

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF THE  
FELTON FIRE PROTECTION DISTRICT  
April 02, 2018**

**1.0 CONVENE MEETING**

**1.1 Call to Order**

The regular meeting of the Board of Directors of the Felton Fire Protection District was held on April 02, 2018. Board Chairperson, Jim Anderson, called the meeting to order at 7:03 P.M.

**1.2 Roll Call**

Directors: J. Anderson, R. Gelini, D. Ladd, S. Richmond, W. Walters

Staff: Chief Rickabaugh, L. Dennis, R. Gray

Absent: None

Guests: Zach Ackemann, Deborah Muchmore, RGS 7:08 p.m.

**Approve meeting minutes of the Regular Meeting on March 05, 2018.**

The Board members reviewed the minutes of the March 05, 2018 Regular Meeting. Director Gelini moved to approve the minutes of the Regular Meeting as read, Director Walters seconded. Minutes approved as read.

**1.3 Considerations of additions to the Agenda**

None.

**2.0 PUBLIC COMMENT**

None

**3.0 PUBLIC HEARINGS :**

None

**4.0 DIRECTOR'S REPORTS**

Chairperson Anderson stated that Central Fire and Aptos/ La Selva Fire Districts studies have been completed and both should be online for viewing. It was determined that Aptos has been spending their reserves rapidly. It was also noted that Central had had some issues with response times. The consultant has asked for a one month extension and will report findings at the meeting in June. Director Walters asked what the expenditures have been that caused Aptos to use reserves. Chairperson Anderson stated that they were related to Administrative Staff costs primarily. Some general discussion followed.

**5.0 STAFF REPORT: FIRE CHIEF**

- Chief Rickabaugh said that notice has been received from County Radio that they will be terminating their contract for service effective September 30. This impacts both Fire Red and Yellow. Over the past few years the Chiefs have been asking questions regarding the services provided, the exact spending of grant funding received intended for infrastructure and ownership of equipment. He and the other Chiefs met this morning to discuss and explore options. Chief explained this is separate from NetCom. Board members discussed the repeaters and radio frequencies and history of services.

- Chief made reference to the County Financial reports he provided for the board's review. He noted the \$1.67 million balance does not include this installment of property taxes.
- We received a report that our fee to the County will be \$6,645 for the collecting of our taxes.

**6.0 UNFINISHED BUSINESS**

**6.1 Staff compensation study – Reps from RGS.**

Deborah Muchmore of RGS provided printed materials with frequently asked questions and answers explaining the compensation study process. She then provided a presentation with the preliminary findings of their study for Felton Fire District. The comparison and findings indicated that the Chief's position is in line with the market for his position. They also indicated the paid Firefighter / Engineer position compensation was just over 20% under market comparisons. She recommended changing the position titling to more accurately match the job functions. She also provided suggested combined salary and benefit adjustments to increase the compensation. Deborah suggested CPI increases annually for the Chief's position to maintain competitiveness. Deborah offered the Chief some contact references related to radio services. There was no discussion following her presentation.

**7.0 NEW BUSINESS**

**7.1 Renewal agreement for fleet service with Central Fire District.**

Chief Rickabaugh recommended renewing the agreement to have in place as a back-up, even though we haven't used their services in quite some time. The new Chief at Central Fire has revised the agreement. Some discussion followed regarding our fleet services currently. We use Nate Lackey who is fully accredited and licensed. He became our servicer after Bud Abbott retired. Director Richmond made a motion to renew the fleet service agreement with Central Fire, it was seconded by Director Gelini and passed.

**8.0 APPROVE PAID VENDOR CLAIMS FOR THE MONTH OF March 2018**

Board members reviewed vendor claims in the amount of \$20,742.75. Director Richmond brought up replacement of damaged engine parts and completion of accident reports. Both Chief Rickabaugh and Bob Gray commented that these taillights and brackets are low on the engines and easily damaged on some of our roads and terrain. Some discussion on the services provided by Pure Valley Water. Director Gelini moved to approve the vendor claims for the amount of \$20,742.75, Director Ladd seconded, claims approved.

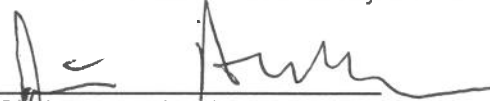
**9.0 CLOSED SESSION: None**

**10.0 SET DATE FOR NEXT MEETING**

General discussion regarding moving the meeting date from May 07. The next Regular Meeting will be held Monday, May 14, 2018 at 7:00 P.M.

**11.0 ADJOURNMENT**

Director Gelini moved to adjourn the meeting. Meeting was adjourned at 8:06P.M.

  
 Chairperson, Jim Anderson

  
 Attest, Board Secretary, L. Dennis