- Last month Chief reported changes coming from County Radio services. Director Kevin Bolling has changed his mind and they will be continuing services for us. Meetings will occur in the months to come, and there may be discussion of a JPA for the continued maintenance, to include Fire, Law and EMS. Discussion followed regarding potential fees and equipment. Chief said there was grant-funded equipment located in storage which will be used.
- April 17th NetCom switched over to their new CAD (computer aided dispatch). There have been some resulting changes for departments responding based on geographic location. Departments closest to the incident are dispatched, even though it may be outside their District. Some discussion followed regarding impacts. Director Richmond asked Chief if there will be any effect on auto-aid responses, to which Chief responded no.
- Draft Preliminary Budget information was provided to the board members along with some items noted for consideration, including salary considerations related to the RGS Study information. Fixed Assets includes the potential order of a new water tender. Chief asked for comment and input from the board members. They must approve a Preliminary 2018/2019 Budget by June 30th, so it should be done at the next regular meeting.

Director Walters asked about access for San Lorenzo Way. Chief clarified that the engines are able to gain access through the gate off Mt. Hermon Road, and have permission from Day Break Camp. The "roadway" is graveled. They can use the San Lorenzo Way Bridge for a pickup. Eventually the plan is to replace the bridge according to County Public Works.

6.0 UNFINISHED BUSINESS

6.1 Staff compensation study – Discussion, action

Chairperson Anderson stated the report indicated the Chief's salary to be pretty much in line with the market, it was the firefighter position that needed adjusting. He asked for comments. Director Walters was in agreement with this. Board members discussed the need to rework the job description and benefits, but felt they needed more information on the current rates paid. Discussion regarding the need to have a policy regarding rates of pay and benefits. Director Richmond suggested a sub-committee to work on these things. Directors Walters and Richmond volunteered to do so. They will work with Chief to explore options and put something together.

7.0 NEW BUSINESS

7.1 Audit report for Fiscal Years' ending June 30, 2016 and 2017. Accept and file.

Chief Rickabaugh stated that our audit was completed by Zach Pehling of Pehling & Pehling CPAs. There were no discrepancies found and the report was good overall. Director Richmond made a motion to accept the audit report, it was seconded by Director Gelini and passed.

7.2 Resolution #3-18, Consolidation of Election with General Election.

Chief Rickabaugh reminded Directors Anderson and Walters of the filing date for their seats. Director Richmond made a motion to approve the resolution for consolidation of the election, it was seconded by Director Gelini and passed.

7.3 Response to Grand Jury follow up letter.

Chief Rickabaugh reviewed the recommendations and responses we provided to the original report findings. Discussion followed. Additional discussion regarding posting of the agenda and meeting minutes on our website, especially due to changes in the Brown Act requiring it be done in 2019. Chief stated our updated website format has the capability. Some discussion regarding staff members being responsible for the updating. Chief stated Dan Dawson, our website developer, could maintain and do the updates. Director Ladd asked Chief to look into costs to put agenda, minutes, budgets and potentially District policies on the website and maintenance. Board members then directed the Chief to respond to the Grand Jury request that we are actively working on accomplishing posting these items.

8.0 APPROVE PAID VENDOR CLAIMS FOR THE MONTH OF April 2018

Board members reviewed vendor claims in the amount of \$77,080.81. Chief Rickabaugh stated the bulk of this month's larger expenses resulted from the roofing balance payment of \$48,000, property tax fees of \$6,645 and 10 new pagers \$4,230.. Director Ladd moved to approve the vendor claims for the amount of \$77,080.81, Director Walters seconded, claims approved.

9.0 CLOSED SESSION: Personnel, workers compensation.


Chairperson Anderson adjourned the regular meeting and the Closed Session was begun at 8:06 p.m. The closed session was adjourned at 8:49 p.m.

10.0 SET DATE FOR NEXT MEETING

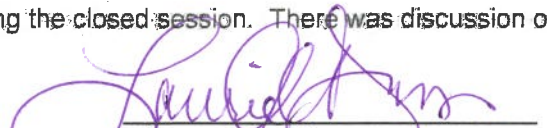
The next Regular Meeting will be held Monday, June 04, 2018 at 7:00 P.M.

11.0 ADJOURNMENT

There was no reportable action taken during the closed session. There was discussion only.



Chairperson, Jim Anderson



Attest, Board Secretary, L. Dennis